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**CITY OF PORT LAVACA**

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**CC MEETING:** November 13, 2023      **AGENDA ITEM #**

**DATE:** 10-12-2023

**TO:** Jody Weaver, Interim CITY MANAGER  
**cc:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**FROM:** WAYNE SHAFFER, PUBLIC WORKS DIRECTOR 

**SUBJECT: Main Lift Station Pump Repair**

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**BACKGROUND:**

On September 19<sup>th</sup>, 2023, Hahn equipment was solicited to pull and derag pumps at main lift station. When they pulled pump 1 it was discovered that the motor was locked up. Upon subsequent inspection and teardown water was discovered in the oil. Further inspection determined that the bearings, rotor shaft, and stator were damaged as well. Given the status of this station as an end of line station these pumps see continuous operation. Subsequently, pump failures of this magnitude, while rare, do happen when debris such as rags and other “flushable items” clog impellers and volutes.

**FINANCIAL IMPLICATIONS:**

Not repairing this pump could result in excessive sanitary sewer overflows and TCEQ violations and or fines.

**RECOMMENDATION:**

Staff recommends repair as Main lift station is one of the main WWTF feeder stations.

**ATTACHMENTS:**

Requisition, required quotes and sole source letter.

**CITY OF PORT LAVACA  
REQUISITION REQUEST FORM**

**PURCHASE  
ORDER #**

(Assigned by Finance)

**Section 1 - General Information**

Requisitioned by: Wayne Shaffer Director of Public Works  
(Name) (Title)

DATE: 10/12/23

Department: Utilities Wastewater

Name of Vendor Hahn Equipment

Description of Goods/Services: Main Lift station pump

G/L Acct #: 501-55134543.10

Project: Lift Station O/M

Total Amount of Purchase: \$29690.42

**Section II - HUB Contact Documentation - FOR PURCHASES OF \$3,000 - \$49,999**

In compliance with Chapter 252.0215 of the Texas Local Government Code and pages 13 & 14 of the City Purchasing Policy and Procedures manual, the department originating this purchase requisition certifies that: (Select A or B)

A) \_\_\_\_\_ The following Calhoun County Historically Underutilized Businesses were identified and contacted concerning this purchase:

HUB #1

HUB #2

B) X No applicable Calhoun County HUBs were identified from the Comptroller of Public Accounts listing; therefore, the City is exempt from HUB contact requirements for this purchase. (Attach HUB vendor search results.)

**Section III - Competitive Quotation Documentation**

Competitive quotations are generally required for cooperative, emergency, sole source or single source purchases, with justification/sole source documentation, and approval by Finance, per pages 13-15 of the City Purchasing Policy and Procedures.

Cooperative Purchase? ☐ Yes ☒ No PSA/Contract # \_\_\_\_\_  
Sole Source? ☒ Yes ☐ No  
Single Source? ☐ Yes ☒ No  
Emergency Purchase? \* ☐ Yes ☒ No Sole source letter attached

\* If yes, City Manager authorization \_\_\_\_\_

Competitive Bid? ☐ Yes ☒ No Attach bid tabulation and Council minutes

	Quotation #1 \$1,001 - \$5,000	Quotation #2 \$5,001 - \$10,000	Quotation #3 \$10,001 - \$49,999
	PO NOT REQUIRED	\$3,000	HUB Vendor Search \$49,999
Name of Company	Hahn Equipment Co., Inc.		
Telephone Number	713-868-3255		
Contact Person	Charlie Gioielli		
Email Address	charlieg@hahnequipment.com		
Quotation #	1016554		
Total Price Quoted	\$29690.42		

**Section IV - Approvals**

Department Head or Designee: \_\_\_\_\_

Date: 10-12-23

To be routed for signature by Finance staff:

Finance Director: \_\_\_\_\_

Date: \_\_\_\_\_

City Manager: \_\_\_\_\_

Date: \_\_\_\_\_



**Mark A Shaw**  
**SE Territory Manager**  
**Xylem Inc**  
**Flygt Products**

1012 Riviera Rd  
Roanoke TX. 76262  
Cell 262 227 3763

mark.shaw@xyleminc.com

October 25, 2022

City of Port Lavaca  
628 George Street  
Port Lavaca, TX 77979

Attention: William Shaffer

RE; Flygt pumps, parts and repair services

Please be advised that Hahn Equipment Company located at 5636 Kansas Houston Texas is the only authorized Flygt distributor for the sale of Flygt pumps in SE Texas which includes the City of Port Lavaca Texas. This not only includes the Flygt pumps but also Flygt authorized parts and service. Their staff is properly trained to provide you with the best possible service available.

These terms of Hahn Equipment distribution contract with Flygt a Xylem brand is an ongoing partnership that has lasted for more 40 years and is a continuing agreement.

Thank you for your interest in Flygt Products and Services. Please call if we can be of any further help.

Sincerely,

Mark A Shaw  
Territory Manager  
Flygt Products  
Xylem Inc.

# Q Search For Vendors

Please Fill out a Survey

✔ Search found 2 vendors , 1 are HUBs ,Includes 0 Inactive Vendors  
Search Condition : SearchType=CMBL Only,Location County=Calhoun

Vendor ID	Company Name ↑	Contact Person	Mailing Address	City	State	Zip	Country	Email	Phone	HUB Eligibility	HUB Gender	Small Business	CMBL Status	HUB Status
<u>1474544893700</u>	<u>DOWELL PEST CONTROL LLC</u>	Walter Dowell	638 N COMMERCE ST	PORT LAVACA	TX	77979-3037	USA	<u>chad@dowellpestcontrol.com</u>	361-717-4663	<u>DV</u>	<u>M</u>	<u>Yes</u>	<u>Active</u>	<u>A-Active</u>
<u>1741676138900</u>	<u>LESTER CONTRACTING, INC.</u>	Ken Lester Jr	PO BOX 986	PORT LAVACA	TX	77979-0986	USA	<u>ken@lestercontracting.com</u>	361-552-3024			<u>Yes</u>	<u>Active</u>	<u>Inactive(N)</u>

# Quote

**HAHN EQUIPMENT CO., INC.**  
5636 KANSAS ST.  
HOUSTON, TX. 77007  
OFFICE#-713-868-3255  
FAX#-713-868-9725

Quote No	Quote Date	Page
1016900	9/26/2023	1

## Bill To

CITY OF PORT LAVACA  
accountspayable@portlavaca.  
ajackson@portlavaca.org;  
ACCOUNTS PAYABLE 202 N  
PORT LAVACA, TX 77979  
US

## Ship to

CITY OF PORT LAVACA  
MAIN L/S - LP2  
US

Customer No		Slpsn	Payment terms				
7740		4	1%10DAYS/NET 30				
Loc	PPD/COL	Ship via		Ship Date			
01		WILL CALL		A.S.A.P.			
Qty Ordered		UOM	Item No	Unit price	Disc	Extended price	
1.00	EA	REPAIR. FLYGT PUMP, REPAIRED AS PER SPECIFICATIONS, MODEL: CP 3201 S/N 180.9160075 IMPELLER # 636 . DATE IN: 09/22/2023 CONTACT: LANCE PHONE: 361.220.0858 FAX: . DESCRIPTION OF FAILURE: WATER/OIL IN STATOR HOUSING WATER IN OIL STATOR BURNED OUT BEARINGS DAMAGED ROTOR/SHAFT DAMAGED MEGGER CABLE & CHECK CONTROL . LIST OF PARTS USED: .		0.0000		0.00	
1.00	EA	00384 54 37E STATOR, RECOND 3201/35HP		4,205.2500		4,205.25	
1.00	EA	00384 56 13E RE-CONDITIONED ROTOR		5,859.0000		5,859.00	
1.00	EA	00601 89 32 BASIC REPAIR KIT 3170/3201		8,920.8000		8,920.80	
1.00	EA	00518 89 02 LEAK DETECTOR UNIT FLS 0		378.0000		378.00	
1.00	EA	00504 78 10 CABLE UNIT		219.4500		219.45	
1.00	EA	00396 42 00 LIFTING BAIL		953.4000		953.40	
1.00	EA	00426 82 00 TERMINAL BOARD ASSEMBLY		770.7000		770.70	
1.00	EA	00082 70 34 SCREW PLUG, HEX M30X1.5		46.2000		46.20	
2.00	EA	00696 16 00 WASHER,STEEL		59.8500		119.70	

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OFFICE#-713-868-3255  
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**Quote No** 1016900  
**Quote Date** 9/26/2023  
**Page** 2

## Bill To

CITY OF PORT LAVACA  
accountspayable@portlavaca.  
ajackson@portlavaca.org;  
ACCOUNTS PAYABLE 202 N  
PORT LAVACA, TX 77979  
US

## Ship to

CITY OF PORT LAVACA  
MAIN L/S - LP2  
US

**Customer No** 7740  
**Slpsn** 4  
**Payment terms** 1%10DAYS/NET 30

**Loc** 01  
**PPD/COL**  
**Ship via** WILL CALL  
**Ship Date** A.S.A.P.

Qty Ordered	UOM	Item No	Unit price	Disc	Extended price
1.00	EA	00503 16 04 BEARING HOUSING C.I. 3201	4,318.6500		4,318.65
1.00	EA	00314 88 06 WEAR RING, BRASS	1,130.8500		1,130.85
1.00	EA	00345 25 04 WEAR RING, ROTATING S.S.	658.3500		658.35
16.00	PT	OIL. MOTOR OIL NONTOX FDA APPROVED	7.5653		121.04
1.00	EA	568. ENVIRONMENTAL FEE	11.0250		11.03
9.00	HR	LABOR. SHOP LABOR	106.0000		954.00
8.00	EA	SERVICE. TO INSTALL REPAIRED PUMP, HOOK UP & TEST.	128.0000		1,024.00

THE QUOTE TOTAL MAY NOT REFLECT MISCELLANEOUS CHARGES, FREIGHT OR SALES TAX

**Quote Total**  
**29,690.42**