



## PARKS AND RECREATION

**To:** Mayor and Town Council

**From:** Dan Baker, Parks and Recreation Director

**Through:** Mario Canizares, Town Manager  
Robyn Battle, Executive Director

**Re:** Median Maintenance Agreement

**Town Council Meeting – October 10, 2023**

**Strategic Visioning Priority: 4. Provide Excellent Municipal Services**

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**Agenda Item:**

Consider and act upon authorizing the Town Manager to execute a Contract for Services between the Town of Prosper and V&A Landscaping to provide median maintenance on US Highway 380 from Custer Road to Legacy Drive.

**Description of Agenda Item:**

The Town of Prosper, through the Purchasing Department, solicited proposals for the maintenance of medians located on US Highway 380, within the Town of Prosper and the City of Frisco. V&A Landscape has been awarded the contract through the evaluation criteria. The initial term of the contract will be one (1) year, with four (4) optional, one-year renewal periods.

This is a cooperative procurement process, with the Town of Prosper serving as the lead agency on behalf of the Town of Prosper and the City of Frisco. The Town of Prosper will administer the contract on behalf of all entities, and process payments. It is understood that any reference to the “Town” throughout this document represents all entities. The Town of Prosper will invoice the City of Frisco for cost of services twice per Fiscal Year.

**Budget Impact:**

Funds will be provided through Contract Services, 100-5480-60-02.

**Legal Obligations and Review:**

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

**Attached Documents:**

1. Contract for Services with V&A Landscape and Lawn
2. Scoring Matrix

**Town Staff Recommendation:**

Town Staff recommends the Town Council authorize the Town Manager to execute a Contract for Services between the Town of Prosper and V&A Landscaping to provide median maintenance on US Highway 380 from Custer Road to Legacy Drive.

**Proposed Motion:**

Town Staff recommends the Town Council authorize the Town Manager to execute a Contract for Services between the Town of Prosper and V&A Landscaping to provide median maintenance on US Highway 380 from Custer Road to Legacy Drive.