



PUBLIC WORKS

To: Mayor and Town Council

From: Carrie Jones, Director of Public Works

Through: Mario Canizares, Town Manager
Chuck Ewings, Assistant Town Manager

Re: Wastewater Odor Control

Town Council Meeting – October 28, 2025

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

Agenda Item:

Consider and act upon an annual fixed-price agreement for the purchase of Hydrogen Sulfide Odor Control Technology for the Town's wastewater system, at the unit prices guaranteed, from Helix Laboratories, Inc., a sole source provider.

Description of Agenda Item:

For approximately five years, staff have been treating wastewater that flows to North Texas Municipal Water District (NTMWD) to control odor complaints along Wilson Creek. Due to the continuous need and the estimated annual expenditure, staff are requesting to establish an annual fixed-price agreement for the purchase of HI-Mag pH, a Hydrogen Sulfide Odor Control Technology, in order to create a more efficient ordering process and the guaranteed unit prices for an extended period of time. Helix Laboratories is the sole supplier of HI-Mag pH and has provided a guaranteed price list for products effective through September 30, 2026. Orders will be placed on an as-needed basis only, at the guaranteed price.

This purchase falls within the definition of a procurement that is available from only one source (Chapter 252 of the Local Government Code) and is exempt from competitive bidding requirements.

Budget Impact:

The estimated annual expenditure is \$243,512 and will be funded from account 70050530-53600.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

Attached Documents:

1. Price Agreement
2. Sole Source Letter

Town Staff Recommendation:

Town Staff recommends approving the annual fixed-price agreement for the purchase of Hydrogen Sulfide Odor Control Technology, at the unit prices guaranteed, from Helix Laboratories, Inc., a sole source provider.

Proposed Motion:

I move to approve an annual fixed-price agreement for the purchase of Hydrogen Sulfide Odor Control Technology, at the unit prices guaranteed, from Helix Laboratories, Inc., a sole source provider.