

**RECREATION AND PARKS BOARD MEETING**

Wednesday, April 19, 2023 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 19th day of March, 2023, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular and workshop session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas and at the Wilson Park, 826 Seadrift Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk
Olga Szela
Jean Wehmeyer
Mark Howell

Chairman
Vice Chairwoman
Board Member
Board Member

And with the following absent:

William "Bill" Reagan

Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chair Member Mac Sistrunk called the meeting to order at 12:03 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chair Member Mac Sistrunk advised the next meeting will be Wednesday, May 17, 2023 at 12:00 p.m. at the regular meeting place.

No citizens present and no further comments.

2. Approve minutes from the regular meeting held March 15, 2023.

Motion made by Board Member Howell,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on February 15, 2023.

Second by Board Member Wehmeyer.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Wehmeyer, Board Member Howell

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director Wayne Shaffer did not attend the meeting. The Parks Superintendent, Edward “Eddie” Tyler reported that they park’s crew has been maintaining regular maintenance at all the parks. He stated they completed the inspection report at all the parks. He said they have fixed the damaged parts for the playscape and added mats to the swings at City Park. Tyler said they are preparing the park for the upcoming Earth Day event. He added that all of the other parks look good overall.

Chairman Mac Sistrunk added that the Juneteenth celebration was approaching and mentioned that this year the celebrations would be at the Bayfront park rather than at George Adams Park.

4. Receive Monthly Inspections Report from Public Works Department.

The board reviewed the inspections report for March and April. Tyler mentioned that in January 2024, the Public Works Department was sending a few employees to get certified to conduct inspections on park equipment.

5. Receive update on park assignments from park board members.

Board Member Jean Wehmeyer Park assignment is Faye Bauer Sterling Park. Wehmeyer stated the park overall looks very good. She said the Harbor Childrens alliance decorated the park in honor of Child Abuse Awareness month.

Chairman Mac Sistrunks’s Park assignments are Bayfront Park and Claret Crossing Park. He said both parks looked very good and clean. He mentioned that the trash pile at Claret Crossing Park is still there.

Board Member Olga Szela's Park assignments are City Park and Butterfly Park. She reported that both parks look good overall. She mentioned that City Park was looking very clean and noticed all the extra tables and trash cans in preparation for the Earth Day event.

Board Member Mark Howell's Park assignment is George Adams Park. Howell stated the park overall looks very good.

6. Receive financial status report on the Parks Recreation Department

The board reviewed the budget reports and there were no comments. Interim City Manager, Jody Weaver, told the board to start thinking of ideas Capital Improvement Plans (CIP) for the upcoming 2023-2024 year.

7. Receive status report on the Improvements project at Wilson Park.

Interim City Manager Jody Weaver told the board that this project is moving along as planned. She stated that the sidewalks and seal coat on the parking lot were done. Weaver mentioned a tentative date for the skate park grand opening to be June 21st.

8. Receive status report on the United Way Born Learning Trail at City Park.

Interim City Manager Jody Weaver told the board that this project has begun. Different volunteers are currently working on the different stations and painting away. She told the board the goal was to have the stations ready for the Earth Day event.

9. Receive status report on the mural project at Lighthouse Beach.

Interim City Manager Jody Weaver stated this project was fifty percent complete (50%). Michael Sanchez is actively working on this project.

ADJOURN

Motion made by Board Member Wehemeyer,

Second by Vice Chairwoman Szela.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Wehmeyer, Board Member Howell

Meeting adjourned at 12:53 P.M.

WORKSHOP CALL TO ORDER

10. Tour City Park Facility (Wilson).

Item was not discussed.

ADJOURN

These minutes were approved on May 17, 2023

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary