



## REGULAR PORT COMMISSION MEETING

Tuesday, June 16, 2026, at 3:30 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca, TX 77979

### MINUTES

STATE OF TEXAS §

COUNTY OF CALHOUN §

CITY OF PORT LAVACA §

On this, the 16<sup>th</sup> day of June 2026, the Port Commission of the City of Port Lavaca, Texas, convened in a regular session at 3:30 p.m. in the regular meeting place, City Council Chambers, at City Hall, 202 N. Virginia Street, Port Lavaca, Texas, with the following Commissioners in attendance:

#### ROLL CALL:

|                |                       |
|----------------|-----------------------|
| Raymond Butler | Commissioner/Chairman |
| Laurie Harvey  | Commissioner          |
| Jamie O'Neil   | Commissioner          |
| Jim Ward       | Commissioner          |
| Louis Rubio    | Commissioner          |

And the following Commissioners absent:

|               |                        |
|---------------|------------------------|
| Jerry Smith   | Commissioner/Secretary |
| Larry Nichols | Commissioner           |

#### CALL TO ORDER

Chairman Raymond Butler called the meeting to order at 3:31 p.m. and presided.

#### INVOCATION

Commissioner Jim Ward gave the invocation.

**PLEDGE OF ALLEGIANCE**

Chairman Raymond Butler led the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC** - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on the first page of this agenda).*

**CONSENT AGENDA**

*The Port Commission will consider the following items and take any action deemed necessary.*

**1. APPROVAL OF MINUTES****MINUTES OF THE MAY 19, 2026 – REGULAR PORT COMMISSION MEETING**

Motion was made by Commissioner Jim Ward.

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the May 19<sup>th</sup>, 2026, minutes of the Regular Port Commission meeting held on June 16<sup>th</sup>, 2026, are hereby approved.

Seconded by Commissioner Louis Rubio.

Motion passed by the following votes:

Voting Aye: Raymond Butler, Laurie Harvey, Jamie O'Neil, Jim Ward and Louis Rubio.

Voting Nay: None.

Motion carried.

**2. RECEIVE HARBOR MASTER'S INSPECTION / MAINTENANCE REPORT****RECEIVE HARBOR MASTER'S INSPECTION/MAINTENANCE REPORT FOR MAY 2026.**

Motion was made by Commissioner Jim Ward.

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Harbor Master's May 2026 Inspection Reports of the Port Commission Regular meeting held on June 16, 2026, are hereby approved.

Seconded by Commissioner Laurie Harvey.

Voting Aye: Raymond Butler, Laurie Harvey, Jamie O'Neil, Jim Ward and Louis Rubio.

Voting Nay: None.

Motion carried.

## **REPORTS**

### **3. RECEIVE FINANCIAL REPORTS OF PORT REVENUE FUND**

- a) Tariff Report
- b) Account Aging Report
- c) Payment Report
- d) Profit and Loss Cash Flow Report
- e) Revenue and Expenditure
- f) Balance Report
- g) Purchase Order Report

- A copy of these reports, in their entirety, can be found in the Port Commission Meeting packet dated June 16, 2026.

Agenda item discussed.

No action taken.

### **4. RECEIVE CITY MANAGER'S REPORT**

- The following is a memo, in its entirety, from Jody Weaver, City Manager:

1) **Community Development Block Grant -Mitigation Coastal Resilience Living Shoreline Project:**

Maverick has submitted pay request 3 for \$367,680.76, which includes more NATRX Reef Blocks, which are stored on site at the manufacturer's facility in Louisiana. This invoice is being submitted to GLO for processing and reimbursement. As with the earlier units, there is a Temporary Storage and Access Agreement in place, which grants the City, Engineer, and Contractor the right of entry to the property to inspect the products as needed at their facility in Morgan City, LA. The products are being covered by the contractor's property insurance, as acknowledged in writing by the contractor's surety.

Last Monday, I received an update from the engineer that Maverick planned to have a few workers on site last week to prep the site for the receipt of the artificial reef units. Both Jim and I were out of town last week, so I'm waiting to hear back from the engineer on an update on what was accomplished.

The NATRIX units should arrive on site on Tuesday of this week. The artificial reef geocomposites and bedding stone will arrive sometime next week.

The engineers are reviewing Maverick's armor stone submittal for the rock breakwater. Once approved and ordered, it will take about 6 weeks to get all of the stone mined and delivered to the site. They plan to parallel marsh creation efforts (once finished with the reef breakwater) and the rock breakwater installation.

2) **ReStore (cleanup of old barge(s) in Smith Harbor):**

Taylor Marine mobilized but then immediately had an equipment breakdown. They are on their way back to repair the equipment and install the silt barrier, then get to work. We have extended the construction completion date to July 1.

3) **Community Development Block Grant – Mitigation Round 2 – Replacements of Culverts under rail at Corporation Ditch and Voluntary Restoration of Harbor of Refuge Shoreline:**

We received the Authority to Use Grant Funds (AUGF) for the Harbor of Refuge Shoreline project on Monday, June 8. On Friday, Matt Glaze submitted construction plans for our review. The AUGF for the railroad culvert is expected by mid-July.

4) **General Land Office (GLO) Coastal Erosion Planning Response Act (CEPRA) Grant (Harbor of Refuge Shoreline Protection):** No Update.

5) **Matagorda Bay Mitigation Trust (MBMT) Grant Downtown Waterfront Public Access Improvement:**

The parking lot is complete and open to the public. Marvelous Gardens has been contracted to add the native plants to the 3 rain garden areas for about \$4,000.00.

6) **Texas Department of Transportation (TxDOT) Truck Route Signs:** No Update.

**7) Parking Area on SBA Steel Property at the Harbor of Refuge (HOR) Boat Ramp:**

Sorry, no update.

**8) Texas Department of Transportation (TxDOT) Maritime Division:**

The initial submittal for the TxDOT Port Mission Plan grant was submitted on time on Monday, June 15. The complete application with attachments is due on June 29. Our submittal can be viewed at the following link: [abc.xlsx](#)

**9) 2026-2027 Budget:****Capital Improvement Plan (CIP):**

We are looking at budgeting \$325,000 as a match for the Port Mission Plan Grant, in case we are successful, and \$3000,000 for the match for the Matagorda Bay Mitigation Trust (MBMT) application for the HOR boat ramp rebuild.

**5. RECEIVE HARBOR MASTER'S OPERATIONS, PROMOTION/DEVELOPMENT ACTIVITY REPORT****a) City Harbor**

- 1) I spoke with Prestige Oysters & Matagorda Bay Fishing Cooperative, they have both identified areas in Lavaca Bay and San Antonio Bay to lease and build reefs on. (New Lease Program with the State of Texas).

**b) Nautical Landings Building**

- 1) 22 May 2026 had a bid opening for the Nautical Landings Building Dayroom Bathroom facilities. We had 3 contractors who were interested.  
Barefoot Construction: \$44,988.00  
Wilson Construction: \$49,300.00  
Mancera Construction: \$55,564.77  
The lowest bid was presented to the Council on June 8<sup>th</sup>, for the project to be awarded to the lowest bidder.

- 2) 3 June 2026 Lester Contracting Inc. completed the parking lot project.

**c) Nautical Landings Marina**

- 1) Horizon Environmental has not been on-site since the last Port Commission Meeting.
- 2) Maverick Constructors (Living Shoreline Project) should be mobilizing the week of June 8, 2026, and commence working the following week.

**d) Smith Harbor**

- 1) 3 June 2026, Taylor Marine arrived on-site to commence cleaning up the derelict barges.

**e) Harbor of Refuge**

- 1) Matt Glaze with Urban Engineering is working on plans for the Harbor of Refuge boat ramp.
- 2) 5 May 2026, I spoke with Matt Salinas about cameras to put on AEP light poles. (Still awaiting approval from AEP).

**f) To Do List – Raymond Butler**

**ACTION ITEMS: NEW BUSINESS** - The Port Commission will consider the following items and take any action deemed necessary.

**6. CONSIDER AND DISCUSS KEVIN AND SASHA NEVAREZ'S REQUEST FOR EASEMENT ACCESS FOR THE INSTALLATION OF RECIRCULATING LINES INTO SMITH HARBOR FROM THEIR PROPOSED BUSINESS LOCATED AT 212 S. COMMERCE STREET.**

Motion made by Commissioner Jim Ward to postpone discussion of this item.

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Port Commission recommends postponing discussion of this item.

Seconded by Commissioner Jamie O'Neil.

Motion passed by the following votes:

Voting Aye: Jamie O'Neil, Jim Ward, and Raymond Butler

Abstaining from Voting: Laurie Harvey and Louis Rubio

**7. CONSIDER AND DISCUSS KEVIN AND SASHA NEVAREZ'S REQUEST FOR THE INSTALLATION OF FINGER PIERS AT SMITH HARBOR.**

Motion made by Commissioner Jim Ward to postpone discussion of this item

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Port Commission recommends postponing discussion of Item 7 until we have a better attendance of the Port Commission.

Seconded by Commissioner Jamie O'Neil.

Motion passed by the following votes:

Voting Aye: Jamie O'Neil, Jim Ward, Louis Rubio, and Raymond Butler

Abstaining from Voting: Laurie Harvey

Motion carried.

## **ACTION ITEMS: LEASES**

## **COMMENTS**

### **8. COMMENTS FROM COMMISSIONERS**

Agenda item discussed.

No action taken.

## **ADJOURNMENT**

Chairman Raymond Butler asked for a motion to adjourn.

Motion made by Commissioner Jim Ward to adjourn the meeting.

Seconded by Commissioner Jamie O'Neil

Motion passed by the following votes:

Voting Aye: Raymond Butler, Jamie O'Neil, Jim Ward, Laurie Harvey, and Louis Rubio.

Voting Nay: None.

Motion carried.

The meeting adjourned at 4:25 p.m.

These minutes were approved on July 21<sup>st</sup>, 2026.

ATTEST:

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Raymond Butler, Chairman

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Oralia G. Muñoz, Admin. Asst.