



TOWN ATTORNEY

To: Mayor and Town Council

From: Terrence S. Welch, Town Attorney

Through: Mario Canizares, Town Manager

Re: Code of Conduct Ordinance Amendments

Town Council Meeting – March 24, 2026

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

Agenda Item:

Consider and act upon an ordinance amending Chapter 1, “General Provisions,” of the Code of Ordinances by amending Subsections (8) and (10) and adding a new Subsection (11) to Section 1.02.129 relative to the Code of Conduct for Town Councilmembers and amending Section 1.04.003(b) by amending Subsections (7) and (9) and adding a new Subsection (10) relative to the Code of Conduct for Town Board, Commission and Committee Members.

Description of Agenda Item:

On March 10, 2024, the Town Council adopted Ordinance No. 2026-11 to provide for uniform standards of conduct for both Board, Commission and Committee Members and members of the Town Council. The attached Ordinance provides minor revisions to Ordinance No. 2026-11 to clarify the scope of subsections (8) and (10) of the Town Council Code of Conduct and subsections (7) and (9) of the Code of Conduct for Board, Commission and Committee Members. Both Codes contain an added provision that the ruling of the presiding officer may be appealed to the body as a whole, in conformity with Robert’s Rules of Order.

Budget Impact:

There is no budgetary impact affiliated with this item.

Legal Obligations and Review:

Ordinance has been approved by the Town Attorney.

Attached Documents:

1. Draft Ordinance

Town Staff Recommendation:

Town staff recommend the Town Council approve an ordinance amending Chapter 1, “General Provisions,” of the Code of Ordinances by amending Subsections (8) and (10) and adding a new Subsection (11) to Section 1.02.129 relative to the Code of Conduct for Town Councilmembers and amending Section 1.04.003(b) by amending Subsections (7) and (9) and adding a new Subsection (10) relative to the Code of Conduct for Town Board, Commission and Committee Members.

Proposed Motion:

I move to approve an ordinance amending amending Chapter 1, "General Provisions," of the Code of Ordinances by amending Subsections (8) and (10) and adding a new Subsection (11) to Section 1.02.129 relative to the Code of Conduct for Town Councilmembers and amending Section 1.04.003(b) by amending Subsections (7) and (9) and adding a new Subsection (10) relative to the Code of Conduct for Town Board, Commission and Committee Members.