

**RECREATION AND PARKS BOARD MEETING**

Wednesday, July 19, 2023 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

**MINUTES**

STATE OF TEXAS §  
COUNTY OF CALHOUN §  
CITY OF PORT LAVACA §

On this the 19<sup>th</sup> day of July, 2023, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular and workshop session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas and at the Wilson Park, 826 Seadrift Street, Port Lavaca, Texas with the following members in attendance:

**ROLL CALL**

Olga Szela  
William “Bill” Reagan  
Mark Howell

Vice Chairwoman  
Board Member  
Board Member

And with the following absent:

Mac Sistrunk

Chairman

Constituting a quorum for the transaction of business, at which time the following business was transacted:

**CALL TO ORDER**

Vice Chairwoman Olga Szela called the meeting to order at 12:06 p.m. and presided.

**COMMENTS FROM THE PUBLIC** - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

**1. General discussion and hear statements from citizens.**

No comments were made.

**2. Approve minutes from the regular meeting held May 17, 2023.**

Motion made by Board Member Reagan,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on June 21, 2023.

Second by Board Member Howell.

Voting Yea: Vice Chairwoman Szela, Board Member Reagan, Board Member Howell

**3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.**

Public Works Director Wayne Shaffer was present via Zoom and reported that the park's crew has been maintaining regular maintenance at all the parks. He stated they have cleaned up both Butterfly and Bayfront Park. Interim City Manager Jody Weaver added that the Parks Superintendent, Edward Tyler, had the material to update the volleyball field at the City Park.

**4. Receive Monthly Inspections Report from Public Works Department.**

The board reviewed the inspections report for June. No additional comments were made.

**5. Receive update on park assignments from park board members.**

Board Member Mark Howell's Park assignment is George Adams Park. Howell stated the park overall looks very good. He added that the new playground equipment looks excellent.

Vice Chairwoman Olga Szela's Park assignments are City Park and Butterfly Park. She said both parks looked very good and clean with the exception of the grass needing to be cut at Butterfly Park.

Board Member Bill Reagan's Park assignments are Wilson Park and Lighthouse Beach. He reported that both parks look good overall. He asked if the parking blocks at Lighthouse Beach could be replaced. Wayne advised that they were in the process of replacing them.

**6. Receive financial status report on the Parks Recreation Department**

The financial status was reviewed. No comments were made.

**7. Receive status report on the mural project at Lighthouse Beach.**

Interim City Manager Jody Weaver told the board that this project is moving along as planned and was close to completing.

**8. Discuss proposed donation to City Park for small theatre arts stage and a music park.**

Interim City Manager Jody Weaver informed the board of a campaign she initiated for an arts stage and a music area for the City Park. She stated that for her birthday this year she had a goal to raise money to add Theatre Arts and Music to the Born Learning Trail at City (Tilley) Park. Those donations received will help her raise funds to construct a child sized theatrical stage and a small outdoor music park to add to the trail.

**ADJOURN**

Motion made by Board Member Howell,

Second by Board Member Reagan.

Voting Yea: Vice Chairwoman Szela, Board Member Reagan, Board Member Howell

Meeting adjourned at 12:27 P.M.

**WORKSHOP CALL TO ORDER**

10. Tour City Park Facility (Wilson).

Item was not discussed due to lack of quorum.

**ADJOURN**

These minutes were approved on August 16, 2023

\_\_\_\_\_  
Mac Sistrunk, Chairman

ATTEST:

\_\_\_\_\_  
Lorena Perez-Diaz, Assistant City Secretary