



TOWN SECRETARY

To: Mayor and Town Council

From: Michelle Lewis Sirianni, Town Secretary

Through: Mario Canizares, Town Manager
Robyn Battle, Executive Director

Re: 2024 Meeting Schedule

Town Council Meeting – December 12, 2023

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

Agenda Item:

Consider and act upon the 2024 Prosper Town Council Regular meeting schedule.

Description of Agenda Item:

Each year, the Town Council has an opportunity to review the regular meeting schedule and advise staff if there are any meetings they wish to cancel. Historically, the Town Council has cancelled the second meeting in December. Therefore, for 2024, it would fall on Tuesday, December 24, 2024, which is also a Town holiday. This schedule does not include any special meetings that may be called throughout the year.

Unless otherwise posted, all Prosper Town Council meetings take place in the Council Chambers of Prosper Town Hall and begin at 6:15 p.m. and if needed, a Work Session at 5:00 p.m.

It is important to note that the meeting dates in April will be the third and fifth Tuesday in order to accommodate future planned events. The Planning and Zoning Commission will be adjusting their second meeting in April to April 23 due to the change.

The 2024 Town Council meetings are as follows:

- January 9 and 23
- February 13 and 27
- March 12 and 26
- April 16 and 30
- May 14 and 28 (Memorial Day is May 27)
- June 11 and 25
- July 9 and 23
- August 13 and 27
- September 10 and 24
- October 8 and 22
- November 12 and 26 (Thanksgiving Holiday is November 28 & 29)
- December 10 and 24 (Cancelled)

Budget Impact:

There is no budgetary impact affiliated with this item.

Town Staff Recommendation:

Town Staff recommends the Town Council approve the 2024 Prosper Town Council Regular meeting schedule as presented.

Proposed Motion:

I move to approve the 2024 Prosper Town Council Regular meeting schedule as presented.