



FINANCE

To: Mayor and Town Council

From: Chris Landrum, Finance Director

Through: Mario Canizares, Town Manager
Robert B. Scott, Deputy Town Manager

Re: Aclara Network Freedom Agreement and Maintenance Amendment 2

Town Council Meeting – January 9, 2024

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

Agenda Item:

Consider and act upon approving an agreement between Aclara Technologies LLC and the Town of Prosper for maintenance and support from Aclara, a sole source provider, and consider and act upon approving an amendment to the existing Aclara Maintenance Agreement between Aclara Technologies LLC and the Town of Prosper to add Aclara Network Freedom to the existing Maintenance Agreement; and authorizing the Town Manager to execute the same. (CL)

Description of Agenda Item:

This is an approved FY 2023-2024 non-discretionary package to add maintenance services to the Town's DCUs, as well as add additional support to the Town's Aclara system. Due to ongoing service issues with Aclara, and not having a maintenance contract on our DCUs, the additional support that comes with this agreement is necessary to keep the Town's water meter system running smoothly. The addition of Network Freedom will give the Town a single point of contact and shift the monitoring, as well as maintenance and repairs of the Aclara system, from the Town to Aclara. This agreement will vastly decrease staff time spent on communication of issues, freeing them up to focus on their job-related duties in both Public Works, Information Technology, and Utility Billing, as well as decreasing costs currently incurred by the Town for any work that needs to be done on the system. This agreement consolidates all Aclara Technologies LLC services and software into one agreement and price.

The Aclara Technology System is the Town's automated utility meter reading system. Aclara is the sole manufacturer and seller of Aclara products and services.

Budget Impact:

This is a ten-year agreement which will be funded from Utility Billing Contract Services, 200-5480-10-08, at the following rates: Years 1-4: \$106,721; Year 5: \$109,922.39; Year 6: \$113,220; Year 7: \$116,616.67; Year 8: \$120,115.17; Year 9: \$123,718.62; Year 10: \$127,430.18.

Subsequent annual expenditures will be subject to budget appropriations granted in future fiscal years.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

Attached Documents:

1. Aclara Network Freedom Agreement
2. Amendment No. 2 to Maintenance Agreement

Town Staff Recommendation:

Town Staff recommends approving an agreement between Aclara Technologies LLC and the Town of Prosper for maintenance and support from Aclara, a sole source provider, and consider and act upon approving an amendment to the existing Aclara Maintenance Agreement between Aclara Technologies LLC and the Town of Prosper to add Aclara Network Freedom to the existing Maintenance Agreement; and authorizing the Town Manager to execute the same.

Proposed Motion:

I move to approve an agreement between Aclara Technologies LLC and the Town of Prosper for maintenance and support from Aclara, a sole source provider, and consider and act upon approving an amendment to the existing Aclara Maintenance Agreement between Aclara Technologies LLC and the Town of Prosper to add Aclara Network Freedom to the existing Maintenance Agreement; and authorizing the Town Manager to execute the same.