



## FINANCE DEPARTMENT

**To:** Mayor and Town Council

**From:** Kent Bauer, Emergency Management Coordinator

**Through:** Harlan Jefferson, Town Manager  
Chuck Springer, Executive Director of Administrative Services

**Re:** Town Council Meeting – September 14, 2021

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**Agenda Item:**

Consider and act upon authorizing the Town Manager to accept grant awards from the Federal American Rescue Plan Act (ARPA)/State and Local Fiscal Recovery Funds (SLFRF) and the Department of Homeland Security Grant Program (HSGP) passthrough from the Office of the Governor's State Homeland Security Program (SHSP).

**Description of Agenda Item:**

The Department of the Treasury has allocated a total of \$6,090,330.84 to the Town of Prosper, which will be implemented in two parts. In FY 2020-2021 we have received \$3,045,165.42 and the Town will receive an additional \$3,045,165.42 in August of FY 2021-2022. These funds must be expended by December 31, 2026. Town staff has identified and determined eligible uses of these funds and plans to allocate the funds to the FY 2022-2023 Doe Branch, Phase 3 Wastewater Treatment Plant (WWTP) construction project. The total cost of the WWTP project is \$13,050,000.

The Office of the Governor has also awarded the Town of Prosper Police Department \$28,000 for additional night vision goggles through SHSP's law enforcement terrorism prevention activities initiative. Prosper Police Department will purchase nine pairs of night vision goggles with these funds in the FY 2021-2022 budget.

Staff is also recommending that the Town Manager appoint three staff members to the Department of Treasury's grant reporting portal, which is required and limited to three individuals. These individuals will be classified as authorized representatives of the Town to send reports and upload documentation required by the ARPA grant. The recommended authorized representatives are Emergency Management Coordinator Kent Bauer, Accounting Manager Liz McDonald, and Senior Accountant Karlie Olson.



**Budget Impact:**

The American Rescue Plan Act funds will reduce the debt issuance for the WWTP project by \$6,090,330.84. The Homeland Security funds have no match requirements and are fully funded by this award. Town staff will budget the award expenditures in the appropriate budget year (FY 2021-2022 – night vision goggles and FY 2022-2023 – WWTP project).

**Legal Obligations and Review:**

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the terms and conditions and all award documentation as to form and legality.

**Town Staff Recommendation:**

Town staff recommends that the Town Council authorize the Town Manager to accept grant awards from the Federal American Rescue Plan Act (ARPA)/State and Local Fiscal Recovery Funds (SLFRF) and the Department of Homeland Security Grant Program (HSGP) passthrough from the Office of the Governor's State Homeland Security Program (SHSP).

**Proposed Motion:**

I move to authorize the Town Manager to accept grant awards from the Federal American Rescue Plan Act (ARPA)/State and Local Fiscal Recovery Funds (SLFRF) and the Department of Homeland Security Grant Program (HSGP) passthrough from the Office of the Governor's State Homeland Security Program (SHSP).