

**To: Mayor and Town Council**

**From: Chris Landrum, Finance Director**

**Through: Mario Canizares, Town Manager  
Bob Scott, Deputy Town Manager**

**Re: September 2023 Monthly Financial Report**

**Town Council Meeting – October 24, 2023**

**Strategic Visioning Priority: 4. Provide Excellent Municipal Services**

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**Agenda Item:**

Consider acceptance of the September 2023 monthly financial report.

**Description of Agenda Item:**

The Town Charter requires the submission of monthly financial reports to the Town Council. In summary, both revenues and expenditures are within the expected ranges and no unexpected events have occurred that require significant changes in original projections.

The attached monthly financial report for September 2023 was prepared in the old format. This format is not particularly “user friendly” and staff is looking to reformat the monthly financial reports after the ERP software conversion.

**Budget Impact:**

There is no budgetary impact affiliated with this item.

**Legal Obligations and Review:**

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

**Attached Documents:**

1. Fourth Quarter Financial Summary
2. Monthly Financial Report – September 30, 2023

**Town Staff Recommendation:**

Town staff recommends Town Council vote to accept submission of the monthly financial report for the period September 2023 in compliance with the requirements of the Town Charter.

**Proposed Motion:**

I move to accept the September 2023 monthly financial report in compliance with Charter requirements.