



## PUBLIC WORKS

**To: Mayor and Town Council**

**From: Frank E. Jaromin, P.E., Director of Public Works**

**Through: Mario Canizares, Town Manager**  
**Chuck Ewings, Assistant Town Manager**

**Re: Meter Purchases**

**Town Council Meeting – December 12, 2023**

**Strategic Visioning Priority: 4. Provide Excellent Municipal Services**

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**Agenda Item:**

Consider and act upon approving the purchase of water meters from Core & Main, a sole source provider; and authorizing the Town Manager to execute documents for the same.

**Description of Agenda Item:**

In November 2006, Town Council approved the installation of an automated meter reading system. Staff continues to exclusively maintain Neptune water meters to ensure the pairing and interaction of the MTU to the meter. The MTU transmits the reading from the meter to the Utility Billing system.

This purchase falls within the definition of a procurement that is available from only one source (Chapter 252 of the Local Government Code) and is exempt from competitive bidding requirements. Core & Main is the sole source provider of Neptune water meters.

**Budget Impact:**

The annual purchase of water meters is \$552,000.00. Will be funded from 200-5545-50-02, Meter Purchases, from budgeted and currently available funds.

**Attached Documents:**

1. Sole Source Letter
2. Price List

**Town Staff Recommendation:**

Town staff recommends approving the purchase of water meters from Core & Main, a sole source provider; and authorizing the Town Manager to execute documents for the same.

**Proposed Motion:**

I move to approve the purchase of water meters from Core & Main, a sole source provider; and authorize the Town Manager to execute documents for the same.