



# RECREATION AND PARKS BOARD MEETING

Wednesday, March 17, 2021 at 12:00 PM  
Electronically through Zoom

## MINUTES

### COVID-19 MEETING PROCEDURE

*Public notice is hereby given that due to covid-19 concerns and in accordance with the governor's orders and recommendations, the city of Port Lavaca, Texas, city council meeting is closed to the public. Instead, the Recreation and Parks Board Meeting will be utilizing "Zoom Meeting and Facebook live transmission" on The City of Port Lavaca's Facebook page beginning at the time listed above.*

### VIRTUAL MEETING INFORMATION

#### **Click to Join Meeting:**

<https://us02web.zoom.us/j/82038137403?pwd=R1o0aXN4T0ZrZXRKamJZMjlvQncyQT09>

**Meeting ID:** 820 3813 7403

**Passcode:** 587831

**To Connect VIA Phone:** +1 (346) 248-7799

#### PRESENT

Chairman Mac Sistrunk

Vice Chairwoman Olga Szela

Board Member William J Reagan

Board Member Melinda Cain

#### ABSENT

Board Member Jean Wehmeyer

Constituting a quorum for the transaction of business, at which time the following business was transacted:

#### CALL TO ORDER

Chair Member Mac Sistrunk called the meeting to order at 12:06 p.m. and presided.

**ACTION ITEMS** - *Council will consider/discuss the following items and take any action deemed necessary*

**1. General discussion and hear statements from citizens**

Chairman Mac Sistrunk advised the next meeting will be Wednesday, April 21, 2021 at 12:00 p.m.

**2. Approve minutes from the regular meeting held December 16, 2020**

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on December 16, 2020.

Motion made by Vice Chairwoman Szela, Seconded by Board Member Cain. Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Cain

**3. Approve minutes from the regular meeting held January 20, 2021**

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on January 20, 2021.

Motion made by Vice Chairwoman Szela, Seconded by Board Member Cain. Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Cain

**4. Approve minutes from the regular meeting held February 17, 2021**

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on February 17, 2021.

Motion made by Vice Chairwoman Szela, Seconded by Board Member Cain. Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Cain

**5. Receive Update on City Parks from Director of Public Works**

Public Works Director Wayne Shafer reported that after the freeze his crew did a lot of water leak repairs. He mentioned that the park that had the most leaks was Wilson Park. He also noted that in order to accomplish these tackled he combined his Parks crew and Utilities Department and together they tackled all of the jobs needed to be done. Shafer had no other updates.

**6. Receive update on park assignments from park board members**

Board Member Olga Szela's park assignment is City Park, she mentioned the park overall looked good. She asked Public Works Director Shafer is they could add a few more picnic tables to the park. He answered that they would once the crews were back to normal scheduling after the freeze. Szela also mentioned that she went to Butterfly park and it looked good.

Board Member Melinda Cain's park assignment is George Adams Park, she stated she has been unable to visit the park but will do so after the meeting and do a walk through.

Chairman Mac Sistrunk's park assignment is Bayfront Park, he stated that he has not been to the park.

Chairman Sistrunk assigned new board member William "Bill" Reagan to Wilson Park.

**7. Receive status report on Bayfront Park Improvement Project**

Interim City Manager Jody Weaver reported that Silva Constructions completed all of the cement work at Bayfront Park. She stated Silva construction would be putting the seal coat, but she said she did not have a time frame as to when that was getting done. She also mentioned that they started putting the bollards and that the solar lights were in and they would be installing them soon.

Weaver also reported that she received a call from Texas Parks and Wildlife about three weeks ago. She added that she does not have a contract in hand yet, but it is in the works. She explained that it is being loaded in their new system and they told her that with in four to six weeks they would be sending in a contract.

She also mentioned that an option came up to remove smaller bull rock installed last year and replace it with the matching limestone to match the rest of the area. She further explained that the limestone being placed was made to sustain storm surge damage. The bull rock removed would be placed in the Veterans Memorial area. The board discussed it and made the following motion.

THAT, the Recreation and Parks Board hereby approves the removal of the current bull rock at Wilson Park and replace with the matching limestone for a total cost of thirteen thousand four hundred nineteen dollars and eighty-nine cents (\$13,419.89).

Motion made by Board Member Szela, Seconded by Board Member Reagan. Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Cain

**8. Receive status report on Lighthouse Beach Park Improvement Projects**

Jody Weaver reported that the solar lights on the rock growing have been installed as well as the utility pedestals. She mentioned that they are still waiting on the handrails. She also stated that the fishing pier work was started and that barricades were put in place while that work is being completed.

**9. Receive status report on Skate Park**

Jody Weaver reported that she had not had any communication with the firm. She did mention she had a conference call with them to see about getting a timeline as to upcoming workshop meeting with the community.

**10. Review current budgets for all city parks**

Jody Weaver presented the current park budget to the board. The board reviewed the reports and there were no further comments.

**11. Review Lighthouse Beach RV park rates**

The following information was presented to the Recreation and Parks Board.

PORT LAVACA RV PARK RATE SURVEY						
PARK NAME	DAYLY RATE		WEEKLY RATE		MONTHLY RATE	
	LOW	HIGH	LOW	HIGH	LOW	HIGH
LAVACA BAY RV PARK					\$380	
LONESTAR RV PARK					\$380	
SANDDOLLAR RV PARK					\$380	
COUNTRY CLUB RV PARK					\$350	\$400
KELLER BAY RV PARK	\$50		\$200		\$500	
PORT LAVACA BAY RV PARK					\$475	
5 SONS RV PARK					\$525	
TEXAS LAKESIDE RV RESORT	\$61	\$76	\$325	\$410	\$600	\$735
BEACON 44 RV PRK	\$40	\$60	\$200	\$300	\$350	\$450
COASTAL BAY RV	\$45		\$225		\$395	
WATERFRONT			\$210		\$400	
<b>AVERAGE</b>	<b>\$49</b>	<b>\$68</b>	<b>\$232</b>	<b>\$355</b>	<b>\$430</b>	<b>\$528</b>
<b>CURRENT LIGHT HOUSE BEACH RATE</b>	<b>\$35</b>	<b>\$40</b>	<b>\$200</b>	<b>\$250</b>	<b>\$400</b>	<b>\$600</b>

After a brief discussion, the board agreed that the rates presented below would be a fair rate increase for the Lighthouse RV Park.

<b>PARKS BOARD PROPOSED RATE</b>	<b>\$50</b>	<b>\$55</b>	<b>\$250</b>	<b>\$325</b>	<b>\$500</b>	<b>*Not applicable</b>
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THAT, the Recreation and Parks Board hereby approves rate increase for the Lighthouse Beach RV Park to be daily low rate fifty dollars (\$50.00) and daily high rate fifty five dollars (\$55.00), weekly low rate to be two hundred and fifty dollars (\$250.00) and weekly high rate to be three hundred twenty five dollars (\$325.00), and the monthly rate to be five hundred (\$500.00).

Motion made by Board Member Reagan, Seconded by Board Member Cain. Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Cain

**ADJOURNMENT**

Board Member Szela made a motion to adjourn the meeting.

Board Member Reagan seconded said motion.

Motion passed by the following vote:

AYES: Sistrunk, Szela, Reagan, and Cain

NAYS: None

Meeting adjourned at 12:56 P.M.

**CERTIFICATION OF POSTING NOTICE**

This is to certify that the above notice of a regular meeting of The City Council of The City of Port Lavaca, scheduled for **Wednesday, March 17, 2021**, beginning at 6:30 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Friday, March 12, 2021**.

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**Lorena Perez-Diaz**, *Assistant City Secretary*