



## HUMAN RESOURCES

**To:** Mayor and Town Council

**From:** James Edwards, Director of Human Resources

**Through:** Ron K. Patterson, Interim Town Manager  
Bob Scott, Executive Director of Administrative Services

**Re:** United Medical Resources (UMR)

**Town Council Meeting – November 8, 2022**

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**Agenda Item:**

Consider and act upon awarding RFP No. 2022-58-A for Medical Administrative Services Only effective January 1, 2023 and authorizing the Interim Town Manager to execute all documents for the same.

**Description of Agenda Item:**

The Town has partnered with United Medical Resources, (UMR) to manage the health and medical plan for employees. McGriff, Seibels and Williams, Inc. marketed this coverage on the Town's behalf. Attached is the RFP Analysis. UMR provided the best scope of services and cost savings for the Town and our employees.

**Budget Impact:**

UMR medical administrative fees have a 2.62% reduction over last year for an annual cost of \$177,652.80 with a three year rate guarantee to account #730-5160-10-00.

**Legal Obligations and Review:**

Terrence Welch of Brown & Hofmeister, L.L.P., has approved as to their form and legality.

**Attached Documents:**

1. RFP Analysis

**Town Staff Recommendation:**

Town staff recommends awarding RFP No. 2022-58-A to United Medical Resources (UMR) and authorizing the Interim Town Manager to execute all documents for the same.

**Proposed Motion:**

I move to award RFP No. 2022-58-A pharmacy benefit management services to United Medical Resources (UMR) and authorize the Interim Town Manager to execute all documents for the same.