



## PLANNING

**To:** Mayor and Town Council  
**From:** David Soto, Planning Manager  
**Through:** Ron K. Patterson, Interim Town Manager  
Hulon T. Webb, Jr., Interim Executive Director of Development and Infrastructure Services  
**Re:** Notice of Appeal

**Town Council Meeting – September 27, 2022**

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**Agenda Item:**

Consider and act upon whether to direct staff to submit a written notice of appeal on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on any Site Plan, including Star Trail West Amenity Center.

**Description of Agenda Item:**

Attached is the site plan that was acted on by the Planning & Zoning Commission at their September 6, 2022 meeting. Per the Zoning Ordinance, the Town Council has the ability to direct staff to submit a written notice of appeal on behalf of the Town Council to the Development Services Department for any Site Plan acted on by the Planning & Zoning Commission.

**Attachments:**

1. Star Trail West Amenity Center Site Plan

**Planning & Zoning Recommendations:**

At their September 6, 2022, meeting, the Planning & Zoning Commission approved the following items:

1. Star Trail West Amenity Center Site Plan (Approved)

**Town Staff Recommendation:**

Town staff recommends the Town Council take no action on this item.