



## FACILITIES

**To: Mayor and Town Council**  
**From: Chuck Ewings, Assistant Town Manager**  
**Through: Mario Canizares, Town Manager**  
**Re: Contract for Town Hall Improvements**  
**Town Council Meeting – March 26, 2024**

**Strategic Visioning Priority: 4. Provide Excellent Municipal Services**

---

**Agenda Item:**

Consider and act upon authorizing the Town Manager to execute a contract with Nouveau Technology Services, LP, for interior improvements to Town Hall.

**Description of Agenda Item:**

During the budget review, Town Council approved funding to complete interior renovations to Town Hall including completion of unfinished space on the first floor in the utility billing area, completion of unfinished space on the second floor adjacent to the engineering department, and completion of unfinished space on the third floor near the communication division. The projects are to provide additional and more efficient workspace to accommodate the increase in staff. The council approved up to \$650,000 in the capital improvement budget for this project.

Facilities staff requested a quote from Nouveau Technology Services, LP, utilizing the Interlocal Purchasing System (TIPS) cooperative purchasing program. The proposed cost of the improvements is \$336,436.77.

**Budget Impact:**

The improvements will be charged to Account 750-6610-10-00-2330-FC. Funding in the amount of \$650,000 is available for this project.

**Legal Obligations and Review:**

Standard contract language will be utilized.

**Attached Documents:**

1. Nouveau Technology Services, LP, Proposal

**Town Staff Recommendation:**

Town staff recommends that the Town Council authorize the Town Manager to execute a contract with Nouveau Technology Services, LP, for interior improvements to Town Hall.

**Proposed Motion:**

I move to authorize the Town Manager to execute a contract with Nouveau Technology Services, LP, for interior improvements to Town Hall.