



## FIRE DEPARTMENT

**To: Mayor and Town Council**

**From: Stuart Blasingame, Fire Chief**

**Through: Mario Canizares, Town Manager**

**Re: US Digital Designs Professional Services Agreement**

**Town Council Meeting – January 9, 2024**

**Strategic Visioning Priority: 4. Provide Excellent Municipal Services**

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**Agenda Item:**

Consider and act upon approving a Service Agreement between Honeywell International, Inc., dba US Digital Designs by Honeywell, and the Town of Prosper regarding fire station alerting equipment and authorizing the Town Manager to execute documents for the same.

**Description of Agenda Item:**

US Digital Designs by Honeywell is the incumbent sole source provider service to provide software maintenance and hardware repair services for the station alerting utilized by Prosper Fire Rescue. The agreement is for one year and includes the option for up to four (4) one-year renewals.

**Budget Impact:**

The annual cost of services is \$20,121.15 and is funded in the FY24 budget and includes a pro-rated fee for the new Central Fire Station. These services will be funded from account 100-5480-30-01.

**Legal Obligations and Review:**

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

**Attached Documents:**

1. Agreement
2. Quote
3. Sole Source Letter

**Town Staff Recommendation:**

Town Staff recommends approving a Service Agreement between Honeywell International, Inc., dba US Digital Designs by Honeywell, and the Town of Prosper regarding fire station alerting equipment and authorizing the Town Manager to execute documents for the same.

**Proposed Motion:**

I move to approve a Service Agreement between Honeywell International, Inc., dba US Digital Designs by Honeywell, and the Town of Prosper regarding fire station alerting equipment and authorizing the Town Manager to execute documents for the same.