
CITY OF PORT LAVACA

CITY COUNCIL MEETING: August 8, 2022

AGENDA ITEM _____

DATE: August 2, 2022

TO: THE HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: SUSAN LANG, FINANCE DIRECTOR 

SUBJECT: CONSIDER AND APPROVE PROPOSED CHANGES TO THE PURCHASING POLICY AND PROCEDURES

BACKGROUND:

We were made aware by one of the City's grant consultants, KSBR, LLC, that additional changes were recommended to the City's Purchasing Policy in order expand on the federal and state financial grant requirements referenced in Section 1.05 of the City's Purchasing Policy which indicate we will follow 2 CFR 200 Sections 200.317 through 200.327, by adding a new section 2.04.07 Federal Grant Awards and expanding on 2 CFR 200 Section 200.323 Contract cost and price.

We have provided a red-lined version of the recommended policy changes proposed by the grant administrator.

FINANCIAL IMPLICATIONS:

Accepting the changes will provide guidance for future city purchases which will safeguard the use of Federal and State funds.

COMPREHENSIVE MASTER PLAN:

Promoting Quality of Life and Protecting Investments

RECOMMENDATION:

Approve the proposed changes to the City's Purchasing Policy and Procedures.

ATTACHMENTS:

Purchasing Policy and Procedures mark-up showing proposed changes.