
CITY OF PORT LAVACA

CITY COUNCIL MEETING: APRIL 12, 2021

DATE: 4.08.2021

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JODY WEAVER, INTERIM CITY MANAGER/ WAYNE SHAFFER, PWD

SUBJECT: CONSIDER SELECTION OF ENGINEERING CONSULTANT FOR UPGRADES TO
WWTP AND WATER SUPPLY MASTER PLAN

In December of last year, we solicited Requests for Qualifications (RFQ's) from Engineering Firms to assist in the assessment of the existing water supply and distribution systems, the expansion of the Wastewater Treatment Plant, and planning for future upgrades and expansion of the water and wastewater systems to handle future growth. RFQ's were sent to the following firms:

Schaumburg & Polk
KSA Engineering
G&W Engineering
Urban Engineering
EHT
AECOM
BGE (Brown & Gay Engineering)
CivilCorp

We received 5 SOQ's, which were due on January 15. I recently sent the received SOQ's to the selection committee selected by the mayor comprised of myself, Wayne Shaffer, Tim Dent and Allen Tippit. The committee members independently scored the submittals and we met as a group last week to review the submittals together, sharing any particular comments or impressions that other committee members may have missed in their initial review and to then confirm that the results of the collective scoring align with the recommendation of the committee as a whole. I've attached a copy of the RFQ document.

For the Water Planning project, we are looking for a firm with extensive knowledge and expertise in the area of public water distribution and specifically water supply systems (surface, groundwater, and blending).

For the WWTP project, we are looking for a firm with extensive knowledge and expertise in working with TCEQ and designing WWTP's, with experience in upgrading/expanding existing plants (as opposed to only new plants) as a plus.

Please find attached the score sheets showing the individual scores and the averages. On both projects, AECOM had the highest ranking. Mott McDonald was #2 in Water and EHT was #2 in wastewater.

The Selection Committee recommends selecting AECOM to begin cost proposals and contract negotiations with. The initial scopes will be:

- Assess our current water supply and evaluate options for additional sources of water for future growth and a secondary source.
- Assess the condition of the existing WWTP and develop a plan for engineering study/design to expand the plant for future growth per TCEQ requirements.

The expense for these contracts are not budgeted, so once a cost proposal and contract is negotiated, we will bring the contracts back to Council for approval.