

**RECREATION AND PARKS BOARD MEETING**

Wednesday, April 23, 2025 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 23rd day of April, 2025, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
Gregory Falcon	Board Member
Mary Lou Tharling	Board Member
Kevin Kuntschik	Board Member

And with the following absent:

William "Bill" Reagan	Board Member
Dina Smith*	Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:01 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chairman Mac Sistrunk announced that the next Recreation and Parks Board Meeting will be Wednesday, May 28, 2025.

Sistrunk also announced that the Texas Mid-Coast Birding Festival will take place from Thursday, May 1, 2025, to Sunday, May 4. He explained that while some events are free, others require reservations and payment. Overall, he stated there will be something for everyone to enjoy.

2. Approve minutes from the regular meeting held March 26, 2025.

Motion made by Vice Chairwoman Szela,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on March 26, 2025.

Second by Board Member Falcon,

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Falcon, Board Member Tharling, and Board Member Kuntschik.

3. Receive Monthly Inspections Report from Public Works Department.

Public Works Director Wayne Shaffer presented the Parks Inspection Report, during which the board reviewed and discussed the playground inspection findings. Additionally, Shaffer distributed the Parks Quarterly Report covering the period from January 1, 2025, to March 29, 2025. He reviewed this report with the board and held a brief discussion about its contents.

4. Receive update on park assignments from park board members.

Board Member Greg Falcon is assigned to Faye Bauer Sterling Park. He mentioned that the park looks good, but he noticed that it holds water when it rains.

Board Member Mary Lou Tharling visited George Adams Park and observed that it looks very clean and well-maintained.

Board Member Olga Szela is responsible for overseeing City Park. She noted that the park's lights are still out and requested an update. Shaffer responded, explaining that he is waiting on AEP to address the issue, as it originates from their side. He mentioned that the problem was reported some time ago, but there hasn't been any progress on their part yet.

Chairman Sistrunk reported that Bayfront Park looked good overall. He noted that Michael Sanchez is finishing up the painting on the crosswalk. Board member Falcon mentioned that he put new flags at the Veterans Memorial.

Board Member Kevin Kuntschik oversees Claret Crossing and reported a potential issue with ants at the park. He also mentioned his recent visit to Butterfly Park, where he observed that the exercise equipment requires immediate attention due to significant rust. Additionally, he noted that the fence at Butterfly Park has been replaced.

5. Receive financial status report on the Parks and Recreation Department.

The financial report was reviewed and discussed. Shaffer noted that the only significant point to mention is that the funds originally budgeted for adding a feature to the splash pad will now be used for the entry system at Lighthouse Beach.

6. Discuss Financial reports at Lighthouse Beach Campground.

Interim City Manager Jody Weaver presented a report on the Lighthouse Beach Campspot. The board reviewed and discussed the details of the report. Jody informed them that the council has passed the second and final reading of an ordinance to extend the maximum stay at the campground from three months to six months.

7. Receive updates on Recreation and Parks Board Master Plan.

Interim City Manager Jody Weaver informed the board about an upcoming public workshop hosted by LJA Architects, where community members are invited to participate in building the Parks Master Plan. The workshop will take place at the Baur on Tuesday, May 20, 2025, at 6:00 PM. She encouraged the board to help spread the word and emphasized the importance of attending.

8. Discuss Capital Improvement Plan (CIP) for fiscal year 2025-26.

Interim City Manager Jody Weaver mentioned that several items are already included in the plans, but she is eager to hear any ideas or feedback from the board. She also noted that they are still awaiting a response regarding the approval of the Parks and Wildlife trails grant, which she expects to receive by May. Additionally, Shaffer pointed out that one of the top requests is for a fully covered basketball court. Board member Szela emphasized the need to update all the signs and suggested that this should be included in the upcoming budget.

ADJOURN

Motion made by Board Member Kuntschik

Second by Board Member Falcon.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Falcon, Board Member Tharling, and Board Member Smith.

Meeting adjourned at 12:43 P.M.

These minutes were approved on May 28, 2025

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary