



## LIBRARY SERVICES

**To:** Mayor and Town Council

**From:** Leslie Scott, Director of Library Services

**Through:** Mario Canizares, Town Manager  
Robyn Battle, Executive Director of Community Services

**Re:** Library Policies

**Town Council Meeting – February 28, 2023**

---

**Agenda Item:**

Consider and act upon approving an update to the Library Policies.

**Description of Agenda Item:**

The Prosper Community Library Board has conducted a review of the current Library Policy with the assistance of staff. The Board determined that the existing Library Policy was overly restrictive on teleconferencing in the study rooms and time limitations of study rooms, yet not restrictive enough with children left unattended in library.

The proposed updates to the policies include changes in word choice, children left alone in library unattended, study room teleconferencing, and time allotments. These formalized policies will protect both the patrons and the library, present a professional mode of business, and support the American Library Association standards of library conduct. The Prosper Community Library Board approved the proposed changes at their February 9, 2023 meeting.

**Legal Obligations and Review:**

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the policies as to form and legality.

**Attached Documents:**

1. Library Policies Redline Version
2. Library Policies Clean Version

**Town Staff Recommendation:**

Town staff recommends that the Town Council approve an update to the Library Policies.

**Proposed Motion:**

I move to approve an update to the Library Policies.