



## PARKS AND RECREATION

**To: Mayor and Town Council**

**From: Whitney Rehm, Budget Officer & Grants Administrator**

**Through: Mario Canizares, Town Manager  
Robyn Battle, Executive Director**

**Re: 2024 Collin County Project Funding Assistance Program Grant Applications**

**Town Council Meeting – June 25, 2024**

**Strategic Visioning Priority: 4. Provide Excellent Municipal Services**

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**Agenda Item:**

Consider and act upon a resolution authorizing the Town Manager, and/or his/her designee, to apply for three 2024 Collin County Project Funding Assistance Program Grants for the Pecan Grove Trail, Raymond Community Park Trail, and Whitley Place Pavilion projects, and approve the authorization to accept the three 2024 Collin County Project Funding Assistance Program Grants, if awarded.

**Description of Agenda Item:**

The Collin County Parks Foundation Advisory Board administers the Project Funding Assistance Program and grant funds are awarded according to the priorities set forth in the Collin County Parks and Open Space Strategic Plan. The Program has been in place since 1999. In 2023, Collin County Citizens approved a \$20 million bond proposition for Parks and Open Space. Over a 5-year (2024-2028) period, Collin County will make these funds accessible to eligible applicants within the county through an application process.

The Project Funding Assistance Program is a reimbursement program. All applications must show dollar for dollar match in funds comprised of either direct cash contribution, match based on value of land to be improved, donated labor, material or in-kind services for the project to be considered.

The first of the three grant applications is to help fund a new section of 10-foot-wide concrete hike and bike trail along the west side of La Cima Blvd. between Limestone and Amistad Drives. The project will complete a loop trail around the north area of Pecan Grove Park.

The second of the three grant applications is for funding to construct a 10-foot-wide concrete hike and bike trail along the west and north sides of Raymond Community Park. The trail will provide an important connection between neighborhoods on the east and west sides of the park.

The third of the grant applications is for a new pavilion adjacent to the existing hike & bike trail on undeveloped parkland in the Whitley Place neighborhood.

These grants will be funded at approximately 50%. The Town of Prosper will be responsible for initially funding the trail and pavilion construction out of Park Development Fees in the FY 2024-2025 budget, and Collin County will reimburse the Town of Prosper after completion of construction.

These grant applications were reviewed and approved by the CIP Sub-committee at their May 21, 2024, meeting.

**Budget Impact:**

The total grant funds requested for the three grants will be \$620,000. The cost share is approximately 52% Town funds/48% County funds, with an estimated Town commitment of \$695,050 and will be funded from Park Development Fees in the FY 2024-2025 budget.

The overall estimated cost of the Pecan Grove trail section project is \$248,798. The Town is asking for \$120,000 in matching grant funds. Matching dollars for this project are available in Park Development Fees in the FY 2024-2025 budget.

The overall estimated cost of the Raymond Community Park trail project is \$848,122. The Town is asking for \$400,000 in matching grant funds. Matching dollars for this project are available in Park Development Fees in the FY 2024-2025 budget.

The overall estimated cost of the Whitley Place Meadow pavilion project is \$218,130. The Town is asking for \$100,000 in matching grant funds. Matching dollars for this project are available in Park Development Fees in the FY 2024-2025 budget.

**Legal Obligations and Review:**

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

**Attached Documents:**

1. Solicitation
2. Resolution

**Town Staff Recommendation:**

Town staff recommends the Town Council approve a resolution authorizing the Town Manager, and/or his/her designee, to apply for three 2024 Collin County Project Funding Assistance Program Grants for the Pecan Grove Trail, Raymond Community Park Trail, and Whitley Place Pavilion projects, and approve the authorization to accept the 2024 Collin County Project Funding Assistance Program Grants, if awarded. A future budget amendment will be requested to account for the grant income and to allocate funding for this project.

**Proposed Motion:**

I move to approve a resolution authorizing the Town Manager, and/or his/her designee, to apply for three 2024 Collin County Project Funding Assistance Program Grants for the Pecan Grove Trail, Raymond Community Park Trail, and Whitley Place Pavilion projects, and approve the authorization to accept the three 2024 Collin County Project Funding Assistance Program Grants, if awarded.