



Finance

To: Mayor and Town Council

From: Chris Landrum, Finance Director

**Through: Mario Canizares, Town Manager
Bob Scott, Deputy Town Manager**

Re: Annual Spend for Vehicle and Equipment Purchases

Town Council Meeting – December 12, 2023

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

Agenda Item:

Consider and act upon the approval of purchases of new and replacement vehicles, upfitting and equipment for FY24 utilizing cooperative purchasing agreements and approved purchasing methods and authorize the Town Manager or his/her designee to execute documents related to said purchases. (CL)

Description of Agenda Item:

In previous years, the Town acquired its vehicles through Enterprise Leasing. As discussed with the Finance Sub-Committee, staff determined it is in the financial best interest of the Town to purchase vehicles directly, necessitating this agenda item. Vehicles acquired through Enterprise will continue to be utilized until the lease term ends. To conform with State purchasing law and best practices we are requesting approval to place purchase orders for the town for new and VEF replacement vehicles, upfitting and equipment.

Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a cooperative purchasing program with another local government or a local cooperative organization. Requested agreements are in compliance with the Texas Interlocal Cooperation Act, Chapter 791 of the Texas Government Code and town purchasing policies.

Each purchase will meet all aspects of state purchasing laws as well as town purchasing policies. At this time approval for purchasing from the following cooperatives and vendors in the amounts listed and approved in the FY24 budget for new and VEF replacement vehicles, upfitting and equipment is requested.

Cooperative Purchasing Contracts: Buyboard, Tarrant County, Sheriffs' Association of Texas, TIPS 210907, Omnia Partners.

Vendors: Silsbee Fleet (Silsbee Ford, Silsbee Toyota, Lake Country Chevrolet, Donalson CDJR, LLC), Rush Truck Centers of Texas, Sam Pack Five Star Ford, Sam Pack's Five Star Chevrolet, Caldwell Country Chevrolet, Defender Supply, Prosper Ford, Reliable Chevrolet, Doering Fleet Management.

Budget Impact:

Purchases will be made with approved funds budgeted in FY24.

FY24 New Fleet Additions Approved in Budget

Police	Police Officers-Patrol - Pursuit Vehicles	\$653,595
Development Services	Code Compliance Officer - Sedan	\$27,000
Public Works	Ice Pre-Treatment - Heavy Duty Truck	\$80,010
Public Works	Facilities/Advanced Facilities Tech - Medium Duty Truck	\$68,500
Parks Ops	Heavy Equip Operator - Light Duty Truck	\$41,350
Parks Ops	Chemical Technician - Light Duty Truck	\$41,350
Parks Ops	Crew Leader- Medium Duty Truck	\$63,760
Public Works	Systems Technician- Light Duty Truck	\$41,740
Public Works	Backflow Inspector -Light Duty Truck	\$41,740
Engineering	Stormwater Inspector -Light Duty Truck	\$38,240

FY24 VERF Vehicle Replacements Approved in Budget

Police	Unit 2139 Pursuit Vehicle	\$90,000.00
Police	Unit 2144 Pursuit Vehicle	\$90,000.00
Police	Unit 2145 Pursuit Vehicle	\$90,000.00
Police	Unit 2147 Pursuit Vehicle	\$90,000.00
Streets	Unit 5106 Medium Duty Truck	\$70,000.00
Park Operations	Unit 6214 Medium Duty Truck	\$55,000.00
Public Works Water	Unit 5210 Light Duty Truck	\$46,000.00
Public Works Water	Unit 5212 SUV	\$67,500.00
Public Works Water	Unit 5215 Light Duty Truck	\$42,000.00
Building Inspections	Unit 4102 Light Duty Truck	\$42,000.00

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

Attached Documents:

1.Cooperative Purchasing Contract Summaries

Town Staff Recommendation:

Town Staff recommends the approval of the purchase of new and replacement vehicles, upfitting and equipment for FY24 utilizing cooperative purchasing agreements and approved purchasing methods and authorize the Town Manager or his/her designee to execute documents related to said purchases. (CL)

Proposed Motion:

I move to approve the purchase of new and replacement vehicles, upfitting and equipment for FY24 utilizing cooperative purchasing agreements and approved purchasing methods and authorize the Town Manager or his/her designee to execute documents related to said purchases.