

**RECREATION AND PARKS BOARD MEETING**

Wednesday, May 28, 2025 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 28th day of May, 2025, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
William “Bill” Reagan	Board Member
Gregory Falcon	Board Member
Mary Lou Tharling	Board Member
Kevin Kuntschik	Board Member

And with the following absent:

Dina Smith*	Board Member
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Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:01 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chairman Mac Sistrunk announced that the next Recreation and Parks Board Meeting will be Wednesday, June 25, 2025.

Events coordinator Tania French attended the meeting and reported that the Memorial Day event was a success. She also announced that the Juneteenth event at Bayfront Park is scheduled for the week of June 13-15. Additionally, she reminded the board members that they have the option to opt in for text reminders about upcoming events.

2. Approve minutes from the regular meeting held April 23, 2025.

Motion made by Board Member Falcon,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on April 23, 2025.

Second by Board Member Tharling,

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Falcon, Board Member Tharling, and Board Member Kuntschik.

3. Receive Monthly Inspections Report from Public Works Department.

Public Works Director Wayne Shaffer was absent from the meeting. Interim City Manager Jody Weaver presented the inspection report and stated there was nothing to highlight in the report.

No action necessary and none taken.

4. Receive update on park assignments from park board members.

Board Member Greg Falcon is assigned to Faye Bauer at Sterling Park. He stated that the park looks good.

Board Member Mary Lou Tharling visited George Adams Park and observed that it looks very clean and well-maintained.

Board Member Olga Szela is responsible for overseeing City Park. She noted that the water fountain near the playground seemed to be clogged. Interim City Manager Weaver confirmed that Phillip Gonzales will soon begin work on the music park.

Chairman Sistrunk noted that Bayfront Park was in good condition overall. He mentioned that the Memorial Day service had a high attendance and was a success.

Board Member Kevin Kuntschik oversees Claret Crossing and reported that the park is in good condition overall.

Board Member Bill Reagan oversees Wilson Park and noted that, overall, the park looks good.

No action necessary and none taken.

5. Receive financial status report on the Parks and Recreation Department.

The financial report was reviewed and discussed. Weaver mentioned that there were no notable highlights to report.

No action necessary and none taken.

6. Discuss Financial reports at Lighthouse Beach Campground.

Interim City Manager Jody Weaver had no report to present.

No action necessary and none taken.

7. Receive updates on Recreation and Parks Board Master Plan.

Interim City Manager Jody Weaver presented the board with four logo options for consideration. She explained that the goal is to establish a logo for the Parks, which will serve various purposes, including the promotion of a donation fund that they are planning to create for the parks. The logo will primarily be used for marketing and publicizing park-related initiatives.

No action necessary and none taken.

8. Discuss Capital Improvement Plan (CIP) for fiscal year 2025-26.

Interim City Manager Jody Weaver distributed the Quarterly Capital Projects Progress Report for the board to review. She discussed various completed projects throughout the parks and shared an image of the newly painted crosswalk at Bayfront Park. Additionally, she emphasized that the board is encouraged to propose any new ideas for the upcoming Capital Improvement Plan (CIP) for the next year.

No action necessary and none taken.

ADJOURN

Motion made by Board Member Falcon

Second by Vice Chairwoman Szela.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Falcon, Board Member Tharling, and Board Member Kuntschik.

Meeting adjourned at 12:30 P.M.

These minutes were approved on June 25, 2025

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary