

Agenda Item 9.

Consider and act upon authorizing the Town Manager to execute an Agreement for Professional Services between the Town of Prosper and Olsson Studio related to design of monumentation in Downtown Prosper for an amount not to exceed \$66,500. (RB)

Proposal Details from Olsson Studios

Phase 1 - Discovery

- Kickoff Meeting with Town staff
- Data collection (GIS data, Utility Infrastructure, Survey Data)

Phase 2 - Design Generation and Engagement

- Three in-person design charrette meetings with DTAC
- Deliverables: Monumentation Master Plan, Initial Concept Designs

Proposal Details from Olsson Studios

Phase 3 – Final Concept Design

- Monumentation Plan Presentation
- Deliverables:
 - Final Concept Design Master Plan
 - Opinion of Probable Costs
 - 3-D color renderings

Phase 1-3 Project Fee	\$62,900
Reimbursable Expenses	\$3,600
Total	\$66,500

Next Steps:

- DTAC Recommendation on Olsson Studios Proposal
- Town Council approval of Agreement
- Schedule Kickoff Meeting with Staff
- Schedule Design Charette with DTAC, Preferably 3 consecutive days:
 - Meeting 1: 4 hours
 - Meeting 2: 2 hours
 - Meeting 3: 2 hours