



FACILITIES

To: Mayor and Town Council

From: Chuck Ewings, Assistant Town Manager

Through: Mario Canizares, Town Manager

Re: Contract to Improve Town Hall North Parking Lot Drainage

Town Council Meeting – September 16, 2025

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

Agenda Item:

Consider and act upon authorizing the Town Manager to enter into an agreement with WOPAC Construction, Inc., to install an underground drainage system in the north parking lot of Town Hall in the amount of \$237,358.44.

Description of Agenda Item:

When Town Hall was constructed, no subsurface drainage was placed under the north parking lot. This has caused long periods of surface drainage after rain events and created areas that are slip hazards for pedestrians. This proposed project would install drains to carry water underground and provide a safer surface for pedestrians.

The Town currently has a contract with WOPAC Construction, Inc., that is being utilized for this project.

Budget Impact:

The FY25 Capital Improvement Program includes \$200,000 for this project as recommended by the Town Council CIP Subcommittee and approved by the Town Council. The remainder of the total \$237,358.44 is available from facility project savings and other unallocated funds.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

Attached Documents:

1. Proposed agreement
2. Construction Plan

Town Staff Recommendation:

Town Staff recommend that the Town Council authorize the Town Manager to enter into an agreement with WOPAC Construction, Inc., to install an underground drainage system in the north parking lot of Town Hall in the amount of \$237,358.44.

Proposed Motion:

I move to authorize the Town Manager to enter into an agreement with WOPAC Construction, Inc., to install an underground drainage system in the north parking lot of Town Hall in the amount of \$237,358.44.