



## **RECREATION AND PARKS BOARD MEETING**

Wednesday, November 15, 2023 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

### **MINUTES**

STATE OF TEXAS §  
COUNTY OF CALHOUN §  
CITY OF PORT LAVACA §

On this the 20<sup>th</sup> day of December, 2023, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

#### **ROLL CALL**

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
William “Bill” Reagan	Board Member
Mary Lou Tharling	Board Member
Dina Smith	Board Member

And with the following absent:

Mark Howell	Board Member
Kevin Kuntschik	Board Member
Nicholas Lowry	Board Member
Tracy Hefley	Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

#### **CALL TO ORDER**

Chairman Mac Sistrunk called the meeting to order at 12:03 p.m. and presided.

**COMMENTS FROM THE PUBLIC** - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

**1. General discussion and hear statements from citizens.**

Chairman, Mac Sistrunk announced that the next Recreation and Parks Board Meeting would be Wednesday, January 17, 2024 at 12:00 p.m.

**2. Approve minutes from the regular meeting held November 15, 2023.**

Motion made by Board Member Reagan,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on November 15, 2023.

Second by Vice Chairwoman Szela.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Tharling, and Board Member Smith

**3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.**

Public Works Director Wayne Shaffer reported that the park's crew has been continuing regular maintenance at all the parks. He stated that the Christmas in the park event was very successful. He ended by stating that they were working on park signs throughout Lighthouse Beach and would be working on signs at the Bayfront Park.

**4. Receive Monthly Inspections Report from Public Works Department.**

The board reviewed and discussed the playground inspections report.

No additional comments were made.

**5. Receive update on park assignments from park board members.**

Vice Chairwoman Olga Szela's Park assignment is City Park looks good except for a few weeds. Board member Szela asked about the possibility of installing a water fountain at Ashley Field Park.

Chairman Sistrunk Park assignment is Bayfront Park, he stated that the park looks very good and that all of the Christmas events were very successful.

Board Member Dina Smith's Park assignment is Lighthouse Beach. She stated she has not been to the park in a couple of weeks. She stated when she was there the park looked good overall. Chairman Mac Sistrunk stated that the artwork by the restroom enhances the area.

Board Member Bill Regan's Park assignment is Wilson Park. Regan stated the park overall looks very good. He asked about bleachers on field 1. He also asked about the possibility of blocking the entrance of vehicles to the area by the concession stand, Shaffer said he would work on that.

**6. Receive financial status report on the Parks Recreation Department**

The financial status were reviewed and discussed.

**7. Discuss establishment of a "We Love Port Lavaca Parks" campaign and proposed policies for use of funds donated to the campaign by the public.**

Interim City Manager Jody Weaver introduced the idea of establishing a "We Love Port Lavaca Parks" campaign. The idea is to set up an account to accept donations from those who visit the park. Said account would be advertised via signs at the parks with a QR code to make it easy and convenient for those visiting the parks to donate. The board discussed different ideas and regulations that needed to made for this type of account to function.

Motion made by Vice Chairwoman Szela

THAT, the Recreation and Parks Board hereby makes a motion to table agenda item.

Second by. Board Member Reagan

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Tharling, and Board Member Smith

**8. Receive status report on continued mural project at Lighthouse Beach bathroom by Michael Sanchez.**

Interim City Manager showed the board a picture of the mural status and stated this was a work in progress.

**ADJOURN**

Motion made by Board Member Smith

Second by Vice Chairwoman Szela.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Tharling, and Board Member Smith

Meeting adjourned at 1:04 P.M.

These minutes were approved on January 12, 2024

\_\_\_\_\_  
Mac Sistrunk, Chairman

ATTEST:

\_\_\_\_\_  
Lorena Perez-Diaz, Assistant City Secretary