



## **RECREATION AND PARKS BOARD MEETING**

Wednesday, February 26, 2025 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

### **MINUTES**

STATE OF TEXAS §  
COUNTY OF CALHOUN §  
CITY OF PORT LAVACA §

On this the 26<sup>th</sup> day of February, 2025, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

#### **ROLL CALL**

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
William “Bill” Reagan	Board Member
Gregory Falcon	Board Member

And with the following absent:

Mary Lou Tharling	Board Member
Dina Smith*	Board Member
Kevin Kuntschik	Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

#### **CALL TO ORDER**

Chairman Mac Sistrunk called the meeting to order at 12:04 p.m. and presided.

**COMMENTS FROM THE PUBLIC** - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

#### **1. General discussion and hear statements from citizens.**

Chairman Mac Sistrunk announced that the next Recreation and Parks Board Meeting will be Wednesday, March 26, 2025.

Felicia Harral attended and remarked that Lighthouse Beach Park looked fantastic. She aimed to highlight its cleanliness to acknowledge the Parks Department's hard work.

**2. Approve minutes from the regular meeting held January 22, 2025.**

Motion made by Vice Chairwoman Szela,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on January 22, 2025.

Second by Board Member Falcon,

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, and Board Member Falcon.

**3. Receive Monthly Inspections Report from Public Works Department.**

Public Works Director Wayne Shaffer presented the Parks Inspection Report, the board reviewed and discussed the playground inspection report. Shaffer noted that there should be fewer items marked as failed on the report. He emphasized that they are working to address more problems as they arise.

**4. Receive update on park assignments from park board members.**

Board Member Bill Reagan provided an update on Wilson Park, noting that the parks are in good condition. However, he pointed out a leak near the concession stand. Reagan also inquired about the opening date for the new restroom. Shaffer responded that the restroom would be available to the public as soon as the sidewalk was completed.

Chairman Sistrunk reported that Bayfront Park looked good overall. He noted that the Parks crew was preparing to mow the park.

Board Member Olga Szela is responsible for overseeing City Park. She observed that the park is generally in good condition, but noted a few issues. There is a significant amount of trash scattered throughout the area, an increased presence of ants, and the ladies' restroom on the Half League side is overflowing.

Board Member Greg Falcon was assigned to Faye Bauer Sterling Park. He mentioned that the park looks good.

**5. Receive financial status report on the Parks Recreation Department.**

The financial report was reviewed and discussed.

**6. Discuss Financial reports at Lighthouse Beach Campground.**

Interim City Manager Jody Weaver presented a report on the Lighthouse Beach camping spot program. The board reviewed and discussed the details.

**7. Discuss Kick-off meeting with LJA Architects on the Parks Master Plan.**

Interim City Manager Jody Weaver introduced Ernesto Alfaro, the Lead Design Planner from LJA Planning and Landscape Architects. Alfaro attended the meeting via Zoom. He introduced his team and provided an overview of the Parks and Recreation Master Plan.

**8. Discuss ideas for possible inclusion in the 2025-26 Capital Improvement Plan (CIP).**

Interim City Manager Jody Weaver advised the board to begin brainstorming ideas for the 2025-26 Capital Improvement Plan (CIP). She mentioned that while there are several items already included in the plans, she would like to hear their feedback.

**ADJOURN**

Motion made by Board Member Falcon

Second by Board Member Reagan

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, and Board Member Falcon.

Meeting adjourned at 12:45 P.M.

These minutes were approved on March 26, 2025

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Mac Sistrunk, Chairman

ATTEST:

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Lorena Perez-Diaz, Assistant City Secretary