



PARKS AND RECREATION DEPARTMENT

To: Mayor and Town Council
From: Dan Baker, Director of Parks and Recreation
Through: Mario Canizares, Town Manager
Robyn Battle, Executive Director
Re: Subject – ZapStand Contract

Town Council Meeting – June 24, 2025

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

Agenda Item:

Consider and act upon a contract between the Town of Prosper and ZapStand, LLC for the equipment lease, installation, maintenance, and management of four emergency kiosks with AEDs to be placed in Frontier, Lakewood, and Raymond Community Parks.

Description of Agenda Item:

Staff are requesting to enter into an agreement to lease four AED kiosks that will be placed in high traffic locations within three parks – Frontier Park (2 kiosks), Lakewood Park, and Raymond Community Park. The kiosks will provide unobstructed public access to AEDs in these three parks. The kiosks are owned by and will be managed and maintained by ZapStand, LLC. The Town is utilizing NCTCOG TXShare cooperative contract 2024-074.

Frontier Park currently has AEDs located inside the concession stands, but these are only accessible during league play when concession stands are open. The AEDs require a climate-controlled environment which the kiosks offer.

If technological advancements occur during the term of this agreement which render the units, or an element thereof, obsolete, the vendor shall promptly replace the obsolete units with new units at the vendor's sole cost and expense.

Mayor Bristol, Director of Parks and Recreation Dan Baker, and members of the Fire Department were present at the initial presentation given by the vendor and agreed that these kiosks are important to the park system and community. The Parks and Recreation Board also received a presentation by staff and have recommended the addition of these kiosks at the listed parks.

Budget Impact:

Funds are available in FY 2024-2025 budget account 16061010 – 54800.

The one-time leasing cost of \$2,500 per unit for the equipment shall be paid by wire transfer or check in installments as follows: 50% at the time Customer signs the Service Agreement, and 50% at the acceptance of installation and activation of the equipment.

The yearly Service Fee (for monitoring, maintenance, etc.) will grow at 3% per year and has an initial cost of \$5,800.00 per ZapStand unit. Within 60 days after receiving payment of the Service Fee, the supplier will rebate back to the Town \$3,300 per unit, such that the net effect to the Town is a cost of \$2,500 per year + 3% growth for inflation in subsequent years.

One-time Leasing Cost (\$2,500 x 4 units)	\$10,000
Annual Service Fee (\$5,800 x 4 units)	<u>\$23,200</u>
Total	\$33,200
Rebate (\$3,300 x 4 units)	<u>\$13,200</u>
New Total	\$20,000

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

Attached Documents:

1. ZapStand Contract

Town Staff Recommendation:

Town Staff recommend approval of a contract between the Town of Prosper and ZapStand, LLC for the equipment lease, installation, maintenance, and management of four emergency kiosks with AEDs to be placed in Frontier, Lakewood, and Raymond Community Parks.

Proposed Motion:

I move to approve a contract between the Town of Prosper and ZapStand, LLC for the equipment lease, installation, maintenance, and management of four emergency kiosks with AEDs to be placed in Frontier, Lakewood, and Raymond Community Parks.