



Parks and Recreation

To: Mayor and Town Council

From: Paul Naughton, RLA, Parks Planning Manager
Dan Baker, MBA, Parks and Recreation Director

Through: Harlan Jefferson, Town Manager
Robyn Battle, Executive Director of Community Services

Re: Town Council Meeting – January 25, 2022

Agenda Item:

Consider and act upon approving the purchase of trees from Fannin Tree Farm, LLC, through a City of Frisco contract; and authorizing the Town Manager to execute documents for the same.

Description of Agenda Item:

The Town of Prosper suffered landscape damage during the winter freeze that occurred in early February 2021 due to the number of hours the temperature stayed below freezing, as well as how far below freezing the temperatures dropped.

At the April 27, 2021, Town Council meeting, the Town approved a budget amendment to fund the removal of dead shrubs and grasses that had been damaged. During that meeting it was explained that staff would be monitoring the trees throughout the Town to determine which trees would need to be replaced, and a future agenda item would be presented requesting funds to replace those trees.

Over the last few months, staff has identified over 100 trees of various sizes and species in the parks and medians that need to be removed. Of the trees identified, staff has determined it would be better not to replant in certain locations due to poor performance and ongoing maintenance issues. Therefore, staff anticipates replanting approximately 72 of these trees. Similar to the shrubs, these replanted trees will be smaller than the originals, as it is cost prohibited to replant inch for inch.

Staff has obtained pricing through an existing City of Frisco contract for the purchase and planting of approximately 72 trees, as well as the mulch that will be required.

Trees are currently in short supply due to the large number being purchased as replacements, along with the vendors who experienced losses in inventory as well. These trees will be replaced as inventory is available.

Budget Impact:

The cost for this purchase is \$90,780.00. A budget amendment for the additional funds is included on tonight's agenda. If the budget amendment is approved, this item will be funded from Contracted Services Account No. 100-5480-60-02.

Attached Documents:

1. Town of Prosper Tree Quote

Town Staff Recommendation:

Town staff recommends approving the purchase of trees from Fannin Tree Farm, LLC, through a City of Frisco contract.; and authorizing the Town Manager to execute documents for the same.

Proposed Motion:

I move to approve the purchase of trees from Fannin Tree Farm, LLC, through a City of Frisco contract.; and authorize the Town Manager to execute documents for the same.