



TOWN SECRETARY

To: Mayor and Town Council

From: Michelle Lewis Sirianni, Town Secretary

Through: Ron K. Patterson, Interim Town Manager
Robyn Battle, Executive Director of Community Services

Re: Community Engagement Committee Alternate Member

Town Council Meeting – September 27, 2022

Agenda Item:

Consider and act upon an ordinance amending Section 1.04.039 of Division 3, "Community Engagement Committee" (CEC) of Article 1.04 of the Town's Code of Ordinances by providing for the appointment of an alternate to the Community Engagement Committee (CEC).

Description of Agenda Item:

The Town Council approved an ordinance at its September 13, 2022, meeting establishing the Community Engagement Committee (CEC) as a formal standing advisory committee to the Town Council. The Committee is composed of eleven members with staggering terms.

The proposed ordinance would provide for the appointment of an alternate member to serve in absence of a regular member. The alternate member would serve for the same period and be subject to removal in the same manner as the regular member. A vacancy is also filled in the same manner as a regular member, and the alternate may attend, participate, and serve in any meeting of the Committee.

Budget Impact:

There is no budgetary impact affiliated with this item.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has reviewed the proposed ordinance as to form and legality.

Attached Documents:

1. Ordinance

Town Staff Recommendation:

Town staff recommends the Town Council approve an ordinance amending Section 1.04.039 of Division 3, "Community Engagement Committee" (CEC), of Article 1.04 of the Town's Code of Ordinances by providing for the appointment of an alternate to the Community Engagement Committee (CEC).

Proposed Motion:

I move to approve an ordinance amending Section 1.04.039 of Division 3, "Community Engagement Committee" (CEC), of Article 1.04 of the Town's Code of Ordinances by providing for the appointment of an alternate to the Community Engagement Committee (CEC).