



FINANCE

To: Mayor and Town Council

From: Chris Landrum, Finance Director

Through: Mario Canizares, Town Manager
Bob Scott, Deputy Town Manager

Re: Software Purchase

Town Council Meeting – July 14, 2026

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

Agenda Item:

Consider and act upon approval of a three-year contract for digital supplier software through Carahsoft Technology Corp. utilizing NASPO Cooperative Contract AR2472 in the amount of \$92,300.

Description of Agenda Item:

This item seeks approval for the purchase of digital supplier software that will improve processes working with suppliers, provide supplier account verifications and add additional security to payment processing by indemnifying payments up to two million dollars each. It will also enhance efficiency, data integrity, risk management, assist in moving vendors to electronic payments, and aid the town in being NACHA compliant.

Budget Impact:

The impact of this budget item will be net neutral; the department will use cost savings from switching budget software.

Legal Obligations and Review:

Terrence Welch of Brown and Hofmeister, L.L.P. has approved the attached documents as to form and legality.

Attached Documents:

1. Carahsoft Quote #64693966
2. NASPO AR2472

Town Staff Recommendation:

Town Staff recommend the Town Council approve a three-year contract for digital supplier software through Carahsoft utilizing NASPO Cooperative Contract AR2472 in the amount of \$92,300.

Proposed Motion:

I move to approve a three-year contract for digital supplier software through Carahsoft utilizing NASPO Cooperative Contract AR2472 in the amount of \$92,300.