

**RECREATION AND PARKS BOARD MEETING**

Wednesday, August 17, 2022 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

**MINUTES**

STATE OF TEXAS §  
COUNTY OF CALHOUN §  
CITY OF PORT LAVACA §

On this the 17<sup>th</sup> day of August, 2022, due to the COVID-19 concerns and in accordance with the Governor's Orders and recommendations, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. by utilizing "Zoom Meeting and Facebook Live Transmission" on the City of Port Lavaca's Facebook page beginning at 12:00 p.m. Central Time on Wednesday, August 17<sup>th</sup>, 2022.

**ROLL CALL**

The following members were in attendance:

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
William J. Reagan	Board Member
Jean Wehmeyer	Board Member
Mark Howell	Board Member

The following members were absent:

None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

**CALL TO ORDER**

Chairman Mac Sistrunk called the meeting to order at 12:00 p.m. and presided.

**COMMENTS FROM THE PUBLIC** - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation*

*below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

**1. General discussion and hear statements from citizens.**

Chairman Mac Sistrunk announced that the next Recreation and Parks Board meeting will be scheduled for September 21, 2022 at 12:00 p.m. Sistrunk also announced that the Flip Flop Festival will be taking place on September 3, 2022.

**ACTION ITEMS** - *Council will consider/discuss the following items and take any action deemed necessary*

**2. Approve minutes from the regular meeting held July 20, 2022.**

Motion made by Board Member Wehmeyer, Seconded by Board Member Reagan.

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on July 20, 2022.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Howell

**3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.**

Public Works Department Wayne Shaffer reported that the opening of the Skate Park at Wilson Park was a success. He also added that he is currently working on the installation of lights for the Ashely Field. He also mentioned that ADA accessible benches and tables were ordered for the. Additionally, Shaffer announced that the new RV park manager was starting that day, August 17, 2022.

Parks Maintenance Worker Douglas Carpio was in attendance to report on the maintenance operations of the city parks. Carpio reported that that they are doing regular maintenance at all the parks. He added that at City Park they are trimming down trees and that at Wilson Park baseball field they are fixing the benches and raking the field.

**4. Receive update on park assignments from park board members.**

Chairman Sistrunk assigned board member Bill Reagan with Lighthouse beach park in addition to his current park assignment, Wilson Park.

Board Member Mark Howell's park assignments is George Adams Park. Howell stated that the park looks great. No issues to report.

Board Member Olga Szela's park assignments are City Park and Butterfly Park. For Butterfly Park she reported that the fence needs to be reinforced and that the exercise equipment is rusting and

needs attention. For City Park she reported that the tree cutting and lights at the park look very good. She asked about the United Way walking trail and Interim City Manager Jody Weaver advised that Sherwin Williams made the recommendation to wait at least six months for concrete to settle in before they paint on the concrete.

Chairman Mac Sistrunk's park assignment is Bayfront Park, he reported that overall the park looks very good.

Board Member Jean Wehmeyer's park assignment is Faye Bauer Sterling Park, she did not have anything to report as far as maintenance. Wehmeyer did report that there will be an event of September 24<sup>th</sup>, 2022. The event will be a Chuckwagon Extravaganza and will take place in the park.

Board Member William "Bill" Reagan's Park assignment is Wilson Park, he reported that the park overall looks good. He mentioned all the minor repairs he previously asked for had all been taken care of.

**5. Receive status report of the New Skate Park project at Wilson Park.**

Interim City Manager Jody Weaver presented drawings of Skate Park portraying future parking and possible fencing or bollards facing Seadrift Street. The drawings were made by Urban Engineering. Weaver informed the board that the formal ribbon cutting for the Skate Park would be in the Spring of 2023.

**6. Receive status report on the electrical repairs at the Lighthouse Beach RV Campground.**

Public Works Director Wayne Shaffer reported that all of the equipment is installed. He mentioned there were issues with contractor and they are currently soliciting with another electrical contractor and hope to have the work finished by September 1<sup>st</sup> 2022.

**7. Receive financial status report on the Parks Recreation Department.**

Jody Weaver presented the current park budget to the board. The board reviewed the reports and there were no further comments.

**8. Receive artist Michael Sanchez's mural sketch presentation for Lighthouse Beach bathroom wall.**

Artist Michael Sanchez presented two drawings to the board for the Lighthouse beach bathroom wall. The board viewed and discussed the drawings.

Motion made by Board Member Wehmeyer, Seconded by Vice Chairwoman Szela.

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, the Recreation and Parks Board hereby accepts the sketch drawing that reflects a postcard and authorized artist Michael Sanchez to move forward with coloring and developing the sketch presented.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Howell

### **ADJOURNMENT**

Motion made by Board Member Reagan,

Seconded by Board Member Howell.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Howell

Meeting adjourned at 1:16 P.M.

These minutes were approved on August 17, 2022

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Mac Sistrunk, Chairman

ATTEST:

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Lorena Perez-Diaz, Assistant City Secretary