PUBLIC WORKS

To:	**Mayor and Town Council**
From:	**Frank E. Jaromin, P.E., Director of Public Works**
Through:	**Mario Canizares, Town Manager** **Chuck Ewings, Assistant Town Manager**
Re:	**Wastewater Inspection Software**
	Town Council Meeting – December 12, 2023

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

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Agenda Item:

Consider and act upon approving the purchase of a wastewater inspection software from ITpipes Opco, LLC, a sole source provider; and authorizing the Town Manager to execute documents for the same.

Description of Agenda Item:

The purpose of this request is to purchase a computer-based system that integrates with our current Asset Management System (AMS), Cityworks, to help manage our wastewater collection system. This integration not only covers unplanned/emergency inspections, but live field scheduling from a map, rescheduling of inspections, inspection completion, upload and closing, and inspection sharing. The video inspection footage will now be attached to the asset in GIS. We will be able to compare videos taken in the past to a current inspection. Once the work order is created in the new system, a work order will be generated in Cityworks as well, cutting the data entry in half. This vendor is the only provider that can operate in the Town's hosted environment and integrate with existing software.

This purchase falls within the definition of a procurement that is available from only one source (Chapter 252 of the Local Government Code) and is exempt from competitive bidding requirements. Core & Main is the sole source provider of Neptune water meters.

Budget Impact:

This is an approved budget item for FY23-24. The total for this item is $49,500 this year and $20,000 for subsequent years and will be paid from IT Licenses account number 200-5419-50-03.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

Attached Documents:

1. Quote
2. Sole Source Letter

Town Staff Recommendation:
Town staff recommends approving the purchase of a wastewater inspection software from ITpipes Opco, LLC, a sole source provider; and authorizing the Town Manager to execute documents for the same.

Proposed Motion:
I move to approve the purchase of a wastewater inspection software from ITpipes Opco, LLC, a sole source provider; and authorize the Town Manager to execute documents for the same