



PARKS AND RECREATION

To: Mayor and Town Council

From: Dan Baker, Parks and Recreation Director

Through: Mario Canizares, Town Manager
Robyn Battle – Executive Director

Re: Lakewood Park Change Order

Town Council Meeting – October 8, 2024

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

Agenda Item:

Consider and act upon approving Change Order No. 1 for CSP No. 2023-34-B, (Lakewood Park Construction) to Ratliff Hardscape related to the construction of an additional 52-space parking lot including subbase materials, striping, signage, and an evergreen screen, Zap Stand pad and electrical service, and a four-foot fence extension with windscreen around four pickleball courts for \$411,819.

Description of Agenda Item:

Staff met with the CIP Subcommittee on August 28, 2024, to discuss additional parking at Lakewood Park. The CIP Subcommittee was supportive and asked staff to acquire a design and cost to maximize parking on the south side of the existing parking lot.

Staff met with several residents who reside along the park's southern border and whose yards and fences are open to the park. They raised concerns regarding the construction of a parking lot that would impact the views from their home. Staff shared with them that the parking lot is needed to minimize the negative impact that could be caused by not offering the public an adequate amount of parking, and also described to them what would be done to screen the parking lot from their backyards.

Staff will be presenting this item to the Parks and Recreation Board on October 7, 2024, for a recommendation to bring forth to the Town Council meeting on October 8, 2024.

Budget Impact:

Funds will be provided through a combination of park fees, tree mitigation fees, and park bond interest from the 2020 Bond Program. These funds are funded as part of Fiscal Year 2025, CIP additions account 750-6610-10-00-2107-PK. The current project budget is not able to fund this change order.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

Attached Documents:

1. Change Order / Quote from Ratliff Hardscape
2. Park Plan
3. Parking Plan

Town Staff Recommendation:

Town Staff recommends that the Town Council authorize the approval of Change Order No. 1 for CSP No. 2023-34-B, (Lakewood Park Construction) to Ratliff Hardscape related to the construction of an additional 52-space parking lot including subbase materials, striping, signage, and an evergreen screen, Zap Stand pad and electrical service, and a four-foot fence extension with windscreen around four pickleball courts for \$411,819.

Proposed Motion:

I move to authorize the approval of Change Order No. 1 for CSP No. 2023-34-B, (Lakewood Park Construction) to Ratliff Hardscape related to the construction of an additional 52-space parking lot including subbase materials, striping, signage, and an evergreen screen, Zap Stand pad and electrical service, and a four-foot fence extension with windscreen around four pickleball courts for \$411,819.