

## **PUBLIC WORKS**

**To: Mayor and Town Council**

**From: Carrie Jones, Public Works Director**

**Through: Mario Canizares, Town Manager  
Chuck Ewings, Assistant Town Manager**

**Re: Authorize Purchase of MTUs/DCUs**

**Town Council Meeting – June 25, 2024**

**Strategic Visioning Priority: 4. Provide Excellent Municipal Services**

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**Agenda Item:**

Consider and act upon authorizing the Town Manager to approve the purchase of meter transmission units (MTUs), data collector units (DCUs) and related meter parts for use with water meters from Aclara Technologies, LLC, in the amount of \$150,000.

**Description of Agenda Item:**

The Town utilizes Aclara Technologies meter transmission units and data collector units on water meters to transmit real-time information regarding the water use of individual customers. As meters are installed these units are included and existing stock is beginning to run low. These items are considered routine in nature and occur every year.

These units are sole source items since the Town has selected this specific technology for transfer of data to the Town's billing system. If approved, this will ensure the availability of these items through the remainder of the fiscal year.

**Budget Impact:**

The total cost for these items throughout the fiscal year is \$150,000 and is provided for in the existing utility budget and funded by meter set fees. The cost will be charged to account 200-5545-50-02.

**Attached Documents:**

1. Sole source letter

**Town Staff Recommendation:**

Town Staff recommends Town Council authorize the purchase of meter transmission units (MTUs) and data collector units (DCUs) for use with water meters from Aclara Technologies, LLC, in the amount of \$150,000.

**Proposed Motion:**

I move to authorize the purchase of meter transmission units (MTUs) and data collector units (DCUs) and related meter parts for use with water meters from Aclara Technologies, LLC, in the amount of \$150,000.