

**RECREATION AND PARKS BOARD MEETING**

Wednesday, January 18, 2023 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 18th day of January, 2023, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

ROLL CALL

Mac Sistrunk
Olga Szela
William "Bill" Reagan
Jean Wehmeyer
Mark Howell

Chairman
Vice Chairwoman
Board Member
Board Member
Board Member

And with the following absent:

None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chair Member Mac Sistrunk called the meeting to order at 12:01 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chair Member Mac Sistrunk advised the next meeting will be Wednesday, February 15, 2023 at 12:00 p.m. at the regular meeting place.

No citizens present and no further comments.

ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

2. Approve minutes from the regular meeting held November 16, 2022.

Agenda item passed to next Recreation and Parks Board meeting. No discussion.

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director Wayne Shaffer was absent, Parks Superintendent Joe Rodriguez reported in his absence. He reported that they are actively working on regular park maintenance at all of the parks. He said that at City Park they installed a bench for the Born Learning Trail, fixed the water fountain, and trimmed the trees. For Lighthouse Beach he reported that the new shower stations were installed and that they trimmed the trees.

Rodriguez announced his retirement and stated this was his last Recreation and Parks Board meeting. The board thanked him for his hard work and dedication to the City of Port Lavaca and wished him well.

4. Receive Monthly Inspections Report from Public Works Department.

Parks Superintendent Joe Rodriguez presented the board with the monthly inspection's reports. The board reviewed them and there were no comments.

5. Receive update on park assignments from park board members.

Board Member William "Bill" Reagan's Park assignments are Wilson Park and Lighthouse Beach Park. He reported that both parks look good overall. On Wilson he stated the new lights and bench in the skate park area look very good. On Lighthouse Beach, he asked when the Christmas décor was scheduled to be brought down. Interim City Manager Jody Weaver told him each of the organizations that decorated would be taking the decorating down.

Board Member Jean Wehmeyer's park assignment is Faye Bauer Sterling Park. She said the park was very busy during Christmas and is now cleaned up. She stated she had nothing else to report.

Chairman Mac Sistrunks's Park assignments are Bayfront Park and Claret Crossing Park. He said both parks looked very good. He asked that the pile of trash at Claret Crossing be looked at and picked up.

Board Member Olga Szela's Park assignments are City Park and Butterfly Park. Szela stated both of her parks need a new sign. She asked that at City Park the sign be taken down. She said she was unable to go into the bathrooms.

Board Member Mark Howell's Park assignment is George Adams Park. Howell. He stated the park overall looks very good. He asked to look into placing something for cigarette but disposal.

6. Receive status report on the Improvements project at Wilson Park.

Interim City Manager Weaver reported that a pre-construction bid is scheduled with Silva Construction in the upcoming weeks. She stated work should begin approximately on February 14 ,2023. She also added that City Council approved a black four inch chain link fence to be installed around the skate park area.

7. Receive financial status report on the Parks Recreation Department

The board reviewed the budget reports and there were no comments.

ADJOURN

Vice Chairwoman Szela made a motion to adjourn the meeting

Board Member Wehmeyer seconded said motion.

Motion passed by the following vote:

Voting Yea:

Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Howell

Meeting adjourned at 12:30 P.M.

These minutes were approved on February 15, 2023

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary