



## MINUTES

**Prosper Town Council Meeting**  
Prosper Town Hall, Council Chambers  
250 W. First Street, Prosper, Texas  
Tuesday, January 13, 2026  
**6:15 PM**

### **Call to Order/ Roll Call.**

The meeting was called to order at 6:15 p.m.

#### **Council Members Present:**

Mayor David F. Bristol  
Mayor Pro-Tem Amy Bartley  
Deputy Mayor Pro-Tem Chris Kern  
Councilmember Marcus E. Ray  
Councilmember Jeff Hodges  
Councilmember Cameron Reeves

#### **Council Members Absent:**

Councilmember Craig Andres

#### **Staff Members Present:**

Mario Canizares, Town Manager  
Terry Welch, Town Attorney  
Michelle Lewis Sirianni, Town Secretary  
Bob Scott, Deputy Town Manager  
Chuck Ewings, Assistant Town Manager  
Robyn Battle, Executive Director  
Hulon Webb, Engineering Director  
David Hoover, Development Services Director  
Suzanne Porter, Planning Manager  
Dan Baker, Parks and Recreation Director  
Kurt Beilharz, Assistant Parks and Recreation Director  
Trevor Helton, Recreation Manager  
Leigh Johnson, IT Director  
Ryan Patterson, Assistant Finance Director  
Stuart Blasingame, Fire Chief  
Shaw Eft, Assistant Fire Chief  
Todd Rice, Communications Director  
Kaylynn Stone, Special Events Manager  
Ryan Pasko, IT Specialist II  
Doug Kowalski, Police Chief  
Tom Davis, Assistant Police Chief

### **Invocation, Pledge of Allegiance and Pledge to the Texas Flag.**

Brad Wilkerson with Rock Creek Church led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were recited.

### **Announcements of recent and upcoming events.**

Councilmember Reeves made the following announcements:

The Visual Arts of Prosper is holding an art show in the Town Hall lobby through Friday, January 23. The show is free to the public and open during normal business hours (8 am to 5 pm). Come by to view art by talented local artists in Prosper.

A reminder that Town offices will be closed Monday, January 19 for the Martin Luther King Jr. Holiday. There will be no trash service delays due to the holiday.

Join Mayor Bristol and Prosper ISD Superintendent Dr. Holly Ferguson for the State of the Community hosted by the Prosper Chamber of Commerce and presented by Cook Children's Health on Thursday, January 22 from 11:00 a.m. to 1:00 p.m. for a year-end recap and what exciting things are ahead in 2026. Citizens may register for the event at prosperchamber.com.

### **Presentations.**

**1. Recognize the 2025 Mayor's Fitness Challenge participants. (TH)**

Mr. Helton presented the item with an overview of the 2025 Mayor's Fitness Challenge including the number of participants and hours completed. Mr. Helton announced the 2025 overall winner is Karim Charaniya.

**2. Recognize members of Prosper Fire and Rescue Department for the Life Saving efforts. (SB)**

Chief Blasingame and the Medical Director for Prosper recognized the efforts of members of the Prosper Fire and Rescue Department for their life saving efforts.

**3. Recognize the Prosper Police Department for receiving the Law Enforcement Recognition Program re-designation by the Texas Police Chiefs Association (TPCA). (DK)**

Jake Sullivan with the Texas Police Chiefs Association presented to Prosper Police Department their redesignation for Best Practices.

### **CONSENT AGENDA:**

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.

**4. Consider and act upon the minutes of the December 9, 2025, Town Council Work Session meeting. (MLS)**

**5. Consider and act upon the minutes of the December 9, 2025, Town Council Regular meeting. (MLS)**

**6. Consider acceptance of the November monthly financial report for fiscal year 2026. (CL)**

**7. Consider and act upon authorizing the Town Manager to execute a Service Agreement between the Town of Prosper and Off Broadway Productions, LLC, for the Downtown Block Party in the amount of \$30,000 plus additional in-kind contributions. (TR)**

8. Consider and act upon approving Resolution 2026-01 and Resolution 2026-02 authorizing matching funds for projects submitted under the State and Local Cybersecurity Grant Program. (LJ)
9. Consider and act upon approving the purchase of the annual software assurance of the Town's computer aided dispatch and record management systems for Public Safety, from Integrated Computer Systems, Inc., a sole source provider in the amount of \$145,049.21. (LJ)
10. Consider and act upon approving the replacement of seventy (70) end-of-life wireless access points with new Wi-Fi 7 wireless access points from REDACTED, including associated installation services, through SHI Inc. in the amount of \$98,614. (LJ)
11. Consider and act upon approving the annual purchase of ammunition from GT Distributors, utilizing BuyBoard Contract #698-23 in the amount of \$87,691.90. (DK)
12. Consider and act upon the purchase of one (1) ambulance from Professional Ambulance Sales & Service, dba SERVS, through BUYBOARD Contract #745-24, in the amount of \$433,105. (SB)
13. Consider and act upon the purchase of one Pierce Velocity Pumper (PUC) Engine and one Pierce Velocity Platform – 100' Mid-Mount Truck through Siddons-Martin Emergency Group, LLC through the BuyBoard Contract #746-24(Fire), in the amount of \$4,038,680. (SB)
14. Consider and act upon the purchase of one Weis Fire & Safety Equipment, LLC. Ford F550 Brush Truck through the HGAC Contract #FS12-23, in the amount of \$313,517. (SB)
15. Consider and act upon approving the purchase of mobile and portable radios through the Texas Department of Information Resources (DIR) Contract #39000-DIR-CPO-5433-AGREEMENT: State of Texas for \$91,465.13. (SB)
16. Consider and act upon approval of a Buyboard Cooperative Purchase Order from Child's Play Inc. for installation of a pavilion at Raymond Community Park in the amount of \$110,962. (DB)
17. Consider and act upon approving an amendment to the Design Agreement with Quorum Architects of the Public Works and Parks Service Center in the amount of \$106,900 and authorize the Town Manager to execute documents for the same. (CJ)
18. Consider and act upon authorizing the Town Manager to execute a Professional Services Agreement between Geotex Engineering, LLC, and the Town of Prosper, Texas, related to professional construction materials testing and observation services for the Public Works & Parks Service Center project in the amount of \$253,228. (CJ)
19. Consider and act upon whether to direct staff to submit a written notice of appeals on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance,

**regarding action taken by the Planning & Zoning Commission on Preliminary Site Plans and Site Plans. (DH)**

Councilmember Ray made a motion to approve consent agenda items 4 through 19. Councilmember Hodges seconded the motion. Motion carried with a 6-0 vote.

**CITIZEN COMMENTS**

No comments were made.

**Items for Individual Consideration:**

- 20. Conduct a Public Hearing and consider and act upon a request to amend the development standards, uses and conceptual layout of Planned Development-52, consisting of 10.8± acres on the south side of Prosper Trail and 815± feet east of Mike Howard Lane. (ZONE-25-0012) (DH)**

Mr. Hoover presented the item with an overview of the project location, the surrounding zoning, the overall concept plan, landscape plan, open space amenities and the existing versus the proposed building elevations. Town staff received no responses to the notices sent out. The Planning and Zoning Commission recommended approval by a 5-1 vote. Staff recommends approval.

The Town Council discussed permitted uses within the PD and the intended uses with the definitions of major versus minor uses being explained, and ensuring sufficient parking as businesses move into the building. Mr. Hoover noted that individual uses will receive a Certificate of Occupancy, which allows staff to review and ensure parking standards are met.

Mayor Bristol opened the public hearing.

No comments were made.

Mayor Bristol closed the public hearing.

Councilmember Ray made a motion to approve a request to amend the development standards, uses and conceptual layout of Planned Development-52, consisting of 10.8± acres on the south side of Prosper Trail and 815± feet east of Mike Howard Lane. Mayor Pro-Tem Bartley seconded the motion. Motion carried with a 6-0 vote.

- 21. Consider and act upon authorizing the Town Manager to execute an Interlocal Agreement between Collin County and the Town of Prosper for Animal Shelter Services for an initial term of five (5) years, with annual renewal terms of one (1) year, and an initial fee of \$116,702 for FY 2025-2026. (RB)**

Ms. Battle introduced the item stating the proposed Interlocal Agreement is a brand new agreement and includes a cost structure based on a percentage of each entity's population for animal shelter services. The current agreement, which expires in 2028 would be replaced if this agreement is approved. The agreement includes a base operational fee with a 3.5% increase per year. Staff recommends approval.

Councilmember Reeves made a motion to approve authorizing the Town Manager to execute an Interlocal Agreement between Collin County and the Town of Prosper for

Animal Shelter Services for an initial term of five (5) years, with annual renewal terms of one (1) year, and an initial fee of \$116,702 for FY 2025-2026. Councilmember Hodges seconded the motion. Motion carried with a 6-0 vote.

**22. Consider and act upon authorizing the Town Manager to execute Amendment No. 19 to the Interlocal Agreement between Collin County and the Town of Prosper for Animal Control Services in the amount of \$171,374. (RB)**

Ms. Battle introduced the item stating the proposed amendment is a renewal of the existing agreement for services provided by the county for animal control services. Staff is recommending approval.

Councilmember Hodges made a motion to approve authorizing the Town Manager to execute Amendment No. 19 to the Interlocal Agreement between Collin County and the Town of Prosper for Animal Control Services in the amount of \$171,374. Councilmember Ray seconded the motion. Motion carried 6-0.

**23. Consider and act upon a Park Improvement Fee Agreement between the Town of Prosper and Shaddock-Creekside Prosper, LLC, for the Creekside development. (DB)**

Mr. Baker introduced the item stating the agreement has been modified to include sod installation for the entire site and increasing the developer participation in the project by \$250,000 in consideration for naming the facility Shaddock Park. This reduces the Town's cost participation from \$442,098 to an estimated \$173,500. No funds will be placed in escrow. Since a portion of the improvements are required as part of the subdivision, staff will withhold final acceptance of all infrastructure until these improvements are also complete. Reimbursement is subject to completion of all improvements covered in this agreement. The Parks and Recreation Department approved the agreement with a 5-1 vote but would prefer the developer follow the Town's ordinance requirements regarding the naming of the park. Staff is recommending approval.

The Town Council discussed amenities that would be added to the park, the trail widening, park dedication fees, naming of the park, and using the park dedications fees towards the park system as a whole.

Mayor Pro-Tem Bartely made a motion to accept park dedication fees for Creekside development and credit the developer for the connector trail increased costs. Councilmember Ray seconded the motion. Motion carried with a 6-0 vote.

**24. Consider and act upon authorizing the Town Manager to execute a Construction Agreement with Homerun Construction, LLC for Parvin Park in the amount of \$532,145.32. (DB)**

Mr. Baker introduced the item noting 12 bids were received for the proposed project. The construction contract is for a playground, drinking fountain, picnic table, seating, irrigation, sod, trees, concrete loop trail, retaining wall, and associated sitework for Parvin Park on Broadway Street to the west of the intersection with Parvin Street. The project has an estimated completion of summer 2026.

The Town Council discussed no parking signs and placement of signs.

Mayor Pro-Tem Bartley made a motion to approve authorizing the Town Manager to execute a Construction Agreement with Homerun Construction, LLC for Parvin Park in the amount of \$532,145.32. Councilmember Reeves seconded the motion. Motion carried 6-0.

**25. Discuss and consider Town Council Subcommittee reports. (DFB)**

Downtown Advisory Committee: Ms. Battle noted the committee discussed the monumentation project that is out to bid and will be awarded in February. The committee also discussed the parking lot.

Community Engagement Committee: Mayor Pro-Tem Bartley noted the committee has broken into three working groups and they meet prior to each meeting.

**Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.**

Mayor Bristol commented on his recent ride along with the Police Department and spending time in Dispatch. He recommended the Council if their schedules allowed to visit with departments.

**EXECUTIVE SESSION:**

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

*Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.*

*Section 551.072 – To discuss and consider the purchase, exchange, lease, or value of real property for municipal purposes and all matters incident and related thereto.*

*Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.*

*Section 551.089 - To deliberate security information collected, assembled, or maintained by or for a governmental entity to prevent, detect, or investigate criminal activity, pursuant to Section 2059.055 of the Texas Government Code, and all matters incident and related thereto.*

*Section 551.074 - To discuss appointments to the Board of Adjustment/Construction Board of Appeals, Parks & Recreation Board, Library Board, Prosper Economic Development Corporation Board, Planning & Zoning Commission, Community Engagement Committee, and the Downtown Advisory Committee, and all matters incident and related thereto.*

*Section 551.071 - Consultation with the Town Attorney to discuss legal issues associated with any Work Session or Council Meeting agenda item.*

The Town Council recessed into Executive Session at 7:28 p.m.

**Reconvene in Regular Session and take any action necessary as a result of the Closed Session.**

The Town Council reconvened into Regular Session at 8:42 p.m.

No action was taken.

**Adjourn.**

The meeting was adjourned at 8:42 p.m.

These minutes were approved on the 27<sup>th</sup> day of January 2026.

**APPROVED:**

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**David F. Bristol, Mayor**

**ATTEST:**

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**Michelle Lewis Sirianni, Town Secretary**