



MINUTES

Prosper Town Council Meeting
Prosper Town Hall, Council Chambers
250 W. First Street, Prosper, Texas
Tuesday, April 8, 2025

Call to Order/ Roll Call.

The meeting was called to order at 6:15 p.m.

Council Members Present:

Mayor Pro-Tem Marcus E. Ray
Deputy Mayor Pro-Tem Amy Bartley
Councilmember Craig Andres *arrived at 6:34 p.m.*
Councilmember Chris Kern
Councilmember Jeff Hodges
Councilmember Cameron Reeves

Council Members Absent:

Mayor David F. Bristol

Staff Members Present:

Mario Canizares, Town Manager
Terry Welch, Town Attorney
Bob Scott, Deputy Town Manager
Chuck Ewings, Assistant Town Manager
Robyn Battle, Executive Director
Michelle Lewis Sirianni, Town Secretary
David Hoover, Development Services Director
Suzanne Porter, Planning Manager
Dan Baker, Parks and Recreation Director
Chris Landrum, Finance Director
Gary Landeck, Library Director
Carrie Jones, Public Works Director
Muya Mwangi, Help Desk Technician I
Hulon Webb, Engineering Director
Todd Rice, Communications Director
Doug Kowalski, Police Chief
Scott Brewer, Assistant Police Chief

Invocation, Pledge of Allegiance and Pledge to the Texas Flag.

Brian Perkes with Latter Day Saints led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were recited.

Announcements of recent and upcoming events.

Councilmember Reeves made the following announcements:

Join us for a special photo event designed exclusively for families with children with special needs on Thursday, April 10 from 6 p.m. to 7 p.m. at the Prosper Community Library. This event offers a chance to fill your baskets with non-food items from eggs hidden on both floors of the library. Families can also take memorable photos with the Easter Bunny.

Hop into your car and drive through the Prosper Community Library's "Bunny Lane" on Friday, April 11 from 11 a.m. to 12 p.m. Children will receive stuffed eggs and a sweet wave from the Easter Bunny, all from the comfort of your vehicle. Don't forget your baskets! This family-friendly event is open to all ages.

A reminder that Town Hall Offices including the 407 Rec Center and Community Library will be closed Friday, April 18 for the Good Friday Holiday. Trash and recycling services will run as normally scheduled.

Lastly, safely dispose of unused or expired medications during DEA National Take Back Day on Saturday, April 26 from 10 a.m. to 2 p.m. at Central Fire Station, 911 Safety Way. This event is free and open to all residents.

Mayor Pro-Tem Ray wished his spouse a Happy 30th Anniversary.

Mayor Pro-Tem Ray invited the Library Director and members of Library staff to come forward to receive a Proclamation for Library Week. Mayor Pro-Tem Ray read and presented the Proclamation.

Presentations.

1. **Proclamation recognizing April 13-19, 2025, as National Public Safety Telecommunications Week. (MLS)**

Mayor Pro-Tem Ray read and presented a Proclamation to members of the Prosper Dispatch and Telecommunications team.

CONSENT AGENDA:

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.

2. **Consider and act upon the minutes of the March 25, 2025, Town Council Regular meeting. (MLS)**
3. **Consider and act upon approving the purchase of two (2) modular buildings for the temporary use in Public Works with Boxx Modular through TIPS Contract Number 230902 in the amount of \$712,224. (CJ)**
4. **Consider and act upon a Resolution 2025-13 authorizing the Town Manager, and/or his/her designee to apply for the FY 2026 Motor Vehicle Crime Prevention Authority Auto Theft Task Force Grant. (DK)**
5. **Consider and act upon Ordinance 2025-14 amending the Code of Ordinances, Chapter 12, "Traffic and Vehicles Section 12.01.001, "Definitions", of Article 12.01 "General Provisions" by adding a definition of "Electric Bicycle" and amending the definition of "Vehicle or Motor Vehicle". (TW)**
6. **Consider and act upon whether to direct staff to submit a written notice of appeals on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on Preliminary Site Plans and Site Plans. (DH)**

Deputy Mayor Pro-Tem Bartley requested to pull item 6.

Deputy Mayor Pro-Tem Bartley made a motion to approve consent agenda items 2-5. Councilmember Hodges seconded the motion. Motion carried with a 5-0 vote.

Regarding item 6 for the Hunter Gateway Centre, Deputy Mayor Pro-Tem Bartley asked if there would be buffering for the parking facing US 380, and if there was any discussion for a multi-tenant building for the two lots in Phase 2 of the development due to the footprint size of the lots. Mr. Hoover replied that there will be a buffer, and at this time, there are no known users for the two buildings.

Deputy Mayor Pro-Tem Bartley noted for the record that this development is within an old Planned Development (PD) and uses noted are allowed by right.

Deputy Mayor Pro-Tem Bartley made a motion to approve item 6 as presented. Councilmember Reeves seconded the motion. Motion carried with a 5-0 vote.

CITIZEN COMMENTS

No comments were made.

Items for Individual Consideration:

7. **Consider and act upon authorizing the Town Manager to execute a Construction Agreement awarding Competitive Sealed Bid No. 2025-07-B to Central North Construction, LLC for Prosper Trail Right of Way Landscape Enhancements in the amount of \$390,000. (DB)**

Mr. Baker introduced the item outlining the project details including the budgetary details, the landscape enhancements included, and the estimated timeline for completion. Staff recommends approval.

Deputy Mayor Pro-Tem Bartley made a motion to authorize the Town Manager to execute a Construction Agreement awarding Competitive Sealed Bid No. 2025-07-B to Central North Construction, LLC for Prosper Trail Right of Way Landscape Enhancements in the amount of \$390,000. Councilmember Hodges seconded the motion. Motion carried with a 5-0 vote.

8. **Consider and act upon a Park Improvement Fee Agreement between the Town of Prosper and PPP 100 DEV LLC, for the Park Place Phase 1 development. (DB)**

Mayor Pro-Tem Ray stated items 8 and 9 are correlated with one another. He noted, due to not having a full Council present to discuss, is motioning to table both items to the first meeting in May (May 13, 2025). Councilmember Hodges seconded the motion. Motion carried with a 6-0 vote.

9. **Consider and act upon a Park Improvement Fee Agreement between the Town of Prosper and Shaddock-Prosper Park Place 2, LLC, for the Park Place Phase 2 development. (DB)**

10. **Discuss and consider Town Council Subcommittee reports. (DFB)**

Community Engagement Committee (CEC): Councilmember Hodges noted the committee discussed the new resident mailer, ideas for a new campaign “A Place Where Everyone Matters” and “Now You Know Prosper”, and recent and upcoming events.

Downtown Advisory Committee: Councilmember Reeves noted the committee discussed turf versus grass for the plaza area, and received updates on the historical markers, monumentation, and parking.

Legislative Subcommittee: Councilmember Andres noted several of the Council and staff were recently in Austin for Collin and Denton County Days. They were able to meet with several members of the Town’s delegation including State Representatives, Senators, and Commissioners. Councilmember Reeves added his thanks to Tracy Heckel of the Prosper Chamber of Commerce and her efforts for taking Leadership Prosper to Collin County Days and allowing them to share the experience.

Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.

No comments were made.

EXECUTIVE SESSION:

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.

Section 551.072 – To discuss and consider the purchase, exchange, lease, or value of real property for municipal purposes and all matters incident and related thereto.

Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.

Section 551.071 - To consult with the Town Attorney regarding legal issues associated with code enforcement activities and substandard structures, law enforcement activities, and all matters incident and related thereto.

The Town Council recessed into Executive Session at 6:41 p.m.

Reconvene in Regular Session and take any action necessary as a result of the Closed Session.

The Town Council reconvened into Regular Session at 7:08 p.m.

No action was taken.

Adjourn.

The meeting was adjourned at 7:09 p.m.

These minutes were approved on the 22nd day of April 2025.

APPROVED:

David F. Bristol, Mayor

ATTEST:

Michelle Lewis Sirianni, Town Secretary

DRAFT