



PUBLIC WORKS

To: Mayor and Town Council

From: Frank E. Jaromin, P.E., Director of Public Works

Through: Mario Canizares, Town Manager
Chuck Ewings, Assistant Town Manager

Re: Concrete Replacement Services

Town Council Meeting – October 24, 2023

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

Agenda Item:

Consider and act upon renewing Bid No. 2019-53-A for one year to Wopac Construction, Inc., as the primary vendor, and HQS Construction, LLC, as the secondary vendor, at the unit prices bid, to establish an annual fixed-price contract for Miscellaneous Concrete Replacement Services; and authorizing the Town Manager to execute same.

Description of Agenda Item:

The Public Works Department prepared a four-year program to repair streets, alleys, and sidewalks and has used this unit price contract for the last three years on larger projects.

In order to accommodate these types of repairs, and to reduce staff time from bidding out separate projects, the Town developed specifications and solicited bids to establish an annual fixed-price contract for miscellaneous concrete replacement services to be performed within the Town of Prosper. Services to be performed include removal/installation of concrete pavement (streets, alleys and sidewalks), and other related items.

On April 26, 2019, at 3:00 p.m., staff opened two (2) bids for Bid No. 2019-53-A Miscellaneous Concrete Replacement Services. Based on unit prices bid and estimated quantities, Wopac Construction, Inc., is the apparent low bidder and HQS Construction, LLC, is the apparent second low bidder.

Staff recommends Wopac Construction, Inc., as the primary vendor and HQS Construction, LLC, as the secondary vendor. Both have very good reviews and have successfully completed paving projects in Prosper. The initial term of the contract was one year, with four optional one-year renewal periods.

Budget Impact:

The Town will only pay for actual installed quantities. The estimated expenditure for these services in FY 2024 is not to exceed \$260,000.00. The funding source for this project is 100-5480-50-01 (Contracted Services) and 100-5485-50-01 (Contracted Services – Annual).

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

Attached Documents:

1. Wopac Bid Renewal Letter
2. HQS Bid Renewal Letter

Town Staff Recommendation:

Town staff recommends that the Town Council renew Bid No. 2019-53-A for one year to Wopac Construction, Inc., as the primary vendor, and HQS Construction, LLC, as the secondary vendor, at the unit prices bid, to establish an annual fixed-price contract for Miscellaneous Concrete Replacement Services; and authorize the Town Manager to execute same.

Proposed Motion:

I move to renew Bid No. 2019-53-A for one year to Wopac Construction, Inc., as the primary vendor, and HQS Construction, LLC, as the secondary vendor, at the unit prices bid, to establish an annual fixed-price contract for Miscellaneous Concrete Replacement Services; and authorize the Town Manager to execute same.