



*Prosper is a place where everyone matters.*

## **MINUTES**

**Prosper Town Council Meeting**  
Council Chambers  
Prosper Town Hall  
250 W. First Street, Prosper, Texas  
Tuesday, April 12, 2022  
**5:45 PM**

### **Call to Order/ Roll Call.**

The meeting was called to order at 5:58 p.m.

### **Board Members Present:**

Mayor Ray Smith  
Mayor Pro-Tem Meigs Miller  
Deputy Mayor Pro-Tem Craig Andres  
Councilmember Jeff Hodges  
Councilmember Marcus E. Ray  
Councilmember Amy Bartley  
Councilmember Charles Cotten

### **Staff Members Present:**

Harlan Jefferson, Town Manager  
Terry Welch, Town Attorney  
Michelle Lewis Sirianni, Town Secretary  
Robyn Battle, Executive Director of Community Services  
Betty Pamplin, Finance Director  
Rebecca Zook, Executive Director of Development & Infrastructure Services  
Hulon Webb, Engineering Services Director  
Leigh Johnson, IT Director  
Dan Baker, Director of Parks and Recreation  
Paul Naughton, Senior Park Planner  
Trevor Helton, Recreation Supervisor  
Patty Kenzie, Marketing Coordinator  
Todd Rice, Communications Manager  
Frank Jaromin, Public Works Director

### **Invocation, Pledge of Allegiance and Pledge to the Texas Flag.**

Mayor Pro-Tem Miller led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were recited.

### **Announcements of recent and upcoming events.**

Councilmember Cotten made the following announcements:

TxDOT has extended the deadline until Thursday, April 21st for the public input and comments period for the Collin County section of US 380. There will be a rally this Thursday, April 14 regarding the US 380 project at Silo Park located at 380 West Broadway beginning at 5:00 p.m. Town staff will be available to answer questions.

Join Denton County Commissioner Williams for the U.S. 380 East Groundbreaking Ceremony on Monday, April 18 at 4:00 p.m. at Palio's in Crossroads located at 9900 U.S. 380 to celebrate the start of construction from U.S. 380 from US 377 to the County line.

Join the Parks and Recreation Department as they kick off the Discover Downtown Series of events with “Moonlight Movie” on Saturday, April 23 at 7:00 p.m. at Prosper Town Hall. Bring your lawn chairs and blankets as you enjoy some lawn games, balloon artists, shaved ice, and popcorn for the featured movie “Encanto.” The movie begins at 8:30 p.m. Parking will be available on the north side of Town Hall.

There are a few weeks left in the Mayor’s Fitness Challenge. Don’t forget to continue to track your minutes and turn in your tracking sheets by April 24. Any type of exercise qualifies, and all ages are eligible to participate. Tracking sheets are available through the Parks and Recreation Department page of the Town’s website.

Early Voting for the May 7, 2022, General Election begins on Monday, April 25 and runs through Tuesday, May 3. Residents residing in Collin County may vote at Prosper Town Hall and residents residing in Denton County may vote at Fire Station No. 2. Visit the Elections page through the Town’s website for times, additional locations, and information.

On Saturday, April 30, residents may dispose of prescription drugs through the National Prescription Drug Take-Back Day at the Central Fire Station located at 1500 W. First Street from 10:00 a.m. until 2:00 p.m. For more information, click on Upcoming Events from the Town’s website homepage.

Councilmember Bartley congratulated Pastor Over Ochoa from the Iglesia Vida Victoriosa in Prosper for his ten years of service.

### **Presentations.**

**3. Consider and act upon Resolution No. 2022-15 naming the park site located on the northwest corner of First Street and Coit Road as “Raymond Community Park.” (RB)**

Ms. Battle introduced the item by outlining how parks within the Town are named. She highlighted the contributions and achievements made by Dudley Raymond as the Town's Parks and Recreation Director from 2016 to 2021. At the March 10, Parks and Recreation meeting, the board recommended the park to be built at First Street and Coit Road be named after Mr. Raymond. At the March 29 Town Council meeting, the Council agreed with their recommendation. Staff is recommending approval of the resolution formally naming the park at First Street and Coit to be named "Raymond Community Park."

Councilmember Ray made a motion to approve Resolution No. 2022-15 naming the park site located on the northwest corner of First Street and Coit Road as "Raymond Community Park." Councilmember Hodges seconded that motion, and the motion was unanimously approved.

Mayor Smith read and presented the resolution to the Raymond family.

**4. Recognize Kate Carline for her volunteerism and achievements with the Prosper Community Library. (LS)**

Ms. Scott introduced Kate Carline by highlighting some of her major achievements.

Mayor Smith read and presented a certificate of recognition to Ms. Carline.

**5. Recognize Public Works for an emergency water main break. (RZ)**

Ms. Zook detailed the events of the emergency water main break as well as recognized the Public Works staff members for their efforts.

**CONSENT AGENDA:**

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.

- 6. Consider and act upon the minutes from the March 29, 2022, Town Council meeting. (MLS)**
- 7. Receive the February financial report. (BP)**
- 8. Consider and act upon approving the purchase of one Pierce Velocity PUC Pumper (Fire Engine) from Siddons Martin Emergency Group, LLC, through the Texas Local Government Purchasing Cooperative; and authorizing the Town Manager to execute documents for the same. (SB)**
- 9. Consider and act upon approving the purchase of one ambulance from Southern Emergency & Rescue Vehicle Sales, LLC, through the Texas Local Government Purchasing Cooperative; and authorizing the Town Manager to execute related documents for the same. (SB)**
- 10. Consider and act upon authorizing the Town Manager to execute a Roadway Construction Reimbursement Agreement between MSW Prosper 380 II, LP, and the Town of Prosper, Texas, related to the construction of roadways within the Town's Tax Increment Reinvestment Zone No. 2 (TIRZ No. 2). (HW)**

Mayor Pro-Tem Miller made a motion to approve consent agenda items 6 thru 10. Councilmember Cotten seconded that motion, and the motion was unanimously approved.

**CITIZEN COMMENTS**

Representative Matt Shaheen extended his appreciation of the relationship with the Town and is pleased to serve as one of the Town's Representatives.

**Items for Individual Consideration:**

- 11. Consider and act upon Ordinance No. 2022-16 amending the Project Plan for Tax Increment Reinvestment Zone Number One (TIRZ #1) by adding two (2) TIRZ Eligible Public Roadways to the Thoroughfare Plan for TIRZ #1. (HW)**

Mr. Webb stated the purpose of this amendment is to update the existing thoroughfare Plan for TIRZ #1 to designate Segment H and Segment BB as a TIRZ Eligible Public Roadways, which are located east and west of the planned big box retailer. This will provide improved traffic circulation for the proposed development as well as supplementary access to US 380.

Councilmember Ray made a motion to approve Ordinance No. 2022-16 amending the Project Plan for Tax Increment Reinvestment Zone Number One (TIRZ #1) by adding two (2) TIRZ Eligible Public Roadways to the Thoroughfare Plan for TIRZ #1. Deputy Mayor Pro-Tem Andres seconded that motion, and the motion was unanimously approved.

**Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.**

Councilmember Cotten requested to have a discussion regarding Billboards.

Councilmember Bartley requested an update regarding the Downtown Master Plan Study being conducted by Stantec.

**EXECUTIVE SESSION:**

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

*Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.*

*Section 551.072 – To discuss and consider purchase, exchange, lease or value of real property for municipal purposes and all matters incident and related thereto.*

*Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.*

The Town Council recessed into Executive Session at 6:25 p.m.

**Reconvene in Regular Session and take any action necessary as a result of the Closed Session.**

The Town Council reconvened into Regular Session at 7:27 p.m.

No action was taken.

**Adjourn.**

The meeting was adjourned at 7:27 p.m.

These minutes approved on the 26<sup>th</sup> day of April 2022.

**APPROVED:**

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**Ray Smith, Mayor**

**ATTEST:**

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**Michelle Lewis Sirianni, Town Secretary**