

**TOWN OF PROSPER
CONTRACT FOR SERVICES
BID NO. 2023-01-A**

This Contract is made by the **Town of Prosper, Texas**, a municipal corporation ("Town") and **The Christmas Light Company** ("Contractor"). The Town and Contractor agree:

1. **EMPLOYMENT OF THE CONTRACTOR.** The Town agrees to retain the Contractor, and the Contractor agrees to provide services relative to: Christmas Display Services for Downtown (hereinafter referred to as "Services") in connection with the terms and conditions as set forth in Exhibit A, attached hereto and incorporated by reference.
2. **SCOPE OF SERVICES.** The Services to be performed are specified in Exhibit A. Deviations from the scope of work may be authorized from time to time by the Town in writing.
3. **SCHEDULE OF WORK.** The Contractor agrees to begin work upon receipt of written authorization from the Town. Time is of the essence for this Contract and work is to commence immediately.
4. **CONTRACT PERIOD.** The contract period is for one year from date of award of contract. All pricing is to remain firm during the contract period. The contract is renewable for up to Four (4) additional one-year terms on an annual basis, if written notice of the intent to renew is provided to either party not less than sixty (60) days prior to the termination date.
5. **COMPENSATION.** Contractor's total compensation for services to be performed and expenses to be incurred is specified in Exhibit B.
6. **PAYMENTS.** Payments will be processed on a monthly basis with payment available within thirty (30) days after receipt of the invoice for the previous month's service or as set forth in Exhibit A.
7. **INVOICING.** Invoices should be prepared and submitted to the Town for payment in accordance with Exhibit A. Invoices should be mailed to Town of Prosper, Accounts Payable, P.O. Box 307, Prosper, TX 75078, or emailed to ap@prospertx.gov.
8. **RIGHTS OF WITHHOLDING.** The Town may withhold any payment or partial payment otherwise due the Contractor on account of unsatisfactory performance by the Contractor. The amount to be withheld will be calculated based on the work not performed and the impact to the Town. Any payment or partial payment that may be withheld for unsatisfactory performance can be used to remedy the lack of performance and will not be paid to the Contractor.
9. **INFORMATION PROVIDED BY THE TOWN.** Although every effort has been or will be made to furnish accurate information, the Town does not guarantee the accuracy of information it furnishes to Contractor.
10. **INSURANCE.** The Contractor shall provide proof that it has obtained and will continue to maintain throughout the duration of the Contract the insurance requirements set forth in Exhibit A. Failure to maintain the required insurance may result in immediate termination of the Contract.

11. **INDEMNIFICATION.** As specified in Exhibit A.
12. **TRANSFER OF INTEREST.** Neither Town nor Contractor may assign or transfer its interests in the Contract without the written consent of the other party. Such consent shall not be unreasonably withheld. This Contract is binding on Town, Contractor, and their successors and assigns. Nothing herein is to be construed as creating a personal liability on the part of any Town officer, employee or agent.
13. **AUDITS AND RECORDS.** At any time during normal business hours and as often as the Town may deem necessary, the Contractor shall make available to the Town for examination all of its records with respect to all matters covered by the Contract and will permit the Town to audit, examine and make copies, excerpts, or transcripts from such records. The Town may also audit all contracts, invoices, payroll records of personnel, conditions of employment and other data relating to the Contract.
14. **EQUAL EMPLOYMENT OPPORTUNITY.** The Contractor shall not discriminate against any employee or applicant for employment because of age, race, color, religion, sex, national origin, disability or any other protected characteristic. The Contractor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their age, race, color, religion, sex, national origin, disability or any other protected characteristic. Such actions shall include, but not be limited to the following: employment, promotions, demotion, transfers, recruitment or recruitment advertising, layoffs, terminations, selection for training (including apprenticeships), and participation in recreational activities.

The Contractor agrees to post in conspicuous places, accessible to employees and applicants for employment, notices setting forth the provisions of the nondiscrimination clause. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.

The Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by the Contract so that such provisions will be binding upon each subcontractor, except that the foregoing provisions shall not apply to contracts or subcontracts for customary office supplies.

The Contractor shall keep records and submit reports concerning the racial and ethnic origin(s) of applicants employment and employees as the law may require.

15. **TERMINATION OF CONTRACT.** Town may terminate this Contract upon sixty (60) days' written notice to Contractor, except in the event (i) Contractor is in breach of this Contract or (ii) Contractor fails to comply with the terms of Exhibit A. If either of the foregoing conditions exists, Town shall notify Contractor and Contractor shall be given two (2) days to cure such breach or failure to comply. Should Contractor fail to cure to the satisfaction of the Town, Town may terminate this Contract upon written notice.

Furthermore, the Town retains the right to terminate this Contract at the expiration of each Town budget period (September 30) during the term of this Contract, even without prior notice as described in the preceding sentence.

In the event of any termination hereunder, Contractor consents to Town's selection of another Contractor to assist the Town in any way in completing the Services. Contractor further agrees to cooperate and provide any information requested by Town in connection with the completion of the Services.

Contractor shall be compensated for Services performed and expenses incurred for satisfactory work up to the termination date in that Contractor shall receive a portion of fees and expenses permitted under this Contract in direct proportion to percentage of work actually completed up to the termination date. This provision shall not deprive the Town of any remedies against Contractor that may be available under applicable law.

16. **CONTRACTOR'S REPRESENTATIONS.** Contractor hereby represents to Town that Contractor is financially solvent and possesses sufficient experience, licenses, authority, personnel, and working capital to complete the Services required.
17. **TOWN APPROVAL FOR ADDITIONAL WORK.** No payment, of any nature whatsoever, will be made to Contractor for additional work without the Town's written approval before such work begins.
18. **PERFORMANCE BY CONTRACTOR.** All Services provided by the Contractor hereunder shall be performed in accordance with the highest professional standards and in accordance with Exhibit A, and Contractor shall be responsible for all Services provided hereunder whether such services are provided directly by Contractor or by any subcontractors hired by Contractor. The Contractor shall perform all duties and Services and make all decisions called for hereunder promptly and without unreasonable delay. Contractor shall not utilize subcontractors to perform Services without the Town's prior written consent.
19. **DAMAGE.** In all instances where Town property and/or equipment is damaged by the Contractor's employees, a full report of the facts, extent of the damage and estimated impact on the Contractor's schedule shall be submitted to the Town by 8 a.m. of the following Town business day after the incident. If damage may result in further damages to the Town or loss of Town property, the Contractor must notify Police Dispatch immediately. The Contractor shall be fully liable for all damage to Town property or equipment caused by the Contractor's officers, employees or agents.
20. **TOWN OBJECTION TO PERSONNEL.** If at any time after entering into this Contract, Town has any reasonable objection to any of Contractor's personnel, or any personnel retained by Contractor, then Contractor shall promptly propose substitutes to whom the Town has no reasonable objection, and the Contractor's compensation shall be equitably adjusted to reflect any difference in the Contractor's costs occasioned by such substitution.
21. **COMPLIANCE WITH LAWS.** The contractor warrants and covenants to the Town that all Services will be performed in compliance with all applicable federal, state, county and Town laws, rules, and regulations including, but not limited to, the Texas Industrial Safety and Health Act and the Workers Right-to-Know Law. All necessary precautions shall be taken to assure that safety regulations prescribed by OSHA and the Town's representative are followed.
22. **"ANTI-ISRAEL BOYCOTT" PROVISION.** In accordance with Chapter 2270, Texas Government Code, a Texas governmental entity may not enter into a contract with a company for the provision of goods or services unless the contract contains a written verification from the company that it: (1) does not boycott

Israel; and (2) will not boycott Israel during the term of the contract. Chapter 2270 does not apply to a (1) a company that is a sole proprietorship; (2) a company that has fewer than ten (10) full-time employees; or (3) a contract that has a value of less than One Hundred Thousand Dollars (\$100,000.00). Unless the company is not subject to Chapter 2270 for the reasons stated herein, the signatory executing this Contract on behalf of the company verifies by its signature to this Contract that the company does not boycott Israel and will not boycott Israel during the term of this Contract.

23. **NON-BINDING MEDIATION.** In the event of any disagreement or conflict concerning the interpretation of this Contract, and such disagreement cannot be resolved by the Town and the Contractor, the Town and Contractor agree to submit such disagreement to non-binding mediation.
24. **ENTIRE CONTRACT.** This instrument together with Exhibit A attached hereto contains the entire Contract between the Town and Contractor concerning the Services. There will be no understandings or contracts other than those incorporated herein. The Contract may not be modified except by an instrument in writing signed by the parties hereto. In the event of a conflict between an attachment to this Contract and this Contract, this Contract shall control.
25. **MAILING ADDRESSES.** All notices and communications concerning this Contract to be mailed or delivered to the Town shall be sent to the address of the Town as follow, unless and until the Contractor is otherwise notified:

Town of Prosper
Attn: Jay Carter, Purchasing Manager
P.O. Box 307
Prosper, TX 75078
jcarter@prospertx.gov

All notices and communications under this Contract to be mailed or delivered to the Contractor shall be sent to the address listed below until the Town is otherwise notified:

The Christmas Light Company
Attn: Bill Rathburn, President
8019 Military Parkway
Dallas, TX 75227
bill@xmaslightco.com


Any notices and communications required to be given in writing by one party or the other shall be considered as having been given to the addressee on the date in the notice or communication is placed in the United States Mail or hand-delivered.

26. **LEGAL CONSTRUCTION.** If any one or more of the provisions contained in the Contract for any reason is held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision hereof and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been included.

27. **GOVERNING LAW.** The validity of this Contract and any of its terms or provisions as well as the rights and duties hereunder, shall be governed by and construed in accordance with Texas law. Venue for this Contract shall be located in Collin County, Texas.
28. **COUNTERPARTS.** The Contract may be signed in counterparts, each of which shall be deemed to be an original.
29. **EFFECTIVE DATE.** This Contract shall be effective once it is signed by the Town and Contractor.

AGREED TO BY:

THE CHRISTMAS LIGHT COMPANY, LLC

By: 
Bill Rathburn
President

Date: 10/18/2022

TOWN OF PROSPER, TEXAS

By: _____
Ron K. Patterson
Interim Town Manager

Date: _____



2023-01-A Addendum 1

Christmas Display Services

Issue Date: 9/14/2022

Questions Deadline: 9/19/2022 12:00 PM (CT)

Response Deadline: 9/23/2022 02:00 PM (CT)

Contact Information

Contact: Jay Carter, Purchasing Manager

Address: Purchasing Office

Town Hall

3rd Floor

250 W. First St.

P.O. Box 307

Prosper, TX 75078

Phone: (972) 569-1018

Email: jcarter@prospertx.gov

Event Information

Number: 2023-01-A Addendum 1
Title: Christmas Display Services
Type: Competitive Sealed Proposal
Issue Date: 9/14/2022
Question Deadline: 9/19/2022 12:00 PM (CT)
Response Deadline: 9/23/2022 02:00 PM (CT)

Notes:

The Town of Prosper ("Town") is accepting proposals for turn-key Christmas Display Services, in accordance with the terms, conditions, and requirements set forth in this Competitive Sealed Proposal (CSP). This CSP provides interested firms with the information necessary to prepare and submit their proposal for consideration. It is the Town's intent to enter into a contract with a single or multiple vendors. The initial term of the contract will be one (1) year with four (4) optional one-year renewal periods. The contract will be awarded to the vendor(s) providing the best value to the Town of Prosper as determined by the evaluation criteria as stated herein.

The services stated herein are an accurate reflection of the Town's anticipated needs. However, these are estimates, and not a commitment. Furthermore, based on need and budget contingencies, services may be adjusted at any time during the contract period. At no time will adjustments to the prices offered be imposed on the Town. Prices will be held firm during the contract period.

The successful vendor(s) will be required to execute a service contract. A sample contract is available for viewing upon request, in the Purchasing Office.

Ship To Information

Contact: Jay Carter, Purchasing Manager
Address: Purchasing Office
Town Hall
3rd Floor
250 W. First St.
P.O. Box 307
Prosper, TX 75078
Phone: (972) 569-1018
Email: jcarter@prospertx.gov

Billing Information

Contact: Accounts Payable
Address: Finance
Town Hall
3rd Floor
250 W. First St.
P.O. Box 307
Prosper, TX 75078
Phone: (972) 569-1017
Email: ap@prospertx.gov

Bid Attachments

CSP No. 2023-01-A Addendum 1.pdf

CSP No. 2023-01-A Addendum 1

[Download](#)

CSP No. 2023-01-A Specifications - Final.pdf

CSP No. 2023-01-A Specifications

[Download](#)

Standard Terms and Conditions for Procurements V 4-24-20.pdf

[Download](#)

Standard Terms and Conditions for Procurements

Insurance Requirements for General Services R7-25-19.pdf

[Download](#)

Insurance Requirements for General Services

References Worksheet - fillable.pdf

[Download](#)

References Worksheet

Conflict of Interest Questionnaire - fillable.pdf

[Download](#)

Conflict of Interest Questionnaire

Requested Attachments

Proposal

(Attachment required)

Please ensure that you provide all required information as outlined in Section VI. Submittals including all attachments, combined and uploaded as a single document.

Bid Attributes

1	Terms and Conditions Acknowledgement I have read, understand and agree to all terms and conditions contained in this solicitation. <input checked="" type="checkbox"/> I Agree (Required: Check if applicable)
2	Certification By checking this box, submitter hereby certifies that he/she understands the specifications, has read the document in its entirety and that the prices contained in this bid/proposal have been carefully reviewed and are submitted as correct and final. Vendor further certifies and agrees to furnish any or all products/services upon which prices are extended at the price offered, in accordance with the terms and conditions contained herein. Vendor agrees that acceptance of any or all items by the Town of Prosper, Texas, within the time frame indicated in this solicitation, constitutes a contract. The individual submitting this bid/proposal certifies that he/she is a legal agent of the company, authorized to submit on behalf of the company, and is legally responsible for the decisions as to the prices and supporting documentation provided. <input checked="" type="checkbox"/> I Agree (Required: Check if applicable)
3	Addendum No. 1 By checking this box, vendor acknowledges receipt and understanding of Addendum No. 1 (if issued by the Town of Prosper). <input checked="" type="checkbox"/> I Agree (Optional: Check if applicable)
4	Addendum No. 2 By checking this box, vendor acknowledges receipt and understanding of Addendum No. 2 (if issued by the Town of Prosper). <input type="checkbox"/> I Agree (Optional: Check if applicable)
5	Addendum No. 3 By checking this box, vendor acknowledges receipt and understanding of Addendum No. 3 (if issued by the Town of Prosper). <input type="checkbox"/> I Agree (Optional: Check if applicable)

Bid Lines

1

Exterior Installation Services

(Response required)

Quantity: 1 UOM: LS Unit Price: \$ Total: \$

Item Notes: Lump sum cost to provide installation services as outlined in the Scope of Services. Lump sum cost must be all inclusive.

☐ No bid

Supplier Notes: _____

☐ Additional notes
(Attach separate sheet)

2

Removal and Storage Services

(Response required)

Quantity: 1 UOM: LS Unit Price: \$ Total: \$

Item Notes: Lump sum cost for removal and storage services as outlined in the Scope of Services. Lump sum cost must be all inclusive.

☐ No bid

Supplier Notes: _____

☐ Additional notes
(Attach separate sheet)

Supplier Information

Company Name: The Christmas Light Co.

Contact Name: Antonio Garcia

Address: 8019 Military Pkwy.
Dallas, TX 75227

Phone: 214-515-9627


Fax: 214-275-4213

Email: antonio@xmaslightco.com

Supplier Notes

By submitting your response, you certify that you are authorized to represent and bind your company.

William Rathburn
Print Name
President.


Signature

SECTION A

CSP No. 2023-01-A

1. ***The Christmas Light Company, LLC.***

8019 Military Parkway, Dallas, TX 75227

Office: 214-515-XMAS (9627)

Fax: 214-275-4213

www.XmasLightCo.com

2. **(COMPANY SUMMARY)**

KEY PERSONNEL BRIEF RESUME:

The staff assigned will consist of:

Antonio Garcia as the Main Contact Person / Person Responsible for Questions, Communication, Etc. He is the company's Senior Account Manager. He is very knowledgeable with this job scope, and will be the lead in all aspects of this job. He has 18 years of experience with the company, and 21 years of managerial experience.

The staff assigned will also include William Rathburn. He has 20+ years of experience, and is the President of the company.

The installation and removal crews will be comprised of approximately 20-30 well trained employees. They will be mostly comprised of individuals with previous experience with the job and its intricacies. The entire staff is willing, able, excited, and proud of our unparalleled reputation.

TCLC



COMPANY'S BRIEF RESUME:

Our experience relevant to the Scope of Services requested by this RFP are listed and described. We have listed relevant projects of similar size and scope performed over the past four years. Some of the associated results or impacts of the project/work performed will also be discussed. The Christmas Light Company has thousands of hours of combined experience with holiday lighting jobs similar in scope. We have set a new precedent in the industry for quality, affordability, & timely performance. We have done quality jobs on malls, cities/townships, high-rises, sport venues, hotels, as well as many other venues. We have set a new standard for quality, service and satisfaction, ever since our first year in business.

Highland Park Village has become the focal point for holiday lighting in the DFW Metroplex. We have successfully completed this job since 2006. It has approximately 2,000,000 lights, and is now, with our involvement, 100% LED.

The Galleria Dallas has been a part of our repertoire since 2007. It boasts all LED products, and it well known both for the spectacular exterior, as well as the fabulous interior holiday lights and decorations. The job has approximately 1,000,000 lights.

The Woodlands Township, is just north of Houston, and includes a year-round service contract. The job is all LED, and has approximately 600 trees wrapped. Although year-round service presents its own set of service needs, we have again exceeded our customer's expectations. This year it will have approximately 1,000,000 lights.

We have many, many more jobs with similar scope and size, and can be verified.

We have completed our tasks on-time, and with a "quality look". Our service is superb, and is available 24 hours per day.

We have approximately (150) employees during the holiday season. We have local servicemen to handle any repairs ASAP. Of those, we have approximately (25) Year-Round employees, including office, sales/marketing, installation, and service technicians.

We have (2) Offices/Warehouses. The headquarters is located at 8019 Military Parkway, Dallas, Texas 75227. The secondary 4874 Olson Drive, Dallas, Texas 75227. We also have (3) Staging/Storage Facilities in Austin, TX, Houston, TX. This enables us to have needed equipment, extra equipment, and supplies, etc. at our immediate disposal.

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Our vehicle fleet consists of more than (20) Marked, company-owned Service Vehicles, including (1) 60" Boom Truck and (1) 36" Boom Truck so there is never a risk of "waiting time" for the booms needed for expected or emergency repairs.

Safety is our utmost concern. We have Full Safety Harnesses for the entire installation staff, and can get the job done without delay, boasting more than 150 Ladders (All OSHA Approved). Our entire experienced Office and Field Staff are Fully Insured and are all our own employees. OUR ENTIRE STAFF ARE EMPLOYEES OF THE CHRISTMAS LIGHT COMPANY, and we have ABSOLUTELY NO CONTRACTORS! We have a very experienced staff and offer 24 Hour Repair Service, as well as a minimum of thrice weekly "Spot-Checks" to catch repairs before they are even noticed.

In addition, we have well over \$4,000,000 in current inventory, including more than \$3,000,000 in LEDs. The LEDs for the entire scope of the job are currently in inventory. They can be inspected at your will, to ensure quality equipment and colors will be used and guaranteed. There is absolutely no risk of overseas troubles, import snags, delayed arrival, or political risks leading to trade embargos.

Primary work assignments will include customer service and office support, account management, operations management, as well as installation & removal crews, and our rapid repair service technicians. Office support and customer service is available 24 hours per day. When the phones lines are busy and/or on operator are unavailable, a message can be left because they are checked and processed 24 hours per day. They are well trained, experienced, and will to perform. You can communicate by fax, email, phone, in person, or as seen fit. The devotion of time will be up to 100%, prioritizing this job, and as much time as needed will be solely committed.

Account management will be responsible for management of time and schedules for operational procedures. They will devote 100% of time to your job during the installation and removal, and will be at your disposal during the complete process. Any needs will be met and at no time will anything else take precedence. As much time as is needed will be spent, and then some.

We have a very experienced operations management staff. They will be onsite during all facets of installation and removal and will supervise throughout the installation and removal. They will be on hand to handle all

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aspects to deal with any potential problems that arise. They will be in constant contact with the office staff, account management, the repairs techs, as well as the installation and removal crew. They will be committed for 100% of the installation and removal.

Installation & removal crew will be there to install and remove, with 100% time commitment. They will also be available as needed, at any time during the duration of the contract.

Service Technicians are will trained and efficient at their jobs. They will commit as much time as needed throughout the service periods. The % will vary, upon the given needs, under any circumstances.

Our knowledge and experience in the industry are truly unparalleled. We believe we provide the most beautiful, timely, an affordable holiday lighting jobs in the country. We also believe our reputation, professionalism and value have been proven. We are confident and can be relied on to complete all said services without hassles for the city, its officers or staff.

We greatly appreciate the opportunity to make your venues shine!

RESPONDENT CONSIDERS THIS AS CONFIDENTIAL

3. Bill Rathburn, President
(Submitting Proposer's Authorized
Sign or/ Representative)
4. Office Number: (214) 515-XMAS (9627)
Bill's Cell Phone Number: 214-244-4487
Email: Bill@XmasLightCo.com
Available 7 Days per Week; 24 Hours per Day

TCLC



Section B.

THE CHRISTMAS LIGHT COMPANY

Phone: (214) 515-XMAS (9627)
Fax: (214) 275-4213

8019 Military Parkway
Dallas, Texas 75227



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THE CHRISTMAS LIGHT COMPANY

Phone: (214) 515-XMAS (9627)
Fax: (214) 275-4213

8019 Military Parkway
Dallas, Texas 75227



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THE CHRISTMAS LIGHT COMPANY

Phone: (214) 515-XMAS (9627)
Fax: (214) 275-4213

8019 Military Parkway
Dallas, Texas 75227



Handwritten signature



Phone: (214) 515-XMAS (9627)
Fax: (214) 275-4213

8019 Military Parkway
Dallas, Texas 75227

(SECTION C)

EXPERIENCE

Galleria Mall Dallas	- 15 YEARS Approx 300K
Cedar Hill PID 1	- 13 YEARS Approx 65K
State Fair of Texas	- 9 YEARS Approx 125K
City of Dallas	- 13 YEARS
The Woodlands Township	- 10 YEARS
City of Garland	- 10 YEARS
City of Addison / Vitruvian	- 8 YEARS
City of Dallas Association	- 8 YEARS
Johnson City	- 12 YEARS
Highland Park Village	- 13 YEARS
Fair Park	- 14 YEARS
The Shops at Legacy	- 15 YEARS
Cowboys Stadium	- 9 YEARS
Mary Kay Headquarters	- 13 YEARS
Lee Park	- 11 YEARS

(MANY MORE AVAILABLE UPON REQUEST)

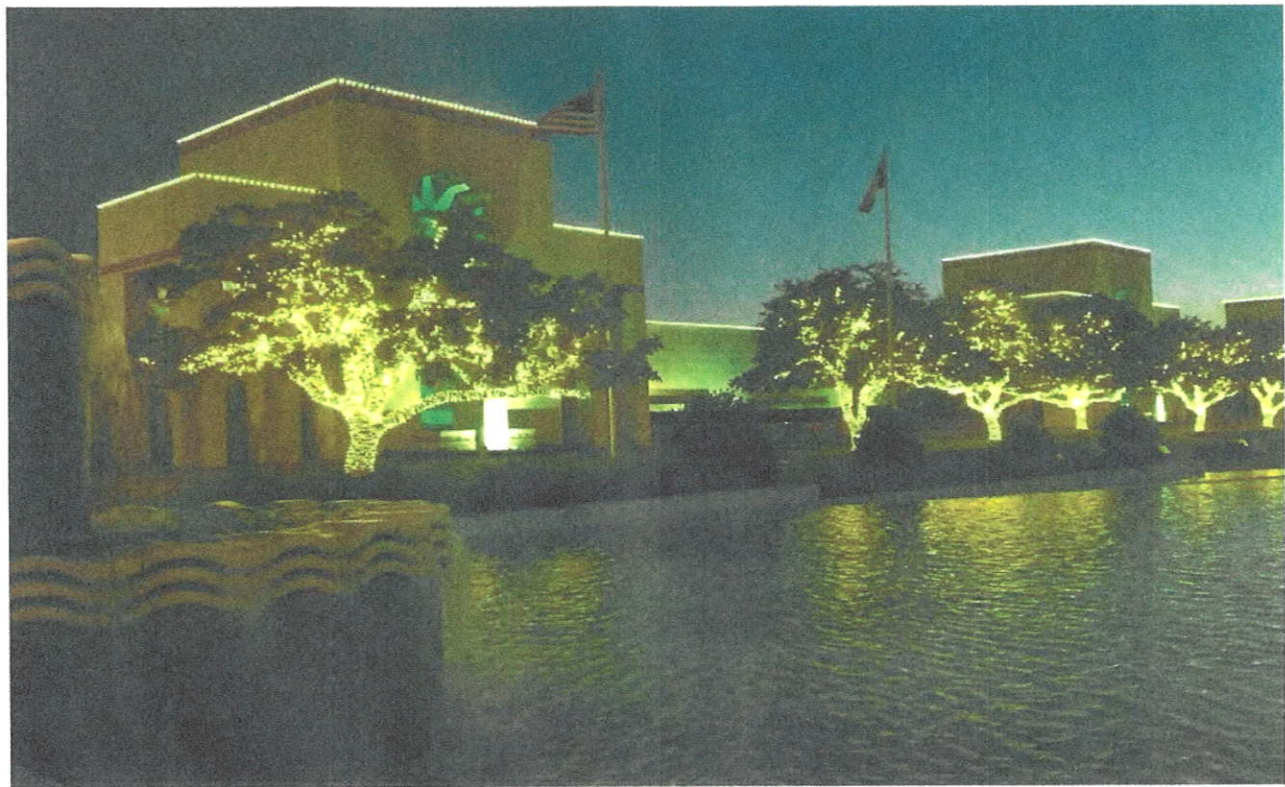
RESPONDENT CONSIDERS THIS AS CONFIDENTIAL



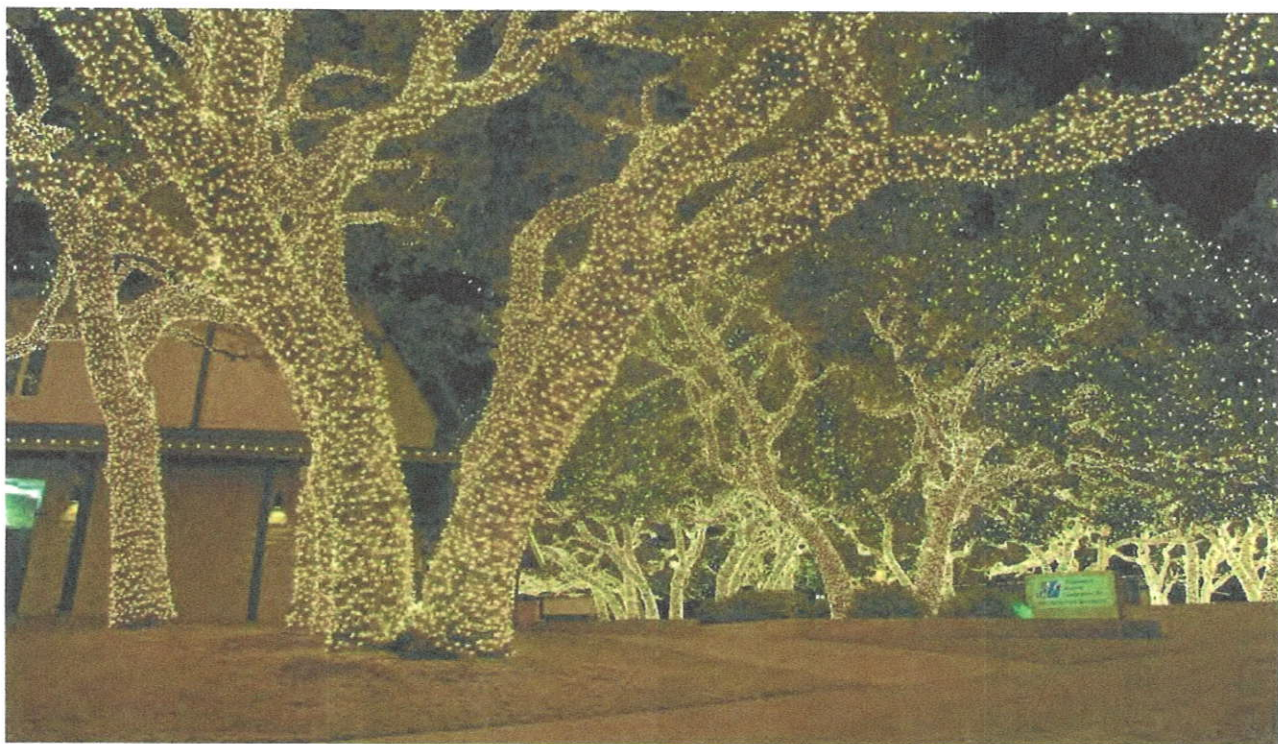
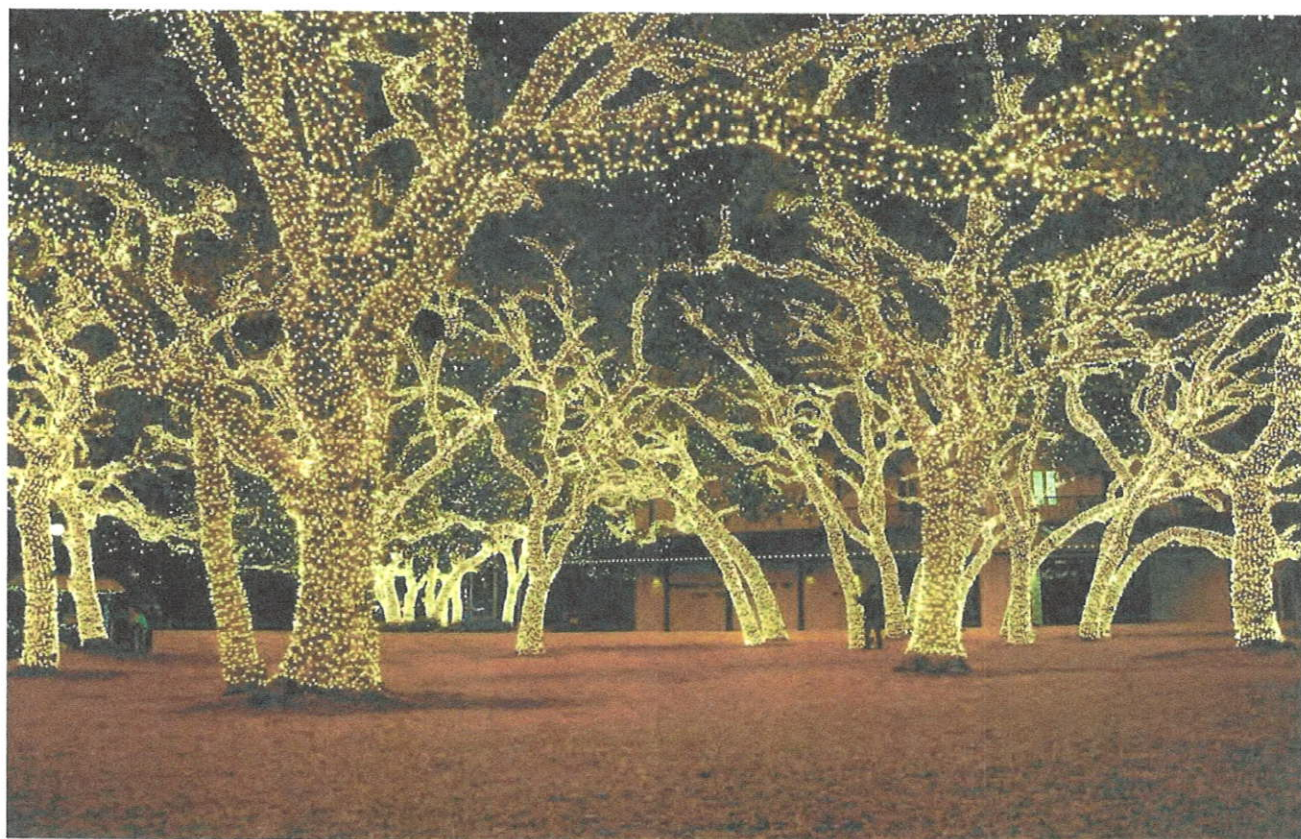
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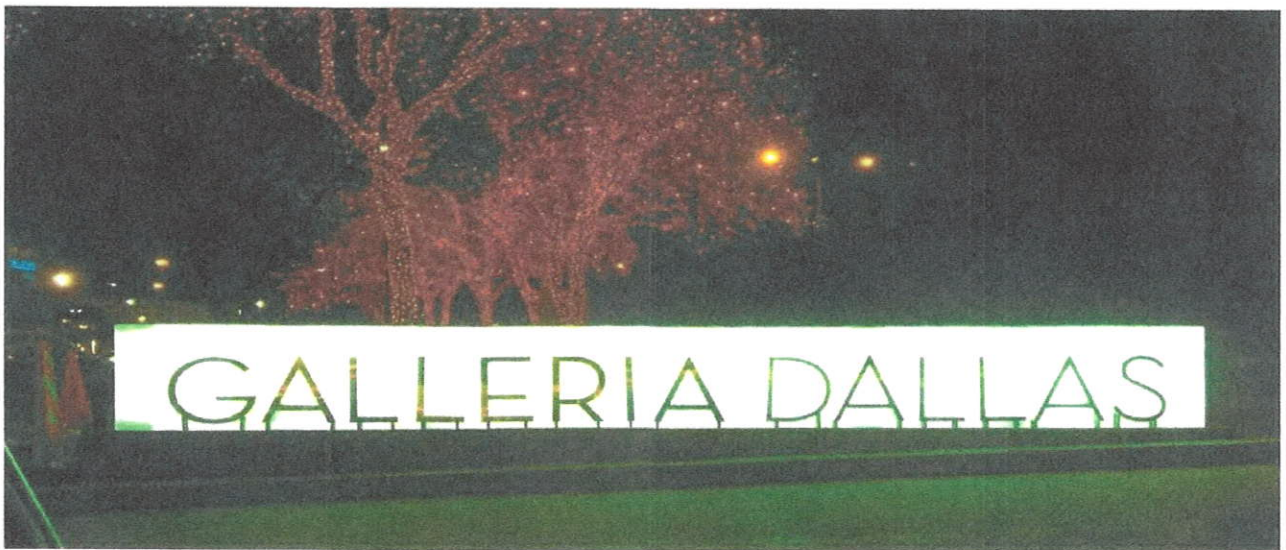
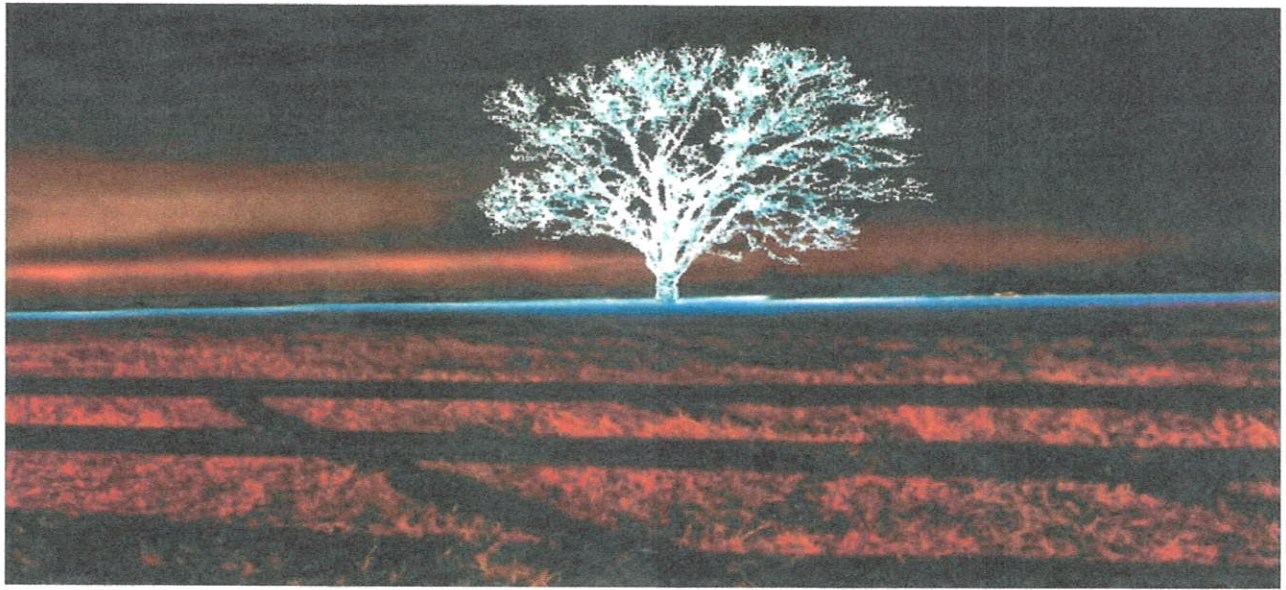
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11/15



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Section D.

References Worksheet

Please provide at least five (5) verifiable references for same or similar services as the Town has specified in the solicitation, in the spaces provided below.

Company Name: Town of Prosper
Contact Name: Trevor Helton
Address: 409 E. First Street
Prosper, Texas 75078
Email Address: thelton@prospertx.gov
Phone: 972-569-1064
Contract Date: 2019-Current
Description of Services: Exterior Decorations on Town Hall Garland & Lights Interior Christmas Tree and Wreaths

Company Name: City of Garland
Contact Name: Cassy Allison
Address: 200 N. 5th Street
Garland, Texas 75040
Email Address: Callison@garlandtx.gov
Phone: 214-454-3495
Contract Date: 2012 - Current
Description of Services: Wrap Large Trees with Lights, Garland on Columns, Rooflines Outlined

Company Name: City of Sachse
Contact Name: Shawn Brdman
Address: 3815-B Sachse Road
Sachse, Texas 75048
Email Address: sbridgman@cityofsachse.com
Phone: 469-429-4796
Contract Date: 2014 - Current
Description of Services: Outline all building rooflines & garland on light poles

Company Name: City of Dallas
Contact Name: Yldefonso Rodriguez Sola
Address: 650 S. Griffin Street
Dallas, Texas 75202
Email Address: Yldefonso.sola@dallascityhall.com
Phone: Office: 214-939-2794 Cell: 214-422-9222
Contract Date: 2018 - Current
Description of Services: Install Commercial Christmas Tree, Holiday Displays, Wrap larg Trees

Company Name: The Woodlands Township
Contact Name: Karl Shaw
Address: 2801 Technology Forest Blvd.
The Woodlands, Texas 77381
Email Address: KHShaw@thewoodlandstowship-tx.gov
Phone: Office: 281-210-3491 Cell: 832585-7077
Contract Date: 2008 - Current
Description of Services: 600+ Trees wrapped year around with weekly service

Edit Bid Response for 2023-01-A Addendum 1 (Christmas Display Services)

[Return](#)
[No Bid](#)
[Documents](#)
[Response History](#)
[Bid History](#)
[Error Check Response](#)

Bid Number 2023-01-A Addendum 1 (Christmas Display Services)

Close Date & Time 9/23/2022 02:00:00 PM (CT)



Time Left **2 hours 3 minutes 32 seconds**

Response Status **NOT SUBMITTED - To complete your response, you must click 'Submit Response' in the Response Submission tab.**

Event Details

Questions

Attachments

Attributes

Line Items

Response Attachments

Response Submission

Bid Line Items

[Save](#)
[No Bid Lines](#)
[Error Check](#)

Section E

Response Total: \$34,625.00

#	Specification	Quantity	UOM	Response	Extended
1. 1	Exterior Installation Services	1	LS	25,625.00*	\$25,625.00
Item Note: Lump sum cost to provide installation services as outlined in the Scope of Services. Lump sum cost must be all inclusive.				No Bid Add Notes	
2	Removal and Storage Services	1	LS	9,000.00*	\$9,000.00
Item Note: Lump sum cost for removal and storage services as outlined in the Scope of Services. Lump sum cost must be all inclusive.				No Bid Add Notes	

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- [Documents](#)
- [Response History](#)
- [Bid History](#)
- [Error Check Response](#)

Bid Number 2023-01-A Addendum 1 (Christmas Display Services)

Close Date & Time 9/23/2022 02:00:00 PM (CT)

Time Left **2 hours 11 minutes 9 seconds**

Response Status **NOT SUBMITTED - To complete your response, you must click 'Submit Response' in the Response Submission tab.**



- [Event Details](#)
- [Questions](#)
- [Attachments](#)
- [Attributes](#)
- [Line Items](#)
- [Response Attachments](#)
- [Response Submission](#)

Bid Attributes

Section F

- [Save](#)
- [Error Check](#)

Response Total: \$34,625.00

Attribute

Terms and Conditions Acknowledgement

I have read, understand and agree to all terms and conditions contained in this solicitation.

* ☒ I Agree

Certification

By checking this box, submitter hereby certifies that he/she understands the specifications, has read the document in its entirety and that the prices contained in this bid/proposal have been carefully reviewed and are submitted as correct and final. Vendor further certifies and agrees to furnish any or all products/services upon which prices are extended at the price offered, in accordance with the terms and conditions contained herein. Vendor agrees that acceptance of any or all items by the Town of Prosper, Texas, within the time frame indicated in this solicitation, constitutes a contract. The individual submitting this bid/proposal certifies that he/she is a legal agent of the company, authorized to submit on behalf of the company, and is legally responsible for the decisions as to the prices and supporting documentation provided.

* ☒ I Agree

Addendum No. 1

By checking this box, vendor acknowledges receipt and understanding of Addendum No. 1 (If issued by the Town of Prosper).

☒ I Agree

Addendum No. 2

By checking this box, vendor acknowledges receipt and understanding of Addendum No. 2 (if issued by the Town of Prosper).

☒ I Agree

Addendum No. 3

By checking this box, vendor acknowledges receipt and understanding of Addendum No. 3 (if issued by the Town of Prosper).

☒ I Agree



Purchasing Department

Addendum No. 1

Issued September 19, 2022

Bid No:	2023-01-A
Bid Title:	Christmas Display Services
Bids Due:	9/23/22 @ 2:00 p.m.

Addendum #1 is issued by the Town of Prosper Purchasing Office. Please see the following for changes/additions/deletions to the specifications:

Clarifications

1. What is the budget for fiscal year 2022?
 - a. *The budget for this project is \$44,000.*
2. Is there a specific color the city would like to use on the Christmas tree? Any color other than warm white may require special orders)
 - a. *Warm white is the preference.*
3. Will all of the décor be leased?
 - a. *Yes, for this particular project the Town will be leasing all items.*
4. 'Provide, install and decorate 36 medium trees'-Are these only lights, what is 'decorate' referring to?
 - a. *Decorating is referring to adding the warm LED lights to the branches. Each individual tree will have its own power supply.*

For vendors who have already submitted a response and feel this addendum may change their response:

1. Online Submissions: You can "unsubmit" your bid, make the necessary changes, and resubmit.
2. Hard Copy Submissions: You may pick up their submission and return it prior to July 24, 2020 @ 2:00 p.m. If picking up the submission is not feasible, any new response submitted by your firm will supersede one previously submitted.

Acknowledge receipt of this addendum in the appropriate space of the Bid Attributes section if you have not previously submitted a response.

For questions regarding this addendum contact:

Jay Carter NIGP-CPP, CPPB, C.P.M.
Purchasing Manager
(972) 569-1018
jcarter@prospertx.gov