

**RECREATION AND PARKS BOARD MEETING**

Wednesday, June 25, 2025 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 25th day of June, 2025, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk
Olga Szela
William “Bill” Reagan
Gregory Falcon
Mary Lou Tharling
Dina Smith

Chairman
Vice Chairwoman
Board Member
Board Member
Board Member
Board Member

And with the following absent:
Kevin Kuntschik

Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:02 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chairman Mac Sistrunk announced that the next Recreation and Parks Board Meeting will be Wednesday, July 23, 2025.

The Interim City Manager informed the board that there is an interested party willing to donate for the construction of a dog park. She mentioned that she prefers not to disclose the identity of the donor until the donation becomes official.

2. Approve minutes from the regular meeting held May 28, 2025.

Motion made by Board Member Reagan,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on May 28, 2025.

Second by Board Member Falcon,

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Falcon, Board Member Tharling, and Board Member Smith.

3. Receive Monthly Inspections Report from Public Works Department.

Public Works Director Wayne Shaffer informed the board about the introduction of a new format for the inspection reports, aimed at improving the reporting process. He also reported that the city pool was struck by lightning and is currently out of service. Shaffer stated that efforts are underway to repair it, and the pool is expected to be operational again by Friday, June 27, 2025.

No action necessary and none taken.

4. Receive update on park assignments from park board members.

Board Member Bill Reagan oversees Wilson Park and noted that, overall, the park looks good. However, he pointed out that the grass needed mowing. Board Member Olga Szela inquired about a concerning rumor regarding the Wilson Park concession stand. Wayne informed the board that staff is currently working on a proposal to better manage the concession stand rentals. He mentioned that the last person who used the stand left it in poor condition, and when the situation was discovered, there were rodents and a significant amount of rotten food present.

Board Member Dina Smith oversees Lighthouse Beach and reported that the park is overall in good condition. She noted that the parking stops by the pier were never completed. Additionally, she mentioned that the Bauer Community Center looks really good. One of her ongoing requests is to add more shade to the splash pad.

Regarding Butterfly Park, Dina observed that the sign had been removed. Wayne informed her that a new sign will be installed soon.

Chairman Mac Sistrunk noted that Bayfront Park was generally in good condition. He mentioned that the park needed mowing; otherwise, everything looked fine.

Board Member Olga Szela is responsible for overseeing City Park. She mentioned that the park requires mowing and pointed out a rope-like object hanging from one of the trees that may pose a safety hazard. Weaver informed the board that the musical instruments for the music park are scheduled to be installed over the weekend. She also noted that United Way, Rotary, and she herself will be assembling the instruments on Saturday morning.

Board Member Mary Lou Tharling visited George Adams Park and observed that it looks very clean and well-maintained.

Board Member Greg Falcon is assigned to Faye Bauer at Sterling Park. He stated that the park looks good.

Public Works Director Wayne Shaffer stated that at the request of two council members, he will install iron gates on the restrooms at Bayfront Park and Lighthouse Beach to help prevent vandalism.

No action necessary and none taken.

5. Receive financial status report on the Parks and Recreation Department.

The financial report was reviewed and discussed. Shaffer mentioned that there were no notable highlights to report.

No action necessary and none taken.

6. Discuss Financial reports at Lighthouse Beach Campground.

Interim City Manager Jody Weaver presented the Campost report to the board, which reviewed and discussed its contents. Shaffer mentioned that wiring was being installed on the poles to provide Wi-Fi service for the tenants, with hopes that it would be operational by the end of the month.

No action necessary and none taken.

7. Receive updates on Recreation and Parks Board Master Plan.

Interim City Manager Jody Weaver presented a recap report of the public workshop to the board.

No action necessary and none taken.

8. Discuss Capital Improvement Plan (CIP) for fiscal year 2025-26.

Interim City Manager Jody Weaver noted that the community's top request was for more shade in the parks. She explained that the plan includes adding more shade structures at Lighthouse Beach at the Splashpad area. Lastly, she stated she continued to encourage the board to propose any new ideas for the upcoming Capital Improvement Plan (CIP)

No action necessary and none taken.

ADJOURN

Motion made by Board Member Falcon

Second by Board Member Smith.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Falcon, Board Member Tharling, and Board Member Smith.

Meeting adjourned at 12:43 P.M.

These minutes were approved on July 25, 2025

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary