



MINUTES

Prosper Town Council Meeting
Prosper Town Hall, Council Chambers
250 W. First Street, Prosper, Texas
Tuesday, September 10, 2024

Call to Order/ Roll Call.

The meeting was called to order at 6:15 p.m.

Council Members Present:

Mayor David F. Bristol
Mayor Pro-Tem Marcus E. Ray
Deputy Mayor Pro-Tem Amy Bartley
Councilmember Craig Andres
Councilmember Chris Kern
Councilmember Jeff Hodges
Councilmember Cameron Reeves

Staff Members Present:

Terry Welch, Town Attorney
Michelle Lewis Sirianni, Town Secretary
Bob Scott, Deputy Town Manager
Chuck Ewings, Assistant Town Manager
Chris Landrum, Finance Director
Whitney Rehm, Budget Officer & Grants Administrator
David Hoover, Development Services Director
Suzanne Porter, Planning Manager
Hulon Webb, Engineering Director
Pete Anaya, Assistant Engineering Director – Capital Projects
Skyler Sparks, Help Desk Technician I
Carrie Jones, Public Works Director
Todd Rice, Communications Director
Doug Kowalski, Police Chief
Scott Brewer, Assistant Police Chief
Stuart Blasingame, Fire Chief

Invocation, Pledge of Allegiance and Pledge to the Texas Flag.

Jeremy Meister with Gateway Church led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were recited.

Announcements of recent and upcoming events.

Councilmember Reeves made the following announcements:

National Night Out will be held on Tuesday, October 1 from 6 pm to 9 pm. Prosper PD, Prosper ISD PD, Prosper Fire Rescue, and First Responder Volunteers will be driving to neighborhoods that want to participate. Visit prospertx.gov for more information on registering your neighborhood to host a block party.

Join us for “Celebrate Prosper” on Saturday, October 5 at Frontier Park from 4:00 to 8:00 p.m. This free family event is jam-packed with live entertainment, food, refreshments, exhibits, vendors, and

a Kid Zone that spans the lawn. New Prosper residents are invited to the New Resident Mixer tent from 4:00 p.m. to 5:30 p.m. to get acquainted with Town staff and departments and to pick up a Prosper swag bag! For more information, visit the Special Events page under the Parks and Recreation Department.

Join the Town in collaboration with the North Texas Food Bank in the annual peanut butter drive. Residents may drop off jars in the donation bin located in the lobby of Town Hall or visit the Town's website to donate virtually. Donations are being accepted through September 30.

Registration is now open for the annual Prosper Veterans Day Honor Run. This event will be held on Saturday, November 9, and is a salute to the men and women who have served in our nation's military. This year the event has been extended to include a 5K, a 10K, and a fun run. Events are open to runners and walkers of all ages. All proceeds benefit the Prosper Veterans Memorial at Frontier Park. Register today by visiting prosper.tx.gov/veteransday5k.

Presentations.

1. **Recognition to Officer Hubbard of the Prosper Police Department for receiving an award for their work on Mental Health. (DK)**

Chief Kowalski presented Officer Hubbard with the 2024 Crisis Mental Team Officer of the Year award.

2. **Proclamation to members of the Prosper Police and Fire Departments declaring October 1, 2024, as National Night Out. (MLS)**

Mayor Bristol read and presented a Proclamation to members of the Prosper Police and Fire and Rescue Department for National Night Out.

3. **Proclamation to members of the Prosper Fire and Rescue Department declaring the month of October 2024 as Fire Prevention Month. (MLS)**

Mayor Bristol read and presented a Proclamation to members of the Prosper Fire and Rescue Department for Fire Prevention Month.

CONSENT AGENDA:

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda at the request of Council Members or staff.

4. **Consider and act upon the minutes from the September 10, 2024, Town Council Work Session meeting. (MLS)**
5. **Consider and act upon the minutes from the September 10, 2024, Town Council Regular meeting. (MLS)**
6. **Consider and act upon the minutes from the September 17, 2024, Town Council and Planning and Zoning Commission Joint Work Session. (MLS)**
7. **Consider acceptance of the August 2024 monthly financial report. (CL)**

8. Consider and act upon authorizing the Town Manager to execute an agreement with Flock Inc. for the lease of additional equipment, cameras, software, and services for \$153,184. (DK)
9. Consider and act upon authorizing the Town Manager to execute a contract with Groves Electrical Service, Inc., in the amount of \$98,700 for the installation of lighted bollards and pole lights between Town Hall and W. Broadway St. (CE)
10. Consider and act upon awarding Bid No. 2024-26-A to Wopac Construction, Inc. as the primary vendor, and Cam-Crete Contracting, Inc., as the secondary vendor, at the unit prices bid, to establish an annual contract for Miscellaneous Concrete Replacement Services; and authorizing the Town Manager to execute the same. (CJ)
11. Consider and act upon approving Change Order No. 04 for CSP 2022-48-B to Mario Sinacola & Sons Excavating, Inc., related to construction services for the First Street (Coit Road – Custer) 4 Lane project; and authorizing the Town Manager to execute Change Order No. 4 for \$122,820. (PA)
12. Consider and act upon authorizing the Town Manager to approve the purchase of traffic control-related items for Pedestrian Hybrid Beacons (PHB) at First/Copper Canyon, First/Chaucer, Gee/Lockwood, and traffic signal equipment at other project locations, from Consolidated Traffic Controls, Inc., utilizing the Houston-Galveston Area Council (HGAC) Cooperative Purchasing Program for \$350,805. (PA)
13. Consider and act upon authorizing the Town Manager to enter into an agreement with Mels Electric, LLC, related to relocating existing traffic signal conduits and span wire poles at DNT / Frontier Parkway Intersection project; and authorizing the Town Manager to execute documents for \$155,999.45. (PA)

Councilmember Reeves made a motion to approve consent agenda items 4 through 13 as presented. Councilmember Andres seconded the motion. Motion carried unanimously.

CITIZEN COMMENTS

Fred Costa, 260 Burnett Court, expressed concerns regarding temporary outdoor lighting from neighboring residents and is seeking a resolution based on the current zoning standards and exemptions permitted.

Items for Individual Consideration:

14. Discuss and consider Town Council Subcommittee reports. (DFB)

Downtown Advisory Committee: Mayor Pro-Tem Ray noted the committee reviewed costs associated with the construction and design of the monumentation that will be presented to the Council at an upcoming meeting along with discussions on updates to historical markers in town.

Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.

No comments were made.

EXECUTIVE SESSION:

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.

Section 551.072 – To discuss and consider the purchase, exchange, lease, or value of real property for municipal purposes and all matters incident and related thereto.

Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.

Section 551.071 - To receive legal advice from the Town Attorney regarding various planned development legal issues and all matters incident and related thereto.

Section 551.074 - To discuss appointments to the Board of Adjustment/Construction Board of Appeals, Parks & Recreation Board, Library Board, Prosper Economic Development Corporation Board, Planning & Zoning Commission, Community Engagement Committee, and the Downtown Advisory Committee, and all matters incident and related thereto.

The Town Council recessed into Executive Session at 6:38 p.m.

Reconvene in Regular Session and take any action necessary as a result of the Closed Session.

The Town Council reconvened into Regular Session at 8:03 p.m.

Mayor Pro-Tem Ray made a motion to appoint the following individuals to the Town's Board and Commissions.

Board of Adjustments/Construction Board of Appeals	Term Expires
Brian Linden, Place 2	09/30/2026
Chibuzor Okeke, Place 4 (Alternate)	09/30/2026
CJ Alexander, Place 6	09/30/2026
Economic Development Corporation	
Chad Gilliland, Place 5	09/30/2027
Jeff Yates, Place 6	09/30/2027

Don Perry, Place 7	09/30/2027
Grant Mendeljian, Place 1	09/30/2028
Community Engagement Committee	
Jai Muthu, Place 2	09/30/2026
Kari Willis, Place 4	09/30/2026
Andy Franco, Place 6	09/30/2026
Kimberly Smith, Place 8	09/30/2026
Soprina Reeves, Place 10	09/30/2026
Annie Bunger, Place 7	09/30/2027
Darlene Morton, Place 11	09/30/2027
Library Board	
Jennifer Lawler, Place 2	09/30/2026
Mary Beth Randecker, Place 4	09/30/2026
Jennifer Wattenbarger, Place 6	09/30/2026
Parks and Recreation	
Daniel Knox, Place 2	09/30/2026
Bob Benson, Place 4	09/30/2026
Kyle LaFerney, Place 6	09/30/2026
Planning and Zoning Commission	
John Hamilton, Place 2	09/30/2026
Josh Carson, Place 4	09/30/2026
Damon Jackson, Place 6	09/30/2026
Matthew Furay, Place 3	09/30/2027

Downtown Advisory Committee: Mike Pettis, Megan Brandon, Chris Wardlaw, Melissa Randle, Mike Lopez, Matt Nohr, Don Perry, and Gavin Hernandez. Councilmember Reeves, Kern, and Mayor Pro-Tem Ray will serve as Council liaisons.

Bond Committee 2025: Kevin Greene, Chair, Brett Butler, Shane Funk, Bob Benson, Yvettee Leslie, Rory Conley, Thomas Crystal, Jason Browning, Valerie Rodriguez, and Leigh Gressett. Councilmember Kern, Reeves, and Deputy Mayor Pro-Tem Bartley will serve as Council liaisons. In addition, a representative from PYSA will be determined at a later date.

Deputy Mayor Pro-Tem Bartley seconded the motion. Motion carried unanimously.

Adjourn.

The meeting was adjourned at 8:06 p.m.

These minutes were approved on the 8th day of October 2024.

APPROVED:

David F. Bristol, Mayor

ATTEST:

Michelle Lewis Sirianni, Town Secretary