



## PUBLIC WORKS

**To: Mayor and Town Council**

**From: Carrie Jones, Director of Public Works**

**Through: Mario Canizares, Town Manager  
Chuck Ewings, Assistant Town Manager**

**Re: Bid Award: ROW and Water Tower Locations Mowing and Landscape Maintenance Services**

**Town Council Meeting – April 28, 2026**

**Strategic Visioning Priority: Provide Excellent Municipal Services**

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**Agenda Item:**

Consider and act upon authorizing the Town Manager to execute a Contract for Services awarding RFP No. 2026-11-A to BrightView Landscape Services, Inc. for the ROW and Water Tower Locations Mowing and Landscape Maintenance Services totaling \$20,884.14 for year one with four optional renewals with a total amount not to exceed \$104,421.

**Description of Agenda Item:**

On March 17, 2026, at 2:00pm, eleven (11) requests for proposals were received for the ROW and Water Tower Locations Mowing and Landscape Maintenance Services. The project consists of mowing and landscape maintenance in various locations throughout town. These locations include specific right of way areas that are maintained by public works and water tower or pump station locations

The project was advertised using the requests for proposal procurement method to allow the town to award the project to the contractor that offers the best value based on the following criteria, which include standard percentages based on direction from the Town Council:

- Cost Proposal (30%)
- Ability to meet Town's needs (15%)
- Equipment (15%)
- Staffing (20%)
- Work History and References (20%)

The proposals totals ranged from \$19,053.00 to \$99,000.

BrightView Landscape Services, Inc. was the firm that ranked the highest after consideration of cost, equipment, staffing, work history and ability with a cost of \$20,844.14.

**Budget Impact:**

This is a budgeted expense that is already accounted for in Public Works operating budget.

**Legal Obligations and Review:**

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

**Attached Documents:**

1. Bid tabulation summary
2. Contract for Services Agreement

**Town Staff Recommendation:**

Town Staff recommend the Town Council authorize the Town Manager to execute a Contract for Services awarding RFP 2026-11-A to BrightView Landscape Services, Inc for ROW and Water Tower Locations Mowing and Landscape Maintenance Services totaling \$20,884.14 for year one with four optional renewals with a total amount not to exceed \$104,421.

**Proposed Motion:**

I move to authorize the Town Manager to execute a Contract for Services awarding RFP 2026-11-A to BrightView Landscape Services, Inc for ROW and Water Tower Locations Mowing and Landscape Maintenance Services f totaling \$20,884.14 for year one with four optional renewals with a total amount not to exceed \$104,421.