



*Prosper is a place where everyone matters.*

## MINUTES

**Prosper Town Council Work Session**  
Prosper Town Hall – Council Chambers  
250 W. First Street, Prosper, Texas  
Tuesday, July 12, 2022

### **Call to Order/ Roll Call.**

The meeting was called to order at 5:00 p.m.

### **Council Members Present:**

Mayor David F. Bristol  
Deputy Mayor Pro-Tem Craig Andres  
Councilmember Marcus E. Ray  
Councilmember Amy Bartley  
Councilmember Chris Kern  
Councilmember Charles Cotten

### **Council Members Absent:**

Mayor Pro-Tem Jeff Hodges

### **Staff Members Present:**

Harlan Jefferson, Town Manager  
Michelle Lewis Sirianni, Town Secretary  
Robyn Battle, Executive Director of Community Services  
Hulon Webb, Director of Engineering  
Bob Scott, Executive Director of Administrative Services  
Betty Pamplin, Finance Director  
James Edwards, Human Resources Director  
Leigh Johnson, IT Director  
Dan Baker, Parks and Recreation Director  
Leslie Scott, Director of Library Services  
Frank Jaromin, Public Works Director  
Brady Cudd, Building Official  
Doug Kowalski, Police Chief  
Stuart Blasingame, Fire Chief

### **Items for Individual Consideration**

#### **1. Discuss the Preliminary 2022-2023 Fiscal Year Budget. (BS)**

Mr. Scott presented to the Council an overview of items including population projections, forecasting residential buildout, as well as recommended changes to the financial policies. Mr. Scott also gave an overview of the preliminary fiscal year 2022-2023 Budget which included an overview of revenues and expenditures, non-discretionary and discretionary requests, the impact of the Homestead Tax Exemption on residents, major projects from the Strategic Plan, and proposed fee changes.

The Council concurred with staff's recommendations regarding the basic assumptions and direction for the preliminary budget, the management of the debt service tax rate, and the proposed changes to the Town's financial policies.

The Council requested staff make refinements to the population projections and to further evaluate certain proposed fee changes. They also requested that staff evaluate the use of professional services by third-party vendors versus the Town providing the same services in-house.

Mr. Webb gave a CIP update highlighting current projects, current projects in design and under construction, street projects, park projects, facility projects, water projects and wastewater projects. The Council had no comments on the proposed projects.

**EXECUTIVE SESSION:**

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

*Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.*

*Section 551.072 – To discuss and consider purchase, exchange, lease or value of real property for municipal purposes and all matters incident and related thereto.*

*Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.*

The Town Council recessed into Executive Session at 7:27 p.m.

**Reconvene in Regular Session and take any action necessary as a result of the Closed Session.**

The Town Council reconvened into Regular Session at 7:58 p.m.

Deputy Mayor Pro-Tem Andres made a motion to authorize the Mayor to execute an agreement on behalf of the Town for an Interim Town Manager. Councilmember Cotten seconded that motion, and the motion was unanimously approved.

**Adjourn.**

The meeting was adjourned at 7:59 p.m.

These minutes approved on the 26<sup>th</sup> day of July 2022.

**APPROVED:**

---

**David F. Bristol, Mayor**

**ATTEST:**

---

**Michelle Lewis Sirianni, Town Secretary**