

To: Mayor and Town Council

From: Hulon T. Webb, Jr., P.E., Director of Engineering Services

**Through: Mario Canizares, Town Manager
Chuck Ewings, Assistant Town Manager**

Re: Shortlist of Qualified Firms to Provide Various Engineering Services

Town Council Meeting – October 24, 2023

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

Agenda Item:

Consider and act upon approving a shortlist of qualified firms to provide various engineering services to the Town of Prosper.

Description of Agenda Item:

On June 29, 2023, at 2:00PM, one hundred forty-six (146) submittals were received in response to RFQ No. 2023-32-A for Various Engineering Services for the Town of Prosper. Responses were divided into eight (8) categories based on specialties within the engineering industry and companies were requested to submit for their strongest three (3) categories. The categories were: Roadway Design, Water/Wastewater Design, Storm Drain Design, Traffic Engineering, Topographical and Property Survey, Land Acquisitions and Appraisal Services, Subsurface Utility Exploration, and Geotechnical Engineering and Material Testing.

A review committee, consisting of engineering staff, evaluated each firm's response based on the following areas of criteria: firm's general information, professional qualification of individual team members, relative project experience, and supplemental information. The following shortlist identifies, in alphabetical order, the firms that were determined to be the most highly qualified in each category:

Roadway Design:

- Binkley & Barfield, Inc
- CP&Y, Inc
- EST, Inc
- Garver, LLC
- Grantham & Associates, Inc
- Halff Associates, Inc
- Huitt-Zollars, Inc
- Kimley-Horn and Associates, Inc
- Lockwood, Andrews & Newman, Inc
- Teague Nall and Perkins, Inc

Water/Wastewater Design:

- CP&Y, Inc
- Freese and Nichols, Inc
- Garver, LLC
- Kimley-Horn and Associates, Inc
- Lockwood, Andrews & Newman, Inc

Storm Drain Design:

- Freese and Nichols, Inc
- Huitt-Zollars, Inc
- Lockwood, Andrews & Newman, Inc
- Teague Nall and Perkins, Inc
- Walter P. Moore and Associates, Inc

Traffic Engineering:

- Binkley & Barfield, Inc
- Cobb, Fendley & Associates, Inc
- Kimley-Horn and Associates, Inc
- Lee Engineering, LLC
- Stantec Consulting Services, Inc

Topographical and Property Survey:

- CP&Y, Inc
- Grantham & Associates, Inc
- PJB Surveying, LLC
- Schaumburg & Polk, Inc

Land Acquisitions and Appraisal Services:

- Halff Associates, Inc
- Lowery Property Advisors
- McCarthy Right of Way Partners, Inc
- Whitman Land Group

Subsurface Utility Exploration:

- None Selected

Geotechnical Engineering and Material Testing:

- Alliance Geotechnical
- D&S Engineering Labs, Inc
- ECS Southwest, LLP
- Kleinfelder, Inc
- Raba Kistner, Inc

Approval of this list does not authorize the award of a contract for professional engineering services, nor does it guarantee that a contract will be awarded to any individual firm on the list. As the need arises, individual contracts will be negotiated with qualified firms from this list and awarded in accordance with the Town's purchasing policies. The shortlist of qualified firms will remain in effect for a period of approximately five (5) years.

Budget Impact:

This item does not authorize the expenditure of funds. Funding for individual contracts will be allocated through the Town's budget process.

Legal Obligations and Review:

Not applicable.

Attached Documents:

1. Shortlist of Qualified Firms

Town Staff Recommendation:

Town staff recommends that the Town Council approve a shortlist of qualified firms to provide various engineering services to the Town of Prosper.

Proposed Motion:

I move to approve a shortlist of qualified firms to provide various engineering services to the Town of Prosper.