



RECREATION AND PARKS BOARD MEETING

Wednesday, December 15, 2021 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 15th day of December, 2021, due to the COVID-19 concerns and in accordance with the Governor's Orders and recommendations, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session and a workshop session at 12:00 p.m. by utilizing "Zoom Meeting and Facebook Live Transmission" on the City of Port Lavaca's Facebook page beginning at 12:00 p.m. Central Time on Wednesday, December 15th, 2021.

Join Zoom Meeting:

<https://us02web.zoom.us/j/82266639481?pwd=TzJla3lKdWVKaHZGNlRnSnowYVVDZz09>

Meeting ID: 822 6663 9481

Passcode: 759473

One Tap Mobile

+13462487799,,82266639481#,,,*759473# US (Houston)

Dial by your location

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ROLL CALL

The following members were in attendance:

Mac Sistrunk	Chairman
Olga Szela	Board Member
William J. Reagan	Board Member
Jean Wehmeyer	Board Member

The following members were absent:

Melinda Cain	Board Member
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Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

COMMENTS FROM THE PUBLIC - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

1. General discussion and hear statements from citizens.

Chairman Mac Sistrunk announced that the next Recreation and Parks Board meeting will be on January 19, 2022.

ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

2. Approve minutes from the regular meeting held November 17, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on November 17, 2021.

Motion made by Vice Chairwoman Szela, Seconded by Board Member Reagan.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Received report from Public Works Director Wayne Shaffer regarding the department operations. He reported that the electrician for the Lighthouse beach park told him that parts would not be in until close to the end of January. Shaffer also reported that the vacancy for the RV Park camp host has not been filled. He mentioned that there have been several applicants, but all want to work as teams and not individually. He advised that he will be revisiting this matter with Interim City Manager to come up with an alternative plan. Parks Superintendent Joe Rodriguez also reported on park maintenance. He told the board that there was some vandalism on one of the bathrooms at Wilson Park. He advised the Board that for the time being they closed down the restroom and that the key will be available upon request by individuals using the park. Shaffer added that he is currently working on establishing a security system for all of the parks. Rodriguez added that he is waiting on a response from Phillip Gonzales regarding the maintenance needed to be done on the playground equipment at George Adams Park. He added that at the Lighthouse Beach they added some fishing holders on the rails for fishing rods along with maintaining the cabanas. Furthermore, at the City Park they recently received a new water fountain that will be installed. At

Butterfly Park they removed a dead palm tree and installed three children at play signs. Lastly he added that they are doing regular maintenance on all of the parks and cutting all of the trees at all of the different parks.

4. Receive update on park assignments from park board members.

Board Member William “Bill” Reagan’s park assignment is Wilson Park, he stated the park looks good overall. He mentioned he noticed the electrical cover by the restrooms was taken care of. .

Board Member Jean Wehmeyer’s park assignment is Faye Bauer Sterling Park. She stated that with all of the Christmas decorations the park looked very nice and it was very well used by the community. She also added that the gazebo was painted white just in time for the festivities.

Chairman Mac Sistrunk’s park assignment is Bayfront Park, he stated that the park looked really nice..

Board Member Olga Szela's park assignment is City Park and Butterfly Park. She reported that City Park overall looked very good. She reported that she and Interim City Manager Jody Weaver had a meeting with Chris Taylor regarding the Ashley Field. She stated that Taylor informed her that the field was currently only used as a practice field. Taylor is to come back and report whether there is intent to make this field a primary field so that the city can plan future investments on it.

5. Receive status report on the 2019 Texas Parks and Wildlife Trails Grant project.

Interim City Manager Jody Weaver presented the final plans to the board followed by a brief discussion.

6. Receive Status report of the New Skate Park project at Wilson Park.

Weaver presented a diagram of final plans. She informed the board that the plans are to begin construction early spring.

7. Receive status report on the electrical repairs to the Lighthouse Beach RV Campground.

Public Works Director Shaffer advised that the work is on standstill pending materials, the contractor, and coordination between contractor and AEP.

8. Receive financial status report on the Parks & Recreation Department.

Jody Weaver presented the current park budget to the board. The board reviewed the reports and there were no further comments.

ADJOURNMENT

Motion made by Board Member Reagan,

Seconded by Board Member Wehmeyer.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer

Meeting adjourned at 12:44 P.M.

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of The City Council of The City of Port Lavaca, scheduled for **Wednesday, December 15, 2021**, beginning at 6:30 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Friday, December 10, 2021**.

Lorena Perez-Diaz, *Assistant City Secretary*

These minutes were approved on Month DD, 2022.