



PUBLIC WORKS

To: Mayor and Town Council

From: Frank E. Jaromin, P.E., Director of Public Works

Through: Chuck Ewings, Executive Director of Development and Infrastructure Services
Bob Scott, Interim Town Manager

Re: SCADA System

Town Council Meeting – February 14, 2023

Agenda Item:

Consider and act upon approving a unit price, as needed contract, between DHS Automation INC., a sole source provider, and the Town of Prosper, Texas, related to SCADA, maintenance, and water and wastewater electrical services and repair; and authorizing the Interim Town Manager to execute documents for the same.

Description of Agenda Item:

Due to the integral workings of both the SCADA systems and electrical components of our water and wastewater system, this contract is essential to continue the safe and efficient service for our residents. DHS Automation INC., who had serviced the Town of Prosper for over seventeen years, will maintain our SCADA design systems, panels & components with PLC's, telemetry radio and devices, HMI computers, and other software and SCADA related components. DHS Automation, INC. will also assist with water and wastewater electrical services and repairs which include all water and wastewater pumps, electrical needs, and controls associated with water distribution and wastewater collection SCADA equipment.

The service and maintenance contract includes a monthly amount of \$3,750.00, or \$45,000.00 annually, which will be paid with water and wastewater funds. Additional costs associated with repairs and maintenance of the system, will be charged per contract pricing.

This purchase falls within the definition of a procurement that is available from only one source (Chapter 252 of the Local Government Code) and is exempt from competitive bidding requirements.

Budget Impact:

The annual cost for the contracted services will be funded from 200-5480-50-03 (Wastewater Contracted Services), 200-5680-50-03 (Wastewater Lift Station Expense) and 200-5480-50-01 (Water Contracted Services). The estimated expenditure for this four-year contract is \$150,000.00,

annually. Existing funding will be utilized, and subsequent annual expenditures will be subject to appropriations funded in future fiscal years.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the standard construction agreement as to form and legality.

Attached Documents:

1. DHS Automation INC. Service Maintenance Contract
2. Sole Source Letter

Town Staff Recommendation:

Town staff recommends approving a unit price, as needed contract, between DHS Automation INC., a sole source provider, and the Town of Prosper, Texas, related to SCADA, maintenance, and water and wastewater electrical services and repair; and authorizing the Interim Town Manager to execute documents for the same.

Proposed Motion:

I move to approve a unit price, as needed contract, between DHS Automation INC., a sole source provider, and the Town of Prosper, Texas, related to SCADA, maintenance, and water and wastewater electrical services and repair; and authorize the Interim Town Manager to execute documents for the same.