



PARKS AND RECREATION

To: Mayor and Town Council

From: Dan Baker, Director of Parks and Recreation

**Through: Mario Canizares, Town Manager
Robyn Battle, Executive Director**

Re: PSA for Doe Branch Property Trail Connections Project

Town Council Meeting – April 16, 2024

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

Agenda Item:

Consider and act upon approving a Professional Services Agreement between Parkhill and the Town of Prosper, Texas, for the preparation of plans and construction documents for hike & bike trail connections within the Doe Branch Property and authorizing the Town Manager to execute documents for the same.

Description of Agenda Item:

The project includes trail development in two separate locations within the Doe Branch Property. One section is a widened sidewalk on the south side of Fishtrap Road between Denton Way and the intersection with First Street. The other portion of the project is a 10' trail connection on the south end of the Doe Branch Property crossing Doe Branch Creek and a smaller unnamed tributary to connect a section of the Windsong development on the east side and Glenbrook Estates on the west side.

Project is a 240 day project with anticipated construction beginning January 2025 and completion in late August 2025.

Budget Impact:

The total cost of services is \$227,300. Funding for this contract is available in account 750-5410-10-00-2120-PK.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the standard form of agreement as to form and legality.

Attached Documents:

1. Professional Services Proposal
2. Preliminary Schedule
3. Professional Services Agreement

Town Staff Recommendation:

Town Staff recommends approving a Professional Services Agreement between Parkhill and the Town of Prosper, Texas, for the preparation of conceptual plans and construction documents for hike & bike trail connections within the Doe Branch Property, and authorizing the Town Manager to execute documents for the same.

Proposed Motion:

I move to approve a Professional Services Agreement between Parkhill and the Town of Prosper, Texas, for the preparation of conceptual plans and construction documents for hike & bike trail connections within the Doe Branch Property, and authorizing the Town Manager to execute documents for the same.